

# *Glynde & Beddingham Parish Council*

**MINUTES OF THE ORDINARY MEETING OF GLYNDE & BEDDINGHAM PARISH COUNCIL  
HELD ON WEDNESDAY 23<sup>rd</sup> November 2022  
AT THE READING ROOM, STATION ROAD, BEDDINGHAM AT 7PM.**

**Present:** Councillors: J Denis (Chair\*), D Sadler (Vice Chair\*), J Pratley (part of meeting) and P De Paolis

**In Attendance** S Carter – Interim Parish Clerk, and 1 Member of the Public

GB22-23-52	<p><b>1 Resignation of Chairperson and Election of New Chairperson</b> Cllr Sadler advised the meeting that he would like to stand down as Chairperson. Cllr J Denis was elected as Chairperson and Cllr De Paolis was elected as Vice Chairperson.</p>
GB22-23-53	<p><b>2 Public Questions and Statements – 15 minutes.</b> Our PCSO joined the meeting and advised the of his areas of jurisdiction. PCSO has been in position for 4 months. As part of his role, he has carried out some speed watch activity on Lacys Hill. PCSO Ash advised that there had been several thefts from sheds reported Cllr Sadler advised incidents at Station are not flagged. Also – licensing application at the station has somehow bypassed Sussex Police. PCSO advised quite often his team will attend issues at stations or on trains. Rail Neighbourhood Officers travel trains and stations. Rail Neighbourhood Officers have powers. Cllrs are concerned about the opening of the new pub – Clerk to email request for support to PCSO</p>
GB22-23-54	<p><b>3 Acceptance of Apologies for absence</b> – The Clerk advised that apologies have been received from: Cllr L Gribble Cllr J Pratley, Ms. M Caulfield, Cllr E O’Brien,.</p>
GB22-23-55	<p><b>4 Declarations of Interest</b> Cllr’s J Pratley with respect to item 14...</p>
GB22-23-56	<p><b>5 Chairman’s Welcome</b> The Chairman welcomed everyone to the meeting especially thanking the member of the public for their attendance</p>
GB22-23-57	<p><b>6 Minutes of the last meeting</b> The minutes of the Ordinary Meeting held on 7th September 2022 were approved and signed with no amendment</p>
GB22-23-58	<p><b>7 District/County Councillor/MP Reports</b> - Maria Caulfield MP and Cllr Emily O’Brien have provided written updates which the Clerk has forwarded to Councillors.</p>
GB22-23-59	<p><b>8 Councillor Vacancy</b> Mr Daniel Vice-Holt joined the meeting to discuss his application for Co-option to become a councillor. Mr Vice-Holt gave an overview of reasons for wanting to join GBPC. The Councillors asked various questions concerning Mr Vice-Holt and his application. The press, public and the applicant were asked to leave the room whilst the application was considered. followed by a vote where it was resolved to invite Mr Vice-Holt to become a Glynde &amp; Beddingham Parish. Councillor. Press, members of the public and Mr Vice-Holt re-joined the meeting, and the Chairman advised the wider meeting of the result. The Chairman welcomed Mr Vice-Holt to the Council. The Clerk then welcomed Councillor Vice-Holt to his post and Cllr Vice-Holt signed the Declaration of Acceptance of Office in the presence of the Clerk, and the Clerk requested that Cllr Vice-Holt filled in the Notification of Members Disclosable Pecuniary Interests asap, and to be received by the Clerk within 28 days. Cllr Vice-Holt joined the meeting as a Councillor.</p>
GB22-23-60	<p><b>9 Finance</b> 9.1 <b>To Set 2023-2024 Budget and Precept</b> - Members received an update on the status of the Parish Council’s finances for Q1-Q2 (1st April – 30th September 2022) and reviewed the bank reconciliation, bank statements, detailed payments and accounts, and working</p>

cashbook. Members **RESOLVED** to accept the update and authorised Cllr J Pratley and Cllr P De Paolis to sign the bank reconciliation and documentation as presented.

9.2 The Clerk presented a suggested budget for 2022-23. Members reviewed the suggested 2023-2024 budget, spend-to-date and forecast to the end of the current financial year and it was **RESOLVED** to accept the 2023-24 budget. This will drive an increase to precept of £1715 making the precept for the year £13,568, an increase of 18p/week for average Band D property (based on 2022-23 tax base

**Payments and Receipts** –payments for November 2022 were approved as follows:  
**Glynde & Beddingham Parish Council - Payments for November 2022**

