

Glynde & Beddingham Parish Council

Receipts and Payments for approval at Parish Council Meeting 13/03/24

Glynde & Beddingham Parish Council - Payments and Receipts for March 2024 Payments to approve (to be paid via online banking)

Councillors to release payments with Bank **Cllr Gribble / Cllr De Paolis**

Cashbook Ref	Payment Method	Payee	Invoice Number	Narrative	Gross£	Vat £
CB2324-087	Direct Debit	HMRC	n/a	Tax Associated with Clerk Pay - Month 7/8/9 - Oct - £70, Nov - £104.40, Dec - £74.40 - Total £248.80 ***FOR INFORMATION ONLY - PAID BY DIRECT DEBIT**	£248.80	£-
CB2324-088	Direct Debit	EDF Energy	18110107	Streetlamp Electricity for the period - Jan 2024 ***For Information Only - Paid via Direct Debit***	£260.14	£12.39
CB2324-089	Online Banking	Lewes DC	6246019	Period 01/10/2022 to 31/10/2022 Monthly Play Area Inspections Recharge (Note invoice unpaid from Oct 2022)	£18.60	£3.10
CB2324-090	Online Banking	Lewes DC	6254572	Period 01/03/2024 to 31/03/2024 Monthly Play Area Inspections Recharge	£18.60	£3.10
CB2324-091	Online Banking	Lewes DC	6254463	Election Expenses 4th May 2023	£139.97	£-
CB2324-092	Online Banking	Steve Carter	n/a	Clerk Pay - Month 12 - 26th March 2024	£297.60	£-
CB2324-093	Online Banking	Steve Carter	n/a	Clerk Pay - Month 01 - 26th April 2024	£297.60	£-
CB2324-094	Online Banking	Steve Carter	n/a	Mileage Claim £32.40, - Home-Reading Room-Home - for council meeting - 07/02/2024, Home-Estates Office-Home - For Lease Meeting - 19/03/24, Home-Reading Room-Home - for council meeting - 20/03/24, Parish Mobile Phone Top Up - £10.00	£42.40	£0
CB2324-095	Online Banking	Lewes DC	6255318	Period 01/04/2024 to 30/04/2024 Monthly Play Area Inspections Recharge	£18.60	£3.10
CB2324-097	Online Banking	EDF Energy	18407869	Streetlamp Electricity for the period - Feb 2024 ***For Information Only - Paid via Direct Debit***	£240.60	£11.46
CB2324-098	Online Banking	Pool-Tec	97865A	Remaining Payments for On-Site Lining, Automatic Dosing System, Automatic Top-Up, 2no Low Suction Points, Supply and Fit Coping Stones	£18,612.00	£3,102.00
CB2324-099	Online Banking	R. King & Sons	1368	Machinery and Labour to break up concrete around Pool with Kango Gun, Excavate concrete & stockpile ready for lorries to take away when dried out, Excavate trench down side of pool	£1,800.00	£300.00
CB2324-100	Online Banking	Glynde Endowment	61295	Recharge EDF energy invoice 19/09/23 (reading 2561) to 15/03/24 (reading 2633) = 72 KWH at 37.81p per KWH = £27.22 - plus, Electricity standing charge 179 days at 58.59p per day - £104.08	£132.10	£ -
Total					£22,127.01	£3,435.15

Receipts to note

Cashbook Ref	Date Received	Receipt Payee	Narrative	Value
CB2324-086	09/02/2024	Glynde Place Charitable Trust	Donation towards pool repairs	£19,740.00
CB2324-096	15/03/2024	HMRC	Vat Claim for the period 1/1/23 - 29/02/24	£4,884.44
Total				£24,624.44

