

Glynde & Beddingham Parish Council

MINUTES OF THE ORDINARY MEETING OF GLYNDE & BEDDINGHAM PARISH COUNCIL
HELD ON WEDNESDAY 29th JANUARY 2020
AT THE READING ROOM, STATION ROAD, BEDDINGHAM AT 7.30PM.

Present: Councillors: J Denis (Chairman), L Jolly, K King, J Pratley and D Sadler
In Attendance: S Mills (Interim Parish Clerk)

GBPC
1920-035

1. Public Question and Statements

There were 4 members of the public present.

Two members of the Friends of Glynde Station gave an update on the adoption of the station which finalised last summer. The group is now able to apply to the Passenger Benefit Fund for up to £30,000 funding for station improvements. Glynde Forge are making bespoke planters and Firle School and readers of the Parish Magazine have been asked to submit steam train entry designs to be placed across the front of the planters. Other improvement ideas include historical boards showing the history of the local area, station bees, new fencing, landscaping and bee-friendly planting. The group is attending a meeting on 31st January with other stations along the line. Children will be encouraged to dress-up as the railway children and board the train to the depot to watch the railway children. Any Councillors who wish to volunteer at this, or any upcoming events, would be welcome. The Chairman asked if the group has sought sponsorship who confirmed they had approached local businesses and asked if the Parish Council would be able to sponsor a bookcase to go under the community noticeboard. The Chairman confirmed that the Parish Council does have a budget to award small grants to benefit the local community; the Clerk will send the group a grant application form and will add this to the next meeting agenda for consideration. The Chairman thanked the Friends of Glynde Station for providing the update.

Cllr Dan Gravenor of South Highton Parish Council gave an overview of the upcoming changes to the Rights of Way Legislation which could see unregistered rights of way being lost as an access route if they are not registered on the Definitive Map by 2026. South Highton Parish Council is working with the Open Spaces Society (OSS) and have identified 14 rights of way that are not listed on the Definitive Map. There are 144 applications already in progress by the OSS for Sussex. Cllr Gravenor asked if any Members from Glynde and Beddingham Parish Council would be interested in getting involved; Cllrs King and Sadler both expressed an interest in this. The Clerk will provide Cllr Gravenor's contact details to Members and will add an update on the project to the next agenda. The Chairman thanked Cllr Gravenor for attending the meeting.

GBPC
1920-036

2. Apologies

Apologies were received, and noted, from Cllr Gribble.

GBPC
1920-037

3. Declarations of Interest

There were no declarations of interest.

GBPC
1920-038

4. Chairman's Welcome

The Chairman welcomed everybody to the meeting.

GBPC
1920-039

5. Minutes

5.1. The minutes of the meeting held on 20th November 2019 were **AGREED** and signed as a true record.

5.2. Matters arising – There were no matters arising that were not already covered in the agenda.

GBPC
1920-040

6. Parish/District/County Councillor Reports

- County Councillor Daniel provided a written report for the Council.
- Maria Caulfield MP provided a written report for the Council.
- Cllr Denis, in his capacity as District Councillor, updated Members regarding the Lewes Corporate Plan 2020-2024 which is out for Consultation. The focus of the plan is on helping people get to the services they need, prioritising 300 affordable homes during the plan period and an additional 200 Council-owned homes. The plan also proposes a large investment to de-carbonise the existing Council-owned housing stock. Members can view the plan online, a link to the plan was sent in the supporting document pack for this meeting. The Clerk will add a link to the plan to the Parish Council website to enable easy viewing by residents.

GBPC
1920-041

7. Planning

7.1. New Applications

Members considered the following planning applications:

- **SDNP/20/00090/TCA** – Glynde Place/Tillhill Forestry – Various Tree Works within the Parish.
It was **RESOLVED** to present no objection.
- **SDNP/20/00021/LIS** – Ranscombe House Ranscombe Lane Glynde BN8 6AA – Repair works to roof, and chimney (rebuild) using existing and matching materials.
It was **RESOLVED** to support the application and commend the applicant's conservation of the original elements of the property.
- **SDNP/19/06165/FUL** – Glyndebourne, The Opera House New Road Ringmer BN8 5UU – Erection of a new dining pavilion on the croquet lawn.
It was **RESOLVED** to present no objection.
- **SDNP/19/06077/LIS** – Glynde Place The Street Glynde BN8 6SX – Addition of wrought iron handrail to the east facade entrance.
It was **RESOLVED** to support the application.
- **SDNP/19/05936/PNTEL** – Street Record Ranscombe Lane Glynde East Sussex – Replacement of existing telegraph pole for fixed line broadband installation.
It was **RESOLVED** to provide no comment.