Payee	Product/Service	Amount
EDF Energy	Energy bill for Aug 2022 (paid by DD on 15/9/22)	£168.20
EDF Energy	Energy bill for Sept 2022 (paid by DD on 18/10/22)	£176.91
Glynde Estates	Recharge EDF energy invoice 09/03/22 to 13/09/22 actual reading 2391	£49.44
John O'Conner (Grounds Maintenance) Ltd	Grass cut of Recreation ground for September 2022	£360.00
John O'Conner (Grounds Maintenance) Ltd	Grass cut of Recreation ground for September 2022	£360.00
S Carter	Re-imburement to Clerk for purchase of Microsoft 365 Family on behalf of GBPC	£79.99
Lewes District Council	Period 01/11/2022 to 30/11/2022 Monthly Play Area Inspections Recharge	£18.60
Glynde Estates	Glynde Recreation Ground: Half yearly water supply 01/04/2022 - 30/09/2022	£16.55
Streetlights	Payment 2 (of 2) 2022/23 Street Lighting Maintenance Contract.	£144.60
Lewes District Council	Annual Play Area Inspections Recharges for the year 2022	£63.00
S Carter	Reimbursement to Clerk for Easy Internet Solutions - Unlimited Hosting - glyndebeddingham-pc.gov.uk 11/11/2022-10/11/2023	£59.99
ESALC Ltd	1* Councillor / Chairman Training	£48.00
S Carter	Clerk November Salary	£249.83
HMRC	Tax on Clerk November Salary	£62.60
S Carter	Clerk December Salary	£250.03
HMRC	Tax on Clerk December Salary	£62.40
Lewes District Council	Period 01/12/2022 to 31/12/2022 Monthly Play Inspections Recharge	£18.60
S Carter	Clerk Mileage Payments - ESCC SLR Meeting, 7/11/22, Council Meeting 23/11/22	£21.60
Lucy Hannington	Payment owed to Ms Hannington as a result of tax rebate due from previous employment - shown on payslips but never actually paid	£504.40
<b>Total:</b>		<b>£2,714.74</b>

**RECEIPTS (November 2022)**

Payee	Product/Service	Amount
South Highton Parish Council	Payment for 50% share of McAfee Licence	£25.00

	Lloyds Bank	Deposit Account Interest for Aug 2022	£0.14
	Lloyds Bank	Deposit Account Interest for Sept 2022	£0.17
	Lloyds Bank	Deposit Account Interest for Oct 2022	£0.17
	Lloyds Bank	Deposit Account Interest for Nov 2022	£0.44
		<b>Total:</b>	<b>£25.92</b>
	<p>9.3 <b>HMRC Direct Debit Facility</b> – The Clerk advised that it had not been possible to set this up as there is a need for two signatories to sign a direct debit mandate – form signed this evening and will be posted asap</p> <p>9.4 <b>Payment due to previous Clerk</b> - The Clerk advised how it had come to light that the Council was owing a former Clerk £504.40 as a result of an income tax rebate from HMRC being allocated to Glynde &amp; Beddingham Parish Council, but never paid to the Clerk. The meeting <b>RESOLVED</b> to pay monies owed to the former Clerk. The current (Interim Clerk) will then claim this money from HMRC and the council will not be out of pocket.</p> <p>9.5 <b>Bank Account change of Office</b> details and approved signatories for ebanking – The Clerk advised that Lloyds Bank refused to accept the Interim Clerk as a registered office for banking without signatures from Chair and Vice Chair. Signatures have now been added to a letter and the bank should fix the issue as a result. This will mean we can again receive bank statements and any replacement items etc – as they had put our address on hold in the meantime. The Clerk will request Cllr De Paolis and Cllr Vice Holt are added as signatories asap – once the change of address has been accepted.</p>		
GB22-23-61	<p><b>10 Traffic Calming / Speedwatch</b> –          .The meeting raised the question as to whether it would be possible to hire a Speed Indication Device.– clerk to enquire with PCSO if Sussex Police might hire units out.  <b>Speedwatch</b> – it was agreed a new coordinator was required – we need to do a promotion. It was offered by Cllr Pratley that storage for the speedwatch equipment could be made available in the Reading Rooms. Clerk to attend Speed watch Course to develop knowledge/insight Cllr Sadler to ask previous coordinator to put together some words we can use for the promotion.</p>		
GB22-23-62	<p><b>11 Street Lighting</b> – arising from the September budget review was an action to investigate Street Lighting with respect to lowering our costs. The Clerk presented a paper for consideration, and it was agreed that we cannot make a decision on which way to go forward at this stage. Cllr Denis to enquire within ESCC who we could talk to with regard to ESCC becoming our supplier</p>		
GB22-23-63	<p><b>12 Glynde and Beddingham Parish Council SLR with ESCC</b>          12.1 – the Clerk has circulated minutes of the meeting for comment prior to issue... - clerk to recirculate.          12.2 Clerk to now issue to ESCC and chase up interim meeting on teams.</p>		
GB22-23-64	<p><b>13 Clerk Matters</b>          13.1 <b>To agree Meeting Dates through to Year End</b> – it was agreed that dates for January and March will be: – 25/1/23 and 15/3/23          13.2 <b>To review proposal for new Laptop for Clerk</b> – it was RESOLVED to purchase a laptop set up, migration and data transfer from Viper IT – next meeting decide on what to do with the old laptop – maybe a local cause could benefit...          13.3 <b>To note Clerk Operation dates and agree process to cover</b> – the Clerk advised the meeting of an operation which would mean the Clerk will be housebound for a minimum of 6 weeks.          13.4 <b>Clerk Position beyond 31<sup>st</sup> December 2022</b> – The Interim Clerk is currently under contract through to 31<sup>st</sup> Dec 2022, it was <b>RESOLVED</b> to offer the Clerk a permanent contract from 1<sup>st</sup> January 2023 commencing on spine point 24 of the NALC pay scale. An office payment of £25/quarter will be paid and mileage, including to and from meetings will be paid at HMRC rates. Clerk to arrange for new contract to be issued          13.5 <b>Clerk Annual Leave</b> – the Clerks sickness leave from 20<sup>th</sup> December is noted</p>		
GB22-23-65	<p><b>14 Glynde Pool –Update–</b>          14.1 The pool is closed– Structural Engineers have attended - . Report to be issued with minutes. We cannot “just” re-render – there is a crack in the external shell. Also issues with pipes identified, potentially causing subsidence. It is noted that renovations will be costly – currently looking at options and costs. The Pool Committee are discussing within the local area and have also met with Swim England – who can offer some support, guidance and advise and put us in</p>		

