

Glynde & Beddingham Parish Council

Notice is hereby given that Members of the Parish Council are required to attend an **Ordinary Meeting of Glynde & Beddingham Parish Council**, on **Thursday 25th November 2021** at **7pm**, to be held in **The Social Club, Glynde**, where the following business will be considered and transacted.

S Mills

Stephanie Mills, Clerk to the Council

20th November 2021

A G E N D A

- 1. Public Questions and Statements – 15 minutes.**
- 2. Acceptance of apologies for absence**
- 3. Declarations of Interest**
- 4. Chair's Welcome**
- 5. Minutes of the last meeting**
To approve the minutes of the Ordinary Council Meeting held on 15th September 2021.
- 6. District/County Councillor/MP Reports -** To receive verbal or written reports.
- 7. Planning Applications**
To consider the following:
 - **SDNP/21/05498/TCA** | Leyalndii T1-T8: Fell: Originally planted as screen trees, they have exceeded their practical use as the surrounding native broadleaved planting has now established. Trees now causing excessive shading and are of low amenity value. Their removal will permit the neighbouring trees and hedgerow to expand. | Glynde Village Recreation Ground Lacys Hill Glynde East Sussex.
 - **SDNP/21/05678/HOUS** | Remove tarmac and concrete hardstanding around the cottage and relay with paving and gravel at lower levels, remove cement render and re-render plinth in lime render at ground level, remove cement render and re-render in lime render and replace existing timber and steel windows with side hung timber casements using a slimline double glazed to all part two windows | Thatch Cottage Comps Farm Lane Beddingham Lewes East Sussex BN8 6JT.
- 8. Christmas Tree Lighting event**
To consider a report from Cllr Prately regarding a Christmas Tree Lighting event to be held in Glynde Recreation Ground and to approve associated costs.
- 9. Parish Council Action Log**
To note an update from the Clerk on Parish Council Actions and to agree further actions to progress.
- 10. Business Plan**
To note an update on the Parish Council's Business Plan and to approve actions and costs to progress.
- 11. Dog Mess**
To note a report from Cllr Phillips regarding the ongoing issue of dog mess and to agree actions.
- 12. Play Inspection**
To review the latest play inspection report and agree actions to progress issues.
- 13. Finance**
 - 13.1. Q2 Finances**
To note an update from the Clerk on the Parish Council's Finances for Q2 2021-2022 (01/07/21-30/09/21) and to approve the bank statements, bank reconciliation, working cashbook and account reconciliation for the period.

13.2. Budget Review and Forecast

To review budget against spend for the 2021-2022 financial year and agree the budget for the 2022-2023 financial year.

13.3. Precept

To agree the precept rate for 2022-2023.

13.4. Payments and Receipts

To approve payments, and note receipts, since the last meeting.

14. Consultations and Meetings

14.1. SDNPA Call for Nature Sites

14.2. SDNPA Call for CIL Projects

15. Councillor Reports and Items for Future Agendas

To note reports from Parish Councillors on matters not included elsewhere on the agenda and to raise items for inclusion on future agendas.

16. Exclusion of press and public

To resolve, under the 1960 (Admission to Meetings) Act, to exclude the press and public from the meeting due to the confidential nature of the business to be discussed which relates to staffing.

17. Clerk Resignation

To note the resignation of the Clerk and to agree the process for the recruitment of a new Clerk including:

- Advertisement format, location, budget and dates;
- Job description and person specification;
- Employment contract, conditions of employment and salary range;
- Handover period from the current Clerk.

18. Council Meetings

To note the dates for upcoming meetings: 12th January 2022, 16th March 2022, Annual Meetings: 11th May 2022.
