

Glynde & Beddingham Parish Council Bank Reconciliation

Date of reconciliation: 31st December 2021

<u>Working Cash Book</u>	Opening Bank Balance on 01/04/21	£	11,536.52
	+ Working Cash Book Receipts	£	11,730.77
	- Working Cash Book Payments	£	6,006.85
	Working Cash Book Total	£	17,260.44
<u>Bank Balances*</u>	Current Account	£	13,178.29
	Deposit Account	£	4,082.15
		£	17,260.44
	- unpresented cheques	£	-
	Bank Balance Total:	£	17,260.44

COUNCILLOR SIGNATURES

By signing below, you are confirming that you have verified the above balances in the Parish Council Working Cashbook and Bank Statements. Please also sign the Working Cashbook and Bank Statements which confirm these balances for audit purposes.

Signatory 1

Print Name: J. Sarswell
 Sign: J. Sarswell
 Date: 16/3/22

Signatory 2

Print Name: C. Jolliffe
 Sign: C. Jolliffe
 Date: 16/3/22

*See page 2 for a list of all bank statements and balances

Glynde & Beddingham Parish Council Bank Reconciliation

Bank Statements Detail as of 31st December 2021					
Current Account					
Statement Number	Statement Date	Opening Balance	Closing Balance	STATEMENTS Total IN	STATEMENTS Total OUT
40	30/04/2021	£ 7,454.65	£ 13,130.20	£ 5,754.00	£ 78.45
41	28/05/2021	£ 13,130.20	£ 11,580.23	£ -	£ 1,549.97
42	30/06/2021	£ 11,580.23	£ 10,752.10	£ -	£ 828.13
43	30/07/2021	£ 10,752.10	£ 9,958.47	£ -	£ 793.63
44	31/08/2021	£ 9,958.47	£ 15,310.94	£ 5,754.00	£ 401.53
45	30/09/2021	£ 15,310.94	£ 14,742.77	£ -	£ 568.17
46	29/10/2021	£ 14,742.77	£ 14,564.41	£ 222.49	£ 400.85
47	30/11/2021	£ 14,564.41	£ 13,648.69	£ -	£ 915.72
48	31/12/2021	£ 13,648.69	£ 13,178.29	£ -	£ 470.40
Total to date:				£ 11,730.49	£ 6,006.85
Deposit Account					
Statement Number	Statement Date	Opening Balance*	Closing Balance	STATEMENTS Total IN	STATEMENTS Total OUT
26	30/04/2021	£ 4,081.87	£ 4,081.90	£ 0.03	£ -
27	01/06/2021	£ 4,081.90	£ 4,081.93	£ 0.03	£ -
28	30/06/2021	£ 4,081.93	£ 4,081.96	£ 0.03	£ -
29	30/07/2021	£ 4,081.96	£ 4,081.99	£ 0.03	£ -
30	01/09/2021	£ 4,081.99	£ 4,082.02	£ 0.03	£ -
31	01/10/2021	£ 4,082.02	£ 4,082.05	£ 0.03	£ -
32	01/11/2021	£ 4,082.05	£ 4,082.09	£ 0.04	£ -
33	01/12/2021	£ 4,082.09	£ 4,082.12	£ 0.03	£ -
34	31/12/2021	£ 4,082.12	£ 4,082.15	£ 0.03	£ -
Total to date:				£ 0.28	£ -
Total IN/OUT of all Bank Accounts:				£ 11,730.77	£ 6,006.85
Working Cashbook Total IN/OUT:				£ 11,730.77	£ 6,006.85
Variance:				£ -	£ -
Explanation of variances:				No variances	No variances

