

Glynde & Beddingham Parish Council Bank Reconciliation

Reconciliation period: 1st January 2024 - 31st March 2023 (Q4)

**Working Cash Book**

Opening Balance on 01/04/23

[opening bank balances of all three accounts minus unrepresented cheques for 2021-2022 - see note\*]

	£	18,197.19
+ Working Cash Book Receipts	£	48,538.59
- Working Cash Book Payments	£	57,250.02
<b>Working Cash Book Total</b>	<b>£</b>	<b>9,485.76</b>


**Bank Balances\***

Current Account	£	5,105.30
Business Banking Account - 07198467	£	4,380.46
	<b>£</b>	<b>9,485.76</b>
- unrepresented cheques/payments - *See Note 2		
<b>Bank Balance Total:</b>	<b>£</b>	<b>9,485.76</b>


**COUNCILLOR SIGNATURES**

By signing below, you are confirming that you have verified the above balances in the Parish Council Working Cashbook and Bank Statements. Please also sign the Working Cashbook and Bank Statements which confirm these balances for audit purposes.

**Signatory 1**

Print Name: LUCY CRIBBLE  
Sign:   
Date: 04.04.24

**Signatory 2**

Print Name: Jane Pralley  
Sign:   
Date: 27.4.24

\*See page 2 for a list of all bank statements and balances

**Glynde & Beddingham Parish Council Bank Reconciliation**

<b>Bank Statements Detail at 31st March 2024</b>					
<b>Treasurers Account - 00437203</b>					
<b>Statement Number</b>	<b>Statement Date</b>	<b>Opening Balance</b>	<b>Closing Balance</b>	<b>Total IN</b>	<b>Total OUT</b>
Apr-23	28/04/2023	£ 13,862.88	£ 20,207.12	£ 6,784.00	£ 439.76
May-23	31/05/2023	£ 20,207.12	£ 17,639.27	£ -	£ 2,567.85
Jun-23	30/06/2023	£ 17,639.27	£ 16,811.25	£ -	£ 828.02
Jul-23	31/07/2023	£ 16,811.25	£ 15,283.18	£ -	£ 1,528.07
Aug-23	31/08/2023	£ 15,283.18	£ 15,107.29	£ -	£ 175.89
Sep-23	29/09/2023	£ 15,107.29	£ 21,449.56	£ 6,784.00	£ 441.73
Oct-23	31/10/2023	£ 21,449.56	£ 19,332.35	£ -	£ 2,117.21
Nov-23	30/11/2023	£ 19,332.35	£ 17,845.79	£ -	£ 1,486.56
Dec-23	29/12/2023	£ 17,845.79	£ 16,937.97	£ -	£ 907.82
Jan-24	31/01/2024	£ 16,937.97	£ 16,106.87		£ 831.10
Feb-24	29/02/2024	£ 16,106.87	£ 11,601.33	£ 19,740.00	£ 24,245.54
Mar-24	02/04/2024	£ 11,601.33	£ 5,105.30	£ 15,184.44	£ 21,680.47
<b>Total to date:</b>				<b>£ 48,492.44</b>	<b>£ 57,250.02</b>
<b>Business Banking Account - 07198467</b>					
<b>Statement Number</b>	<b>Statement Date</b>	<b>Opening Balance</b>	<b>Closing Balance</b>	<b>Total IN</b>	<b>Total OUT</b>
Apr-23	28/04/2023	£ 4,334.31	£ 4,337.05	£ 2.74	
May-23	01/06/2023	£ 4,337.05	£ 4,339.52	£ 2.47	
Jun-23	30/06/2023	£ 4,339.52	£ 4,342.28	£ 2.76	
Jul-23	01/08/2023	£ 4,342.28	£ 4,345.23	£ 2.95	
Aug-23	01/09/2023	£ 4,345.23	£ 4,348.44	£ 3.21	
Sep-23	01/10/2023	£ 4,348.44	£ 4,352.50	£ 4.06	
Oct-23	01/11/2023	£ 4,352.50	£ 4,356.51	£ 4.01	
Nov-23	01/12/2023	£ 4,356.51	£ 4,361.32	£ 4.81	
Dec-23	29/12/2023	£ 4,361.32	£ 4,366.29	£ 4.97	
Jan-24	09/01/2024	£ 4,366.29	£ 4,370.80	£ 4.51	
Feb-24	09/02/2024	£ 4,370.80	£ 4,375.63	£ 4.83	
Mar-24	11/03/2024	£ 4,375.63	£ 4,380.46	£ 4.83	
<b>Total to date:</b>				<b>£ 46.15</b>	<b>£ -</b>
<b>All Bank Accounts Total IN/OUT:</b>				<b>£ 48,538.59</b>	<b>£ 57,250.02</b>
<b>Working Cashbook Total IN/OUT:</b>				<b>£ 48,538.59</b>	<b>£ 57,250.02</b>
<b>*Payments/Receipts (relating to prior year Cashbook but appearing in April)</b>					
<b>Bank Transfers</b>				<b>£ -</b>	<b>£ -</b>
<b>Variance (excluding bank transfers):</b>				<b>£ -</b>	<b>£ 0.00</b>
<b>Explanation of variances:</b>				No Variance Noted	

