

Glynde & Beddingham Parish Council

MINUTES OF THE ORDINARY MEETING OF GLYNDE & BEDDINGHAM PARISH COUNCIL HELD ON WEDNESDAY 25th NOVEMBER 2021 AT GLYNDE SOCIAL CLUB AT 7PM.

Present: Councillors: J Denis, (Chair), D Sadler (Vice Chair), L Gribble, R Phillips and J Pratley

GB2122-54 1. Public Question and Statements

There was 1 member of the public present. Lucy Newman presented the meeting with an update from the recent Climate Cafe event, which was well attended and a successful event. Cllr Denis took receipt of the event receipts which will be refunded by the Ouse Valley CARES Project.

GB2122-55 2. Apologies

Apologies were received, and noted, from Cllr Jolly.

GB2122-56 3. Declarations of Interest

Cllr Pratley declared an interest in item 8 relating to the Christmas Tree lighting event.

GB2122-57 4. Chair's Welcome

The Chair welcomed everybody to the meeting and thanked Lucy Newman for attending to give an update on the Climate Café and for her hard work in arranging it.

GB2122-58 5. Minutes

The minutes of the last meeting held on 14th July and 15th September 2021 will be signed at the next meeting.

GB2122-59 6. District/County Councillor/MP Reports

In his capacity as District and County Councillor, Cllr Denis provided an update to Members. Cllr Denis will enquire whether Sussex Police have a contingency plan for accidents on the local A27 junctions following the recent, and sadly fatal, accident after which there were insufficient police present to direct traffic. Cllr Denis will also follow up on the progress of surface repairs.

GB2122-60 7. Planning Applications

Members considered the following pre-application:

- **SDNP/21/05498/TCA** | Leyalndii T1-T8: Fell: Originally planted as screen trees, they have exceeded their practical use as the surrounding native broadleaved planting has now established. Trees now causing excessive shading and are of low amenity value. Their removal will permit the neighbouring trees and hedgerow to expand. | Glynde Village Recreation Ground Lacys Hill Glynde East Sussex.
It was **RESOLVED** to present no objection to the application but to bring to the attention of the shop/café.
- **SDNP/21/05678/HOUS** | Remove tarmac and concrete hardstanding around the cottage and relay with paving and gravel at lower levels, remove cement render and re-render plinth in lime render at ground level, remove cement render and re-render in lime render and replace existing timber and steel windows with side hung timber casements using a slimline double glazed to all part two windows | Thatch Cottage Comps Farm Lane Beddingham Lewes East Sussex BN8 6JT.
It was **RESOLVED** to support the application.

GB2122-61 8. Christmas Tree Lighting Event

Members **NOTED** an update on the upcoming Christmas tree lighting. Cllr Denis will liaise with the Clerk to ascertain if the Parish Council insurance has adequate cover for the event.

GB2122-62 9. Parish Council Action Log

Cllr Denis will liaise with the Clerk regarding progress and handing this over to a new Clerk.

GB2122-63 10. Business Plan

Cllr Denis will liaise with the Clerk regarding progress and handing this over to a new Clerk.

GB2122-64 11. Dog mess

The Clerk will liaise with Glynde Estates to request a letter to be sent to residents informing them of their obligation to pick up after their animals. The Clerk will also ask the Estate for permission to erect dog mess signs on the entrances to Church Field.

GB2122-65 12. Play Inspection

Members **REVIEWED** the latest play inspection, all actions are being progressed.

GB2122-66 13. Finance

13.1. Q2 Finances

Members **NOTED** an updated on the Parish Council's financial position for Q2 2021-2022 (01/07/21-30/09/21). The hard copy bank statements, bank reconciliation, working cashbook and account reconciliation for the period will be signed at the next meeting.

13.2. Budget Review and Forecast

Members reviewed the budget review and forecast for the 2022-2023 financial year. The rising costs of energy were acknowledged.

It was **RESOLVED** to approve the budget and forecast as presented with an amendment to the Clerk costs to be reviewed once a new Clerk is recruited.

13.3. Precept

Members **RESOLVED** to approve a 3% increase to the precept for the 2022-2023 financial year. Whilst a lower increase is preferred, the steeply rising energy costs and improvements to the play area necessitate a 3% increase.

13.4. Payments and Receipts

Members reviewed the payments and receipts since the last meeting as detailed below:

Glynde & Beddingham Parish Council - Payments for November 2021

Payee	Product/Service	Amount
EDF Energy	Energy bill for September 2021 (paid by DD on 15/10/21)	£88.42
EDF Energy	Energy bill for October 2021 (paid by DD on 15/11/21)	£148.91
S Mills	Clerk Salary for October 2021	£312.43
Streetlights	Payment 2 of 2. 2021/22 Street Light Maintenance Contract.	£144.60
Lewes District Council	Play Inspection October 2021	£18.60
Lewes District Council	Play Inspection November 2021	£18.60
Lewes District Council	Play Inspection December 2021	£18.60
S Mills	Clerk Reimbursement of Parish Council costs totalling £253.98 consisting of: £18 Mobile Phone for October-December (£6 x 3 months) + £96 paid for 2 years of .gov domain renewal + £59.99 paid for website hosting + £79.99 paid for MS Office 365 and cloud storage (shared with SHPC, £39.99 to be invoiced to SHPC).	£253.98
S Mills	Clerk Salary for November 2021	£312.43
Total:		£1,316.57

It was **RESOLVED** to ratify payments totalling £1,316.57 and to authorise Councillors to approve the payments via online banking.

Members **NOTED** the following receipts since the last meeting:

RECEIPTS (November 2021)		
Payee	Product/Service	Amount
Lloyds Bank	Deposit Account Interest for September 2021	£0.03
Lloyds Bank	Deposit Account Interest for October 2021	£0.04
South Heighton Parish Council	Payment for 50% of anti-virus (see ref CB2122-030)	£27.49
South Downs National Park	CIL Payment	£195.00
	Total:	£222.56

GB2122-67 14. Consultations/Meetings

14.1. SDNPA Call for Nature Sites – Chair to follow up with the Clerk.

14.2. SDNPA Call for CIL Projects – Chair to follow up with the Clerk.

GB2122-68 15. Councillor Reports and Items for Future Agendas

- Cllr Denis requested community match funding for road calming measures and traffic be included on the agenda.

16. Exclusion of Press and Public

It was **RESOLVED**, under the 1960 (Admission to Meetings) Act, to exclude the press and public from the meeting due to the confidential nature of the business to be discussed which relates to staffing.

17. Clerk Resignation

The resignation of the Clerk was noted and it was **RESOLVED** to authorise Cllr Denis to proceed with recruitment and interviewing of a new Clerk in conjunction with 2 other Councillors, to be brought before the next meeting for ratification.

GB2122-69 18. Next Meetings

It was **RESOLVED** for the next meeting to take place on Wednesday 26th January 2022 at 7pm.

The meeting ended at 8:45pm

Signed:

Date:

Print Name:

*The term Chair/Vice Chair refers to the Chairman/Vice Chairman of the Parish Council as defined in the Local Government Act 1972 s. 15(1) and 15(6).