Glynde and Beddingham Parish Council Working Cashbook 2021-2022

Bank Account	Payment/ Receipt	Item on bank statement?	Invoice Date	Meeting Date	Cashbook ref	Payment Method	Bank Statement number/date	Invoice Number	Payee	Details	Receipt Value	Gross Value (Payment)	VAT Value	Net Value
Current	Receipt	YES	01/04/2021	27/05/2021	CB2122-001	Online Banking	40 30/04/21	N/A	Lewes District Council	Precept payment 1 of 2	£ 5,754.00	£ -	£ -	£ -
Deposit	Receipt	YES	09/04/2021	27/05/2021	CB2122-002	Online Banking	26 30/04/21	N/A	Lloyds Bank	Deposit Account Interest for April 2021	£ 0.03	£ -	£ -	£ -
Current	Payment	YES	15/04/2021	27/05/2021	CB2122-003	Direct Debit	40 30/04/21	9476019	EDF Energy	Energy bill for March 2021 (paid by DD on 15/04/21)	£ -	£ 78.45	£ 3.74	£ 74.71
Current	Payment	YES	28/04/2021	27/05/2021	CB2122-004	Online Banking	41 28/04/21	N/A	S Mills	Clerk Salary for April (£364.78), Mobile Phone for April (£3).	£ -	£ 367.78	£ -	£ 367.78
Current	Payment	YES	30/03/2021	27/05/2021	CB2122-005	Online Banking	41 28/04/21	INV273635	Broxap	Replacement football goal nets + additional locking sockets.	£ -	£ 80.40	£ 13.40	£ 67.00
Current	Payment	YES	24/03/2021	27/05/2021	CB2122-006	Online Banking	41 28/04/21	52137	Glynde Estates	Recharge EDF energy invoice 07/10/20 to 17/03/21 based on closing actual reading 2063.	£ -	£ 100.28	£ -	£ 100.28
Current	Payment	YES	30/03/2021	27/05/2021	CB2122-007	Online Banking	41 28/04/21	52234	Glynde Estates	Glynde Recreation Ground: Half yearly water supply 01/10/2020 - 31/03/2021	£ -	£ 16.55	£ -	£ 16.55
Current	Payment	YES	21/04/2021	27/05/2021	CB2122-008	Online Banking	41 28/04/21	52243	Glynde Estates	Recharge parts to repair gates at Recreation Ground (Galvanised hinges, bolts, padbolts)	£ -	£ 182.09	£ -	£ 182.09
Current	Payment	YES	01/05/2021	27/05/2021	CB2122-009	Online Banking	41 28/04/21	6235496	Lewes District Council	Play Inspection May 2021	£ -	£ 18.60	£ 3.10	£ 15.50
Current	Payment	YES	13/04/2021	27/05/2021	CB2122-010	Online Banking	41 28/04/21	506319949	Zurich Municipal	Parish Council Insurance 01/06/2021-31/05/2022	£ -	£ 616.39	£ 66.04	£ 550.35
Deposit	Receipt	YES	10/05/2021	27/05/2021	CB2122-011	Online Banking	27 01/06/21	N/A	Lloyds Bank	Deposit Account Interest for May 2021	£ 0.03	£ -	£ -	£ -
Current	Payment	YES	01/05/2021	27/05/2021	CB2122-012	Online Banking	42 30/06/21	12139	Streelights	Payment 1 of 2. 2021/22 Street Light Maintenance Contract.	£ -	£ 144.60	£ 24.10	£ 120.50