Authorised Online Banking Signatories

SIGNATORY 1: PRINT NAME: _____ DATE: _____

SIGNATORY 2: PRINT NAME: _____ DATE: _____

Glynde & Beddingham Parish Council

Receipts and Payments for approval at Parish Council Meeting 13/03/24

Glynde & Beddingham Parish Council

Mr Steven Robert Carter

84 Barnett Road
Brighton
BN1 7GH

84 Barnett Road
Brighton
East Sussex
BN1 7GH

Payments		Deductions	
Taxable Pay	£371.80	Income Tax	£74.40
		Employee NIC	£0.00
Total Payments	£371.80	Total Deductions	£74.40

Net Pay £297.40

Payment Date	22/12/2023	National Insurance Category	A
Payment Period	Month 9	National Insurance Number	NB476800A
Employer PAYE Reference	334/RA05870	Tax Code	BR
Payroll ID		Hours worked	
		Additional information	

Payslip Version 1

Glynde & Beddingham Parish Council

Mr Steven Robert Carter

84 Barnett Road
Brighton
BN1 7GH

84 Barnett Road
Brighton
East Sussex
BN1 7GH

Payments		Deductions	
Taxable Pay	£521.80	Income Tax	£104.40
		Employee NIC	£0.00
Total Payments	£521.80	Total Deductions	£104.40

Net Pay £417.40

Payment Date	26/11/2023	National Insurance Category	A
Payment Period	Month 8	National Insurance Number	NB476800A
Employer PAYE Reference	334/RA05870	Tax Code	BR
Payroll ID		Hours worked	
		Additional information	

Payslip Version 1

Glynde & Beddingham Parish Council

Mr Steven Robert Carter

84 Barnett Road
Brighton
BN1 7GH

84 Barnett Road
Brighton
East Sussex
BN1 7GH

Payments		Deductions	
Taxable Pay	£350.13	Income Tax	£70.00
		Employee NIC	£0.00
Total Payments	£350.13	Total Deductions	£70.00

Net Pay £280.13

Payment Date	20/10/2023	National Insurance Category	A
Payment Period	Month 7	National Insurance Number	NB476800A
Employer PAYE Reference	334/RA05870	Tax Code	BR
Payroll ID		Hours worked	
		Additional information	

Payslip Version 1

Glynde & Beddingham Parish Council

Receipts and Payments for approval at Parish Council Meeting 13/03/24



Account enquiries? Call 0845 302 7242
Partnerships - Non Government
Our business hours
Mon - Fri 09:00 - 17:00
edfenergy.com/largebusiness
For power cut or emergency
call 105
or visit www.powercut105.com

Account number / Invoice Number:
7483200000 / 000018110107

Invoice period: 01 Jan 24 - 31 Jan 24

Invoice issue date: 01 Feb 24

Your ref: N/A

Page 1 of 4

GLYNDE & BEDDINGHAM P C LA
84 Barnett Road
Brighton
BN1 7GH

Electricity invoice: £260.14

Status: This VAT invoice is now due for payment.

Payment due date: 15 Feb 24

Meter type: Unmetered supply

Billing Cycle/Payment Terms: Monthly/Direct Debit, 14 days, in line with your Terms and Conditions

Supply address: Unmetered Supply, Street Lighting, Beddingham, UM5 1SS



54147 010463 0063 E 3/6500

Account balance brought forward

Account balance last period	£161.60
Payments received	£-161.60
Total balance brought forward	£0.00

VAT registration number: 523 041 2 02

Invoice summary

Supply charges for this period

Consumption charges for this period	£47.95
Fixed charges	£199.24
Total supply charges for this period =	£247.19
Total transmission and agent charges for this period	£0.56
Invoice total (excl. VAT)	£247.75
VAT on £247.75 at 5%	£12.39
VAT total =	£12.39
Invoice total for this period (incl. VAT)	£260.14
Total balance brought forward	£0.00
Total to pay (incl. VAT)	£260.14

Payment Due Notice

Because you pay by Direct Debit, there's nothing you need to do now. We'll collect £260.14 on or immediately after 15 Feb 24.

