

# Glynde & Beddingham Parish Council

---

Notice is hereby given that Members of the Parish Council are required to attend an ordinary meeting of **Glynde & Beddingham Parish Council** to be held in the **Reading Rooms, Station Road, Beddingham** on **Wednesday 25<sup>th</sup> September 2019** at **7.30pm** when the following business will be considered and transacted.

*S Mills*

Stephanie Mills, Interim Clerk to the Council

19<sup>th</sup> September 2019

## A G E N D A

1. **Public Questions and Statements** – 15 minutes.
2. **Apologies** – To receive apologies for absence.
3. **Declarations of Interest**
4. **Chairman's Welcome**
5. **Minutes of the last meeting**
  - 5.1. **Previous Minutes** – To approve the minutes of the last meeting held on 1<sup>st</sup> August 2019.
  - 5.2. **Matters Arising** – To note an update on matters arising not covered elsewhere on the agenda.
6. **Parish/District/County Councillor Reports** - To receive verbal or written reports.
7. **Clerk resignation**
  - 7.1. **Interim Clerk** – To note an update on the appointment of an Interim Clerk.
  - 7.2. **Handover** – To note an update on the handover from the previous Clerk including equipment, soft and hard copy files and a status update on outstanding items.
  - 7.3. **Contact Details** – To agree interim contact details for the Parish Council including postal address, contact telephone number and email address.
  - 7.4. **Costs** – To approve additional costs associated with the handover.
8. **Play Area**
  - 8.1. **Councillor Update** – To receive an update from Councillors.
  - 8.2. **Outstanding Issues** – To receive an update on outstanding issues and to approve repair costs.
  - 8.3. **Play Inspections** – To consider the frequency of play inspections.
9. **Cricket Field** – To receive an update.
10. **Planning**
  - 10.1. **New Applications** – To consider the following application:
    - SDNP/19/04112/TCA – 10 Trevor Gardens, Glynde – 4 Willow Trees to be felled.
  - 10.2. **Decision Notices** – To note an update on application decisions received since the last meeting.
11. **Outstanding Items** – To review and agree a list of outstanding actions to be progressed by the Parish Council.
12. **Council email addresses and website address** – To consider a new website domain, hosting package and email addresses for the Parish Council with the suffix .gov.uk and to approve timescales and associated costs.
13. **Finance**
  - 13.1. **Financial Summary** – To note an update on the Parish Council Finances.
  - 13.2. **Payments and Receipts** – To approve payments, and note receipts, since the last meeting.
  - 13.3. **Parish Council Bank Account Mandate, Signatories and Address** – To note an update.
14. To note the date of the next **Ordinary Meeting of the Council** is on **Wednesday 27<sup>th</sup> November 2019** at **7.30pm** in **The Reading Rooms, Station Road, Beddingham**.