Current	Payment	YES	04/05/2021	27/05/2021	CB2122-013	Direct Debit	41 28/04/21	9677102	EDF Energy	Energy bill for April 2021 (paid by DD on 18/05/21)	£ -	£ 167.88	£ 8.00	£ 159.88
Current	Payment	YES	21/05/2021	27/05/2021	CB2122-014	Online Banking	42 30/06/21	17832	Mulberry & Co	Internal Audit for 2020-2021 Council Year.	£ -	£ 180.00	£ 30.00	£ 150.00
Current	Payment	YES	01/06/2021	27/05/2021	CB2122-015	Online Banking	42 30/06/21	6235675	Lewes District Council	Play Inspection June 2021	£ -	£ 18.60	£ 3.10	£ 15.50
Current	Payment	YES	28/05/2021	27/05/2021	CB2122-016	Online Banking	42 30/06/21	N/A	S Mills	Clerk Salary for May.	£ -	£ 312.43	£ -	£ 312.43
Deposit	Receipt	YES	09/06/2021	14/07/2021	CB2122-017	Online Banking	28 01/07/21	N/A	Lloyds Bank	Deposit Account Interest for June 2021	£ 0.03	£ -	£ -	£ -
Current	Payment	YES	01/06/2021	14/07/2021	CB2122-018	Online Banking	42 30/06/21	9838116	EDF Energy	Energy bill for May 2021 (paid by DD on 15/06/21)	£ -	£ 172.50	£ 8.21	£ 164.29
Current	Payment	YES	02/07/2021	14/07/2021	CB2122-019	Online Banking	43 30/07/21	N/A	S Mills	Clerk Salary for June 2021	£ -	£ 312.43	£ -	£ 312.43
Current	Payment	YES	01/07/2021	14/07/2021	CB2122-020	Online Banking	43 30/07/21	6237013	Lewes District Council	Play Inspection July 2021	£ -	£ 18.60	£ 3.10	£ 15.50
Current	Payment	YES	02/07/2021	14/07/2021	CB2122-021	Online Banking	43 30/07/21	6237190	Lewes District Council	Annual Play Inspection for 2021	£ -	£ 63.00	£ 10.50	£ 52.50
Current	Payment	YES	28/07/2021	14/07/2021	CB2122-022	Online Banking	43 30/07/21	N/A	S Mills	Clerk Salary for July 2021	£ -	£ 312.43	£ -	£ 312.43
Current	Payment	YES	25/08/2021	14/07/2021	CB2122-023	Standing Order	44 31/08/21	N/A	S Mills	Clerk Salary for August 2021 (set up as recurring Standing Order)	£ -	£ 312.43	£ -	£ 312.43
Deposit	Receipt	YES	09/07/2021	15/09/2021	CB2122-024	Online Banking	29 30/07/21	N/A	Lloyds Bank	Deposit Account Interest for July 2021	£ 0.03	£ -	£ -	£ -
Deposit	Receipt	YES	09/08/2021	15/09/2021	CB2122-025	Online Banking	30 01/09/21	N/A	Lloyds Bank	Deposit Account Interest for August 2021	£ 0.03	£ -	£ -	£ -
Current	Payment	YES	01/07/2021	15/09/2021	CB2122-026	Direct Debit	43 30/07/21	10048515	EDF Energy	Energy bill for June 2021 (paid by DD on 15/07/21)	£ -	£ 87.17	£ 4.15	£ 83.02