Glynde & Beddingham Parish Council

Receipts and Payments for approval at Parish Council Meeting 13/03/24



Lewes District Council

INVOICE

Invoice To:

Glynde & Beddingham Parish Council
Parish Clerk
C/o 10 Bromley Road
Seaford
East Sussex BN25 3ES

Invoice No.	6246194
Invoice Date	01 Oct 2022
VAT Registration No.	GB 191 5946 32
Section Name	Parks and Gardens (depg)
Contact Telephone	01273 471600 opt 1 ext8300

Customer No:	310365
--------------	--------

Description	VAT	VAT Rate	Amount (excluding VAT)
Period 01/10/2022 to 31/10/2022 Monthly Play Area Inspections Recharge	£3.10	20.00	£15.50
Net Total			£15.50
Total VAT			£3.10
Total			£18.60

Glynde & Beddingham Parish Council

Receipts and Payments for approval at Parish Council Meeting 13/03/24



INVOICE

Invoice To:

Glynde & Beddingham Parish Council
Parish Clerk
C/o 84 Barnett Road
Brighton
East Sussex BN1 7GH

Invoice No.	6254572
Invoice Date	01 Mar 2024
VAT Registration No.	GB 191 5946 32
Section Name	Parks and Gardens (depg)
Contact Telephone	01273 471600 Extension 8300

Customer No:	310365
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Description	VAT	VAT Rate	Amount (excluding VAT)
Period 01/03/2024 to 31/03/2024 Monthly Play Area Inspections Recharge	£3.10	20.00	£15.50
Net Total			£15.50
Total VAT			£3.10
Total			£18.60

Glynde & Beddingham Parish Council

Receipts and Payments for approval at Parish Council Meeting 13/03/24



Lewes District Council

INVOICE

Invoice To:

Glynde & Beddingham Parish Council
Parish Clerk
C/o 84 Barnett Road
Brighton
East Sussex BN1 7GH

Invoice No.	6254463
Invoice Date	26 Jan 2024
VAT Registration No.	GB 191 5946 32
Section Name	Local Democracy (dcsd)
Contact Telephone	01273 471600 Extension 8300

Customer No:	310365
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Description	VAT	VAT Rate	Amount (excluding VAT)
Election Expenses 4th May 2023	£0.00	0.00	£139.97
Net Total			£139.97
Total VAT			£0.00
Total			£139.97

Glynde & Beddingham Parish Council

Receipts and Payments for approval at Parish Council Meeting 13/03/24

Glynde & Beddingham Parish Council

Mr Steven Robert Carter

84 Barnett Road
Brighton
BN1 7GH

84 Barnett Road
Brighton
East Sussex
BN1 7GH

Payments		Deductions	
Taxable Pay	£371.80	Income Tax	£74.20
		Employee NIC	£0.00
Total Payments	£371.80	Total Deductions	£74.20

Net Pay £297.60

Payment Date	26/03/2024	National Insurance Category	A
Payment Period	Month 12	National Insurance Number	NB476800A
Employer PAYE Reference	334/RA05870	Tax Code	BR
Payroll ID		Hours worked	
		Additional information	

Payslip Version 1

Glynde & Beddingham Parish Council

Mr Steven Robert Carter

84 Barnett Road
Brighton
BN1 7GH

84 Barnett Road
Brighton
East Sussex
BN1 7GH

Payments		Deductions	
Taxable Pay	£371.80	Income Tax	£74.20
		Employee NIC	£0.00
Total Payments	£371.80	Total Deductions	£74.20

Net Pay £297.60

Payment Date	26/04/2024	National Insurance Category	A
Payment Period	Month 1	National Insurance Number	NB476800A
Employer PAYE Reference	334/RA05870	Tax Code	BR
Payroll ID		Hours worked	
		Additional information	

Payslip Version 1

Glynde & Beddingham Parish Council

Receipts and Payments for approval at Parish Council Meeting 13/03/24

Glynde & Beddingham Parish Council

TRAVEL MANAGEMENT, BUSINESS MILEAGE AND EXPENSES CLAIM FORM

CLAIMANT DETAILS:

TITLE	FORENAME	SURNAME	ROLE	MONTH OF CLAIM	YEAR
Mr	Steve	Carter	Clerk	March	2024

Declaration by claimant

I certify that the particulars stated in this claim are correct and that:

- a) Mileage (over the shortest possible route), fares and other expenses have been necessarily incurred whilst on official Parish Council business or in the exercising of duties for the Parish Council and/or as a Councillor of South Highton Parish Council;
- b) The additional expenditure incurred is supported by the attached receipts;
- c) I hold a current and valid driving licence applicable to the vehicle being used;
- d) My vehicle insurance is current and valid and, where necessary, indemnifies the Parish Council against any third party liability whilst on official duties;
- e) My vehicle is roadworthy and well maintained, and where necessary I possess a current MOT certificate;
- f) I have notified the Parish Council of any driving offences I have incurred.

Signed: Date: 20/03/2024

EXPENSE SUMMARY:

Please enclose a receipt to cover each expense being claimed. If the expense is VAT eligible, a full VAT receipt must be obtained stating the suppliers VAT number. If claiming for business mileage, please list your total mileage claim in the expense summary below and input your full mileage details for each trip into the mileage log on page 2.

Date Expense Incurred	Reason for Expense <small>(Give as much detail of expense type and reason as possible. If claiming mileage, input total mileage claim from page 2)</small>	Total (£) <small>(list the total claim for each expense item)</small>	VAT (£) <small>(if a VAT item, please list VAT amount)</small>
See Below	72 Miles at HMRC approved rates for period 07/02/2024 to 20/03/2024	£ 32.40	£ -
12/03/2024	Mobile Phone "Top Up"	£ 10.00	£ -
			£ -
TOTAL EXPENSE CLAIM:		£ 42.40	£ -

Glynde & Beddingham Parish Council

Receipts and Payments for approval at Parish Council Meeting 13/03/24

MILEAGE DETAIL LOG:

HMRC Approved Rate (pence per mile):

Please input full details of any reimbursable business mileage, list each trip individually with the reason for the trip. Mileage is to be claimed at £0.45p per reimbursable mile.

Date of trip	Trip Detail <small>[state start and end location and purpose/reason for trip]</small>	Total Miles	Total Claim
07/02/2024	Home-Reading Rooms-Home - for Parish Meeting	24	£ 10.80
19/03/2024	Home-Estates Office-Home - for Lease Meeting	24	£ 10.80
20/03/2024	Home-Reading Rooms-Home - for Parish Meeting	24	£ 10.80
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			£ -
TOTAL MILEAGE CLAIM*:		72	£ 32.40