7.2. Decision Notices

No decision notices have been received since the last meeting.

GBPC
1920-042

8. Tree Planting

The Chairman suspended standing orders to enable Nick Jones of Glynde Estates to address the Council. Mr Jones updated Members on the felling of diseased and dead trees across the estate and an ensuing large-scale planting project. Cllr Pratley asked if there will be any opportunity for community involvement; Mr Jones said that the Estate will seek to identify a safe accessible place for community involvement and further suggested that Firle School could be approached to ask children to identify native species to plant as part of the community involvement. The Chairman thanked Mr Jones for the update and re-instated Standing Orders. Members **NOTED** the update.

GBPC
1920-043

9. Play Area

9.1. Play Inspection Report

Members reviewed the following issues reported in the latest play inspection report:

- Corrosion of slide frame – The Clerk will arrange for the frame to be repaired as a high-priority.

- Bench – The Clerk has ordered the new bench which should arrive within the next week. Glynde Estates will be removing the old bench and installing the new bench.
- Rota web climber loose fixtures – The Clerk will arrange for assessment and repair.
- Edges of wet pour play area surface eroding – The Clerk will obtain repair costs from Chris Bibb at Lewes District Council.

It was **RESOLVED** to authorise the Clerk to progress the repair of the slide to a value of £500.

9.2. Play Area Project

The Clerk updated Members regarding potential grants and sources of funding for play area improvements, most of which require the Council to have a budget allocated for the play area project. Members were asked to approve an amendment to the budget to allow £4,000 to be moved from General Reserves to the Play Area project. Members discussed potential improvement ideas such as a living willow project and re-establishing the sand pit. The Clerk will email Members the list of improvement ideas so far to enable further ideas to be added for agreement at the next meeting.

It was **RESOLVED** to approve an amendment of the budget for 2020-2021 to move £4,000 from General Reserves to the Play Area Project.

9.3. Fencing

It was **RESOLVED** to approve the direct purchase of a new fence to include all fixtures and fittings by the Parish Council at a cost of £2,517.03 (including VAT) and for Glynde Estates to remove the old fence and install the new fence and gates at a cost of £1,500.

GBPC 1920-044 10. Cricket Field

Members discussed setting up a regular meeting with the cricket club to update them on works to the play area and address any common issues. The Clerk recommended that Members nominate a Councillor to act as the Parish Council representative to liaise with the Cricket Club. It was **RESOLVED** that the Clerk will contact the Cricket Club to set up a meeting and will add Roles and Responsibilities of Members to the next Council agenda.

GBPC 1920-045 11. Station

The Clerk provided Members with an update from Cllr Vanessa Rowlands, SDNPA representative, regarding issues raised at the last meeting. Ms Rowlands passed photos of the lights at Glynde Station to the Dark Skies Officer who confirmed that, whilst the style of lights are permitted under the SDNPA Dark Skies Policy, there may be an issue with dimming and the lights may well have a too bright/cold led fitting; the SDNPA recommends a 3000k lumens fitting. The Clerk will follow up with Network Rail regarding these recommendations. Members **NOTED** the update.

GBPC 1920-046 12. Update on Actions

Members discussed the following actions:

- **Heating in the Reading Room** – Cllr Pratley updated Members that the Reading Room is in need of an individual or committee to co-ordinate bookings and to progress issues such as wi-fi and heating. All Members agreed that heating was a top priority as the Reading Room is a vital community asset that often cannot be used in the winter due to the internal temperature. The Chairman suspended Standing Orders to enable Nick Jones of Glynde Estates to address the Council. Mr Jones confirmed that the Estate has undertaken retrofitting of oil heating within some properties and offered to provide an indicative cost for completing this for the Reading Room to aid future discussions regarding heating options. All Members agreed that this would be a useful exercise. The Chairman thanked Mr Jones and re-instated Standing Orders.
- **Wi-fi in the Reading Room** – The Clerk will progress ideas for wi-fi once a new co-ordinator/committee for the Reading Room has been established.