Glynde and Beddingham Parish Council Working Cashbook 2021-2022

Bank Account	Payment/ Receipt	Item on bank statement?	Invoice Date	Meeting Date	Cashbook ref	Payment Method	Bank Statement number/date	Invoice Number	Payee	Details	Receipt Value	Gross Value (Payment)	VAT Value	Net Value
Current	Payment	YES	02/08/2021	15/09/2021	CB2122-027	Direct Debit	44 31/08/21	10246417	EDF Energy	Energy bill for July 2021 (paid by DD on 16/08/21)	£ -	£ 89.10	£ 4.24	£ 84.86
Current	Payment	YES	01/09/2021	15/09/2021	CB2122-028	Direct Debit	45 30/09/21	10470501	EDF Energy	Energy bill for August 2021 (paid by DD on 15/09/21)	£ -	£ 89.10	£ 4.24	£ 84.86
Current	Receipt	YES	27/08/2021	15/09/2021	CB2122-029	Online Banking	44 31/08/21	N/A	Lewes District Council	Precept payment 2 of 2	£ 5,754.00	£ -	£ -	£ -
Current	Payment	YES	15/09/2021	15/09/2021	CB2122-030	Online Banking	45 30/09/21	N/A	S Mills	Clerk Reimbursement for Mobile Phone for May-September (£6 x 5 months = £30) + £54.99 paid for McAfee Anti-virus (shared with SHPC, £27.49 invoiced to SHPC).	£ -	£ 84.99	£ 9.16	£ 75.83
Current	Payment	YES	25/09/2021	15/09/2021	CB2122-031	Standing Order	45 30/09/21	N/A	S Mills	Clerk Salary for September 2021	£ -	£ 312.43	£ -	£ 312.43
Current	Payment	YES	14/09/2021	15/09/2021	CB2122-032	Online Banking	45 30/09/21	53398	Glynde Estates	Recharge EDF energy invoice 18/03/21 to 08/09/21 based on closing actual reading 2074	£ -	£ 44.45	£ -	£ 44.45
Current	Payment	YES	01/08/2021	15/09/2021	CB2122-033	Online Banking	45 30/09/21	6237399	Lewes District Council	Play Inspection August 2021	£ -	£ 18.60	£ 3.10	£ 15.50
Current	Payment	YES	01/09/2021	15/09/2021	CB2122-034	Online Banking	45 30/09/21	6237478	Lewes District Council	Play Inspection September 2021	£ -	£ 18.60	£ 3.10	£ 15.50
Deposit	Receipt	YES	09/09/2021	25/11/2021	CB2122-035	Online Banking	31 01/10/21	N/A	Lloyds Bank	Deposit Account Interest for September 2021	£ 0.03	£ -	£ -	£ -
Current	Payment	YES	01/10/2021	25/11/2021	CB2122-036	Direct Debit	46 29/10/21	10659647	EDF Energy	Energy bill for September 2021 (paid by DD on 15/10/21)	£ -	£ 88.42	£ 4.21	£ 84.21
Current	Payment	YES	01/11/2021	25/11/2021	CB2122-037	Direct Debit	47 30/11/21	10856156	EDF Energy	Energy bill for October 2021 (paid by DD on 15/11/21)	£ -	£ 148.91	£ 7.09	£ 141.82
Current	Payment	YES	25/10/2021	25/11/2021	CB2122-038	Standing Order	46 29/10/21	N/A	S Mills	Clerk Salary for October 2021	£ -	£ 312.43	£ -	£ 312.43
Deposit	Receipt	YES	11/10/2021	25/11/2021	CB2122-039	Online Banking	32 01/11/21	N/A	Lloyds Bank	Deposit Account Interest for October 2021	£ 0.04	£ -	£ -	£ -
Current	Payment	YES	19/10/2021	25/11/2021	CB2122-040	Online Banking	47 30/11/21	12446	Streetlights	Payment 2 of 2. 2021/22 Street Light Maintenance Contract.	£ -	£ 144.60	£ 24.10	£ 120.50
Current	Payment	YES	01/10/2021	25/11/2021	CB2122-041	Online Banking	47 30/11/21	6238438	Lewes District Council	Play Inspection October 2021	£ -	£ 18.60	£ 3.10	£ 15.50
Current	Payment	YES	01/11/2021	25/11/2021	CB2122-042	Online Banking	47 30/11/21	6238965	Lewes District Council	Play Inspection November 2021	£ -	£ 18.60	£ 3.10	£ 15.50
Current	Payment	YES	01/12/2021	25/11/2021	CB2122-043	Online Banking	47 30/11/21	6239617	Lewes District Council	Play Inspection December 2021	£ -	£ 18.60	£ 3.10	£ 15.50
Current	Payment	YES	25/11/2021	25/11/2021	CB2122-044	Online Banking	47 30/11/21	N/A	S Mills	Clerk Reimbursement of Parish Council costs totalling £253.98 consisting of: £18 Mobile Phone for October-December (£6 x 3 months) + £96 paid for 2 years of .gov domain renewal + £59.99 paid for website hosting + £79.99 paid for MS Office 365 and cloud storage (shared with SHPC, £39.99 to be invoiced to SHPC).	£ -	£ 253.98	£ 39.33	£ 214.65
Current	Payment	YES	25/11/2021	25/11/2021	CB2122-045	Standing Order	47 30/11/21	N/A	S Mills	Clerk Salary for November 2021	£ -	£ 312.43	£ -	£ 312.43
Current	Receipt	YES	13/10/2021	25/11/2021	CB2122-046	Online Banking	46 29/10/21	N/A	South Highton Parish Council	Payment for 50% of anti-virus (see ref CB2122-030)	£ 27.49	£ -	£ -	£ -
Current	Receipt	YES	28/10/2021	25/11/2021	CB2122-047	Online Banking	46 29/10/21	N/A	South Downs National Park	CIL Payment	£ 195.00	£ -	£ -	£ -
Deposit	Receipt	YES	09/11/2021	26/01/2022	CB2122-048	Online Banking	33 01/12/21	N/A	Lloyds Bank	Deposit Account Interest for November 2021	£ 0.03	£ -	£ -	£ -
Deposit	Receipt	YES	09/12/2021	26/01/2022	CB2122-049	Online Banking	34 31/12/21	N/A	Lloyds Bank	Deposit Account Interest for December 2021	£ 0.03	£ -	£ -	£ -