* Please enter the total mileage claim into the Expense Summary table on Page 1

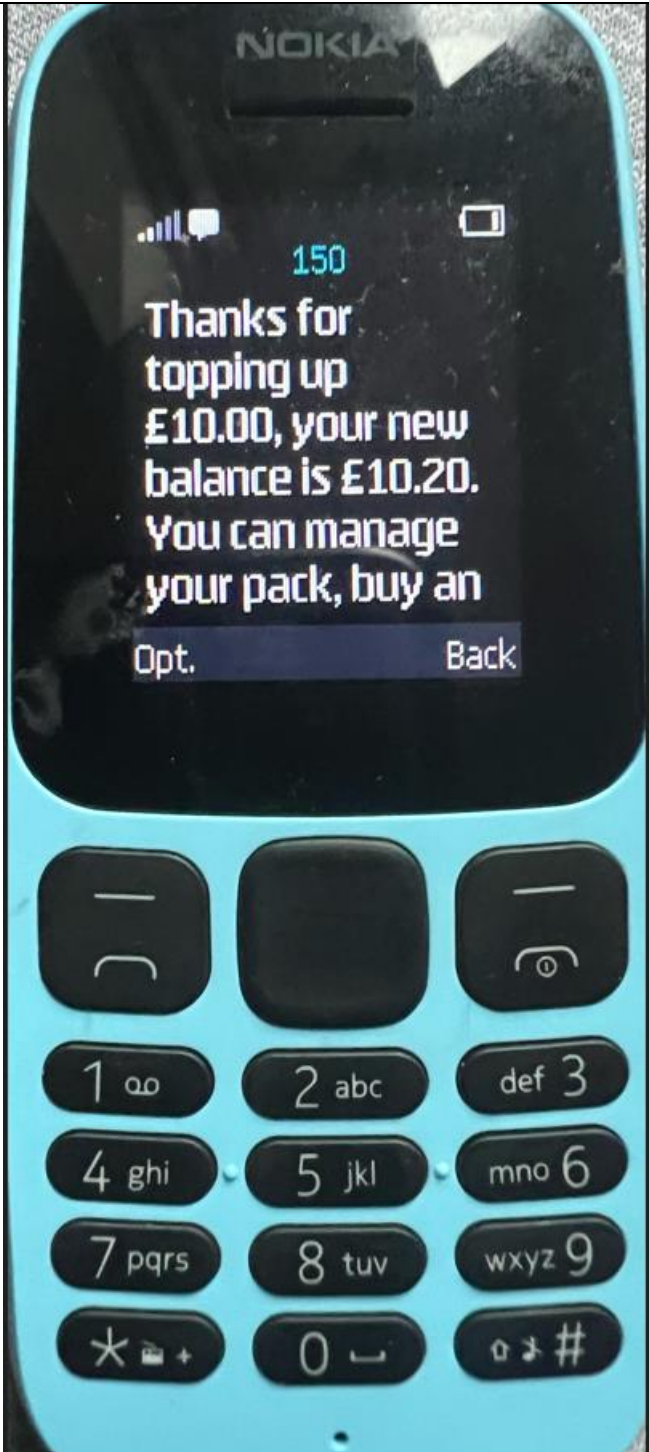
This form should be completed and submitted in compliance with the requirements as set out in the Glynde and Beddingham Parish Council's currently adopted Expenses Policy.

Glynde Beddingham Parish Council Expense Claim Form

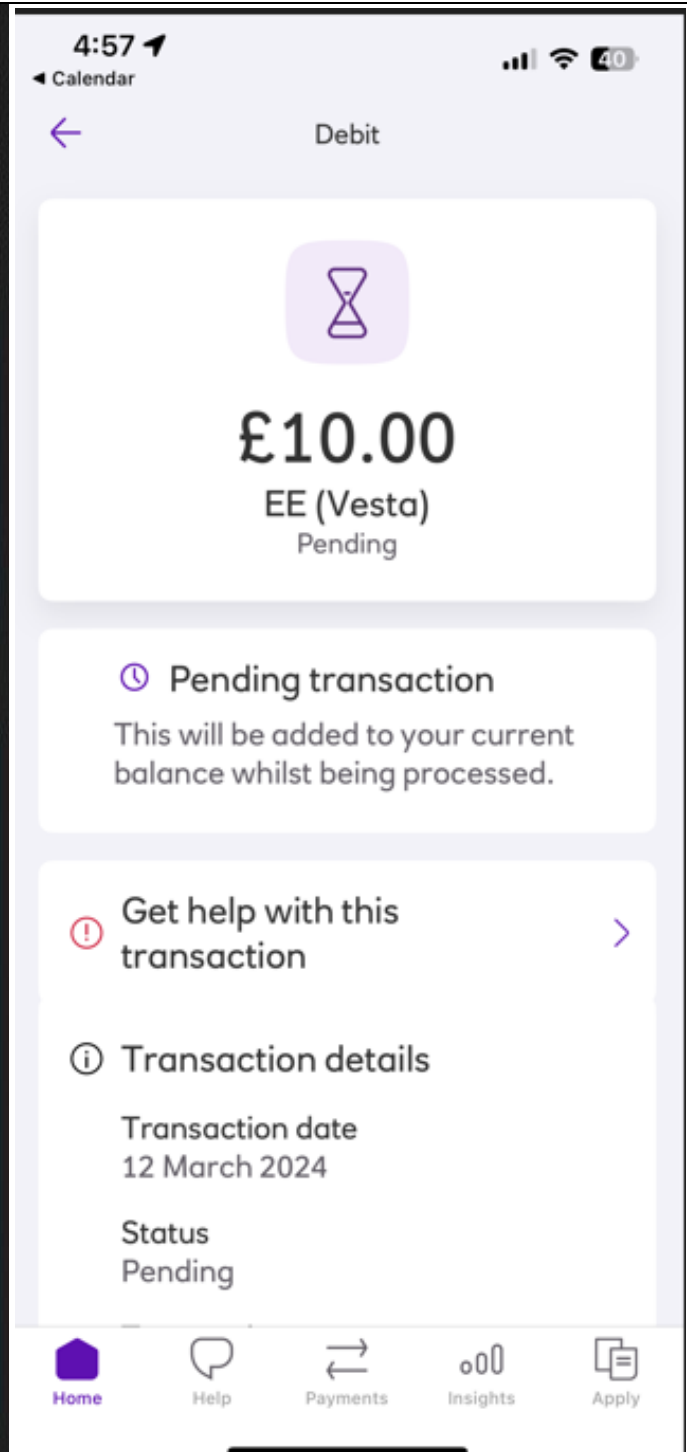
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Glynde & Beddingham Parish Council