In her capacity as Responsible Financial Officer to the Council, the Clerk advised Members that, prior to the Council committing any financial involvement for improvements to the Reading Room, the issue of ownership and the Council's role in the Reading Room should be clarified to avoid any ambiguity.

Members **NOTED** the update.

GBPC
1920-047

13. Parish Councillor Vacancy

Members received an update from the Clerk regarding the vacancy for a Parish Councillor. Electoral Services at LDC have asked for the notification of vacancy to be displayed from 12th February until 2nd March 2020. If ten electors or more call for an election to fill the vacancy, this will be held no later than 8th May 2020. If no such election request is received, the Council may proceed to co-opt a Councillor at the next meeting on 18th March 2020. The Clerk will display the vacancy notice on the noticeboard and website and will send a copy to the Parish News and Facebook Page.

Members **NOTED** the update.

GBPC
1920-048

14. Climate Emergency

It was **RESOLVED** to approve an interactive community climate emergency event to be held in the Reading Room. The Chairman will circulate ideas for the event to Councillors and the Clerk will add approval of costs and event details to the agenda for the next meeting.

GBPC
1920-049

15. Annual Parish Meeting

It was **RESOLVED** that the Annual Parish Meeting shall take place on Wednesday 6th May at 6pm and the Annual Statutory Council Meetings for the Wards of Glynde and Beddingham shall take place on Wednesday 6th May 2020 from 7:30pm. A budget of £25 for refreshments was approved for the Annual Parish Meeting. The Clerk will circulate a list of attendees for approval by Councillors.

GBPC
1920-050

16. Finance

16.1. Precept 2020/2021

The Clerk updated Members that the precept request of £11,282.62, representing an increase of 3%, was submitted to Lewes District Council by the deadline of 10th January 2020.

Members **NOTED** the update.

16.2. Financial Summary

Members reviewed the working cashbook, bank reconciliation and bank statements for the Parish Council up to the end of Q3, 31st December 2019.

It was **RESOLVED** to authorise Cllrs Denis and Sadler to sign the bank reconciliation and statements as presented.

16.3. Payments and Receipts

Members reviewed the list of payments to be paid this month as detailed below:

Payee	Product/Service	Amount
EDF	Energy bill for November 2019	£76.75
Mrs S Mills	Interim Clerk payment for January 2020 plus £10 mobile phone contribution from Sep-Dec 2019	£346.72
Glynde Estates	Recreation Ground Rent 25/12/19-24/12/20	£10.10
AVS Fencing Supplied Ltd	New fence, posts, gates and fittings for Glynde Play Area	£2,517.03
Wealden Benches	Bench for play area	£484.96
EDF	Energy bill for December 2019	£78.45
Total:		£3,514.01

It was **RESOLVED** that payments totalling £3,514.01 be made. The cheques were signed by Cllrs Jolly and Pratley.

16.4. Parish Council Insurance Payment

The Clerk updated Members that she had been in touch with the Chairman of Firle Parish Council regarding the possible erroneous payment of the Glynde & Beddingham Parish Council Insurance by Firle Parish Council. The Chairman of Firle will investigate further and issue an invoice for payment if confirmed.

Members **NOTED** the update.

GBPC 1920-051 17. Consultations and Meetings

Members considered the following consultations/notifications:

17.1. A27 Side Roads Order ('The Highways England (A27 Trunk Road East of Lewes Improvement Scheme) (Shared use path) (Side Roads) Order 2019'): Members **NOTED** the Order and agreed to provide no response as had already responded previously.

17.2. Town and Parish Councillor Allowances Review: It was **RESOLVED** for Cllr Denis to provide comments on behalf of the Council.

17.3. LDC Corporate Plan 2020-2024 Consultation: It was **RESOLVED** for Cllr Pratley to complete the consultation response on behalf of the Council.

17.4. NALC Chairman's Open Letter to all Councillors: Members **NOTED** the letter.

GBPC 1920-052 18. Date and location of next Council Meeting

It was noted that the next ordinary Parish Council Meeting shall be on Wednesday 18th March 2020 at 7:30pm immediately following the Annual Parish Meeting.

GBPC 1920-053

The meeting ended at 22:20

Signed:

Date:

Print Name: Cllr Johnny Denis – Chairman, Glynde & Beddingham Parish Council