Glynde and Beddingham Parish Council Working Cashbook 2021-2022

Bank Account	Payments/ Receipt	Item on bank statement?	Invoice Date	Meeting Date	Cashbook ref	Payment Method	Bank Statement number/date	Invoice Number	Payee	Details	Receipt value	Gross Value (Payment)	VAT Value	Net Value
Current	Payment	YES	01/11/2021	26/01/2022	CR2122-090	Direct Debit	48 31/12/21	13053451	EDF Energy	Energy bill for November 2021 (paid by DD on 15/12/21)	£ -	£ 157.97	£ 7.52	£ 150.45
Current	Payment	YES	29/11/2021	26/01/2022	CR2122-051	Standing Order	48 31/12/21	N/A	S Mills	Clerk Salary for December 2021	£ -	£ 312.43	£ -	£ 312.43
TOTAL:											£ 11,780.77	£ 6,006.85	£ 282.83	£ 5,714.02

Glynde and Beddingham Parish Council Working Cashbook 2021-2022

GLYNDE & BEDDINGHAM PARISH COUNCIL - Detailed Receipts & Payments Account to Q3 31/12/2021				
Annual Return	Opening Balances 01/04/2021	£		Notes
	Treasurer Account	£ 7,454.65		
	Business Banking	£ 4,081.87		
	Unpresented cheques	£ -		
1	Total		£ 11,536.52	
	INCOME:			
2	Precept	£ 11,508.00	£ 11,508.00	
	Other:			
	LDC Grant			
	Bank Interest	£ 0.28		
	Glynde CC Rent			
	Other Payments	£ 222.49		
	VAT Reclaim			
3			£ 222.77	
	EXPENDITURE:			
4	Staff Costs	£ 2,864.22	£ 2,864.22	
5	Loan	£ -	£ -	
	Other:			
	Clerks Office - HMRC PAYE	£ 51.00		
	Parish Insurance	£ 550.35		
	Internal Audit	£ 150.00		
	Reading Rooms/Meetings	£ -		
	Training	£ -		
	Website/Anti-Virus/Software	£ 242.48		
	SSALC/NALC/LDALC/SLCC	£ -		
	Water & Electric Events	£ 161.28		
	Business Plan Projects	£ -		
	Glynde Rec & Lighting rental	£ -		
	Play area inspections	£ 176.50		
	Play equipment maintenance	£ -		
	Grass Cutting	£ -		
	Repairs	£ -		
	Electricity Energy	£ 1,028.10		
	Electricity Maintenance Contract	£ 241.00		
	PWLB Repayments	£ -		
	General Reserves	£ -		
	Elections 2023	£ -		
	Playground Project	£ 249.09		
	Grants	£ -		
	VAT	£ 292.83		
6			£ 3,142.63	
7	(1+2+3) - (4+5+6)		£ 17,260.44	
	Closing Balances 31/12/2021	£		
	Treasurer Account	£ 13,178.29		
	Business Banking	£ 4,082.15		
	Unpresented payments	£ -	£ 17,260.44	Refer to list of unpresented payments
	Check total:		-	
	Income		£ 11,730.77	
	Expenditure		£ 6,006.85	
	Income over expenditure		£ 5,723.92	
	Opening balance		£ 11,536.52	
	Closing balance		£ 17,260.44	
	Movement		£ 5,723.92	