Receipts and Payments for approval at Parish Council Meeting 13/03/24



Receipt on Phone



Bank Transaction Record

Glynde & Beddingham Parish Council

Receipts and Payments for approval at Parish Council Meeting 13/03/24



Lewes District Council

INVOICE

Invoice To:

Glynde & Beddingham Parish Council
Parish Clerk
C/o 84 Barnett Road
Brighton
East Sussex BN1 7GH

Invoice No.	6255318
Invoice Date	01 Apr 2024
VAT Registration No.	GB 191 5946 32
Section Name	Parks and Gardens (depg)
Contact Telephone	01273 471600 Extension 8300

Customer No:	310365
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Description	VAT	VAT Rate	Amount (excluding VAT)
Period 01/04/2024 to 30/04/2024			
Monthly Play Area Inspections Recharge	£3.10	20.00	£15.50
Net Total			£15.50
Total VAT			£3.10
Total			£18.60

Payment Terms: Full Settlement By Return

Payment Methods are detailed overleaf



9826 1138 2006 2553 189

Please use this barcode to pay at a Post Office or Pay Point

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Glynde & Beddingham Parish Council

Receipts and Payments for approval at Parish Council Meeting 13/03/24



Account enquiries? Get in Touch 0845
366 3664
Customer Services
Our business hours
Mon - Fri 09:00 - 17:00
edfenergy.com/largebusiness
For power cut or emergency
call 105
or visit www.powercut105.com

Account number / Invoice Number:
7483200000 / 000018407869

Invoice period: 01 Feb 24 - 29 Feb 24

Invoice issue date: 01 Mar 24

Your ref: N/A

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GLYNDE & BEDDINGHAM P.C. IA
84 Barnett Road
Brighton
BN1 7GH

93762 013009 0016 E 38500



Electricity invoice: £240.60

Status: This VAT invoice is now due for payment.

Payment due date: 15 Mar 24

Meter type: Unmetered supply

Billing Cycle/Payment Terms: Monthly/Direct Debit, 14 days, in line with your Terms and Conditions

Supply address: Unmetered Supply, Street Lighting, Beddingham, UM5 1SS

Invoice summary

Supply charges for this period

Consumption charges for this period	£42.24
Fixed charges	£186.38

Total supply charges for this period = **£228.62**

Total transmission and agent charges for this period £0.52

Invoice total (excl. VAT) **£229.14**

VAT on £229.14 at 5% £11.46

VAT total = **£11.46**

Invoice total for this period (incl. VAT) **£240.60**

Total balance brought forward **£0.00**

Total to pay (incl. VAT) **£240.60**

Payment Due Notice

Because you pay by Direct Debit, there's nothing you need to do now. We'll collect £240.60 on or immediately after 15 Mar 24.