	<p>contact with any other pools run by parish councils. Community asset fund suggested. Pool Committee have proposed a meeting with Parish Council and Glynde Estates – 15<sup>th</sup> December (9:30-1 or 2-4)</p> <p>14.2 There remains a need to identify what is happening with the lease extension</p> <p>14.3 The Pool Committee are updating fences</p> <p>14.4 There is a Pool AGM in January which will be asking for community support and to explore options.</p> <p>14.5 The pool committee desired outcome is to run as Community Interest Company at the request of the Council - Removing personal Liabilities for the pool committee.</p> <p>14.6 Finances – swim England can suggest grants but will not give to the pool. Not being a charity or a business adds complications.</p> <p>14.7 Previous renovations were done under a grant from Veolia.</p> <p>14.8 The business model also needs review – as the pool is not “open to the public” it could put people off giving cash.</p>
GB22-23-66	<b>15 Light Pollution at the Firle Crossing and Junction</b> – Cllr Denis has been advised that there is no possibility of further action – close item..
GB22-23-67	<b>16 Play Inspection – annual report received</b> – no discussion items arising . Clerk to establish who in Lewes District carries out the inspections so that we can join them if possible
GB22-23-68	<b>17 Repair of Recreation Ground Goal Post – to Agree Repair</b> – It is noted that the goal is not on playground monitoring play report– the net holding part has corroded and is in the Warf shed. Clerk to contact supplier and advise it has fallen apart what can they do... Consider at next meeting
GB22-23-69	<b>18 Recreation Ground Electricity Supply Point</b> – To agree to installation – quote requested to make permanent rather than what is currently done, digging a temporary feed in each time. Clerk to chase for the quote and establish if formal permission is required. It was agreed to pay up to £500 for the work if quote received in time for Christmas
GB22-23-70	<b>19 Christmas Arrangements</b> – The Christmas Tree is to go up last week of November – C.28 <sup>th</sup> and will be put up by Glynde Estates in the usual spot (a chimney pot was sunk in the hole a couple of years ago). They will dig the power cable in to the tree. Decorating around 2pm on 4th December, lighting up event with brass band etc from 4.30pm. Lights on at 5pm. Fund raising continues
GB22-23-71	<b>20 There were no planning applications</b> – however the Clerk circulated a Brochure and letter received for the council relating to Eaton New Town proposals.
GB22-23-72	<p><b>21 Councillor Reports and Items for Future Agendas</b></p> <ul style="list-style-type: none"> <li>• Review business plan</li> <li>• Cllr Sadler – Steamworks have signed the lease and a village pub will potentially be in place for the new year. We haven't been made aware of planning...Clerk to check with enforcement @south downs national park...</li> <li>• Cllr De Paolis - Attended the Sussex Police debrief – if we wish to enforce 20mph we would need to put pressure on ESCC. Some Parishes considering a name change to “village Council” as opposed to Parish Council...</li> <li>• Future Plans for playground to be added to agenda.</li> </ul>
GB22-23-73	<b>22 Date of next meeting</b> – It was RESOLVED that the next meeting of Glynde and Beddingham Parish Council will be 25/1/23 at the Glynde Reading Rooms

\*The term Chair/Vice Chair refers to the Chairman/Vice Chairman of the Parish Council as defined in the Local Government Act 1972 s. 15(1) and 15(6).

**The meeting closed at 21:43**

**Signed:**

**Date:**

**Print Name: Johnny Denis - Chairman**