Account balance brought forward	
Account balance last period	£260.14
Payments received	£-260.14
Total balance brought forward	£0.00

VAT registration number: 523 0412 02

1/3

Glynde & Beddingham Parish Council

Receipts and Payments for approval at Parish Council Meeting 13/03/24



SWIMMING POOL ENGINEERS

42 TELSCOMBE ROAD • PEACEHAVEN

EAST SUSSEX • BN10 7UA

Tel / Fax: 01273 583177

Email: pooltecsussex@gmail.com

Glynde & Beddingham Parish Council

Mobile: 0771 9310645

20.3.2024

Invoice 9786A

As per Quotation £ 49,350.00 + VAT

Dear Sir,

We respectfully require final 60% as follows:

On Site Lining Fittings	£ 13,000.00	- 40% deposit paid	£ 7,800.00
Automatic Dosing System	6,000.00	"	3,600.00
Automatic Top-Up	650.00	"	390.00
2no Low Suction Points	3,200.00	"	1,920.00
Supply & Fit Coping Stones	3,000.00	£	<u>1,800.00</u>
			£ 15,510.00
		VAT	<u>3,102.00</u>
		Total	£ 18,612.00

Glynde & Beddingham Parish Council

Receipts and Payments for approval at Parish Council Meeting 13/03/24

R. KING & SONS.

GROUNDWORK • DRAINAGE • LANDSCAPING • CIVIL ENGINEERING

15 BENTHAM ROAD, BRIGHTON, EAST SUSSEX BN2 9XB

TELEPHONE: 01273 699 719 MOBILE: 07971 269 757

FAX: 01273 699 719

Glynde and Beddingham Council.

INVOICE NO: 1368.

V.A.T Reg No: 692 9592 72

DATE: 17, 3, 24.

Ref, Swimming pool, Glynde. For supplying machinery & labour to, Breakup concrete around pool with kango gun. Excavate concrete & stock pile ready for lorrys to take away when dried out. Excavate trench down 3no sides of pool for pipes & services.	£1,500. 00
VAT at 20%.	300. 00
	£1,800. 00

Glynde & Beddingham Parish Council

Receipts and Payments for approval at Parish Council Meeting 13/03/24

INVOICE NO 61295

Date 20/03/24



Glynde & Beddingham Parish
Steve Carter
Interim Clerk
c/o 84 Barnett Road
Brighton
BN1 7GH

Glynde Estates
The Estate Office
Glynde Place
Glynde
East Sussex
BN8 6SX

Tel: 01273 856881

Email: accounts@glynde.co.uk

We wish to advise you that the following payment is due in respect of
Glynde & Beddingham PC

VAT Reg. No. GB 711 9081 54

Description	Amount	Vat%	VAT Amount
Recharge EDF energy invoice 19/09/23 (reading 2561) to 15/03/24 (reading 2633) = 72 KWH at 37.81p per KWH	£ 27.22	0.00	£ 0.00
Electricity standing charge 179 days at 58.59p per day	£ 104.88	0.00	£ 0.00

To pay by bank transfer:
Name of account: Glynde Endowment Settlement
Sort code: 20-49-76
Account number: 50410446
Reference: G&B/GBPC

Net	£ 132.10
VAT	£ 0.00
TOTAL NOW DUE	£ 132.10

REMITTANCE ADVICE

From: Glynde & Beddingham Parish

Reference G&B/GBPC
Invoice No 61295
Date of Invoice 20/03/2024
Amount of Invoice £ 132.10

Please make your cheque payable to : **Glynde Estates**