*\*Note: the financial year opening balance is based on...*

Treasurers Account - 00437203 April Statement - Opening Bank Balance = £13,862.88 + Business Banking Account - 07198467 April Statement - Opening Bank Balance = £4334.31 = TOTAL = £18,197.19

04-04-24

23/4/24

Glynde & Beddingham Parish Council  
 84 BARNETT ROAD  
 BRIGHTON  
 EAST SUSSEX  
 BN1 7GH

Your Account

Sort Code 30-95-01  
 Account Number 00437203


TREASURERS ACCOUNT

01 March 2024 to 31 March 2024


<b>Money In</b>	£15,184.44	<b>Balance on 01 March 2024</b>	£11,601.33
<b>Money Out</b>	£21,680.47	<b>Balance on 31 March 2024</b>	£5,105.30

Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
15 Mar 24	EDFENERGY CUST PLC 7483200000	DD	/	240.60	11,360.73
19 Mar 24	HMRC VTR XCV126000103935	BGC	/ 4,884.44		16,245.17
22 Mar 24	THE GLYNDE PLACE POOL REPAIRS RP4679968473465900	FPI	/ 10,260.00		26,505.17
25 Mar 24	GLYNDE ENDOWMENT 400000001320692709 61295	FPO	/	132.10	26,373.07
25 Mar 24	STEVEN CARTER 300000001319304639 CLERK	FPO	/	42.40	26,330.67
25 Mar 24	LEWES DISTRICT COU 600000001315611201 6246019	FPO	/	18.60	26,312.07
25 Mar 24	LEWES DISTRICT COU 600000001315611315 6254572	FPO	/	18.60	26,293.47
25 Mar 24	LEWES DISTRICT COU 100000001312607775 6254463	FPO	/	139.97	26,153.50
25 Mar 24	LEWES DISTRICT COU 500000001315976764 6255318	FPO	/	18.60	26,134.90
25 Mar 24	R KING & SONS 400000001322024205 INVOICE	FPO	/	1,800.00	24,334.90
25 Mar 24	POOL-TEC 600000001316943498 INVOICE	FPO	/	18,612.00	5,722.90
27 Mar 24	GLYNDE FLOWER SHOW 500000001318555433	FPO	/	160.00	5,562.90
27 Mar 24	GLYNDE, BEDDINGHAM 400000001323273293	FPO	/	200.00	5,362.90
27 Mar 24	STEVEN CARTER 200000001314443473 CLERK	FPO	/	297.60	5,065.30
28 Mar 24 (Continued on next page)	SOUTH HEIGHTON PAR 2024- 001000000000038191524	FPI	/ 40.00		5,105.30

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GLYNDE & BEDDINGHAM PARISH COUNCIL  
 84 BARNETT ROAD  
 BRIGHTON  
 EAST SUSSEX  
 BN1 7GH



## Your account statement

Issue date: 29 February 2024

Write to us at: PO Box 1000, Andover, BX1 1LT  
 Call us on: 0345 072 5555 (from UK)  
 +44 1733 347338 (from Overseas)

Visit us online: [www.lloydsbank.com](http://www.lloydsbank.com)

Your branch: LEWES (306537)

Sort code: 30-95-01 Account number: 00437203

BIC: LOYDGB21103

IBAN: GB87 LOYD 3095 0100 4372 03



### TREASURERS ACCOUNT

GLYNDE & BEDDINGHAM PARISH COUNCIL

#### Account summary

<b>Balance On 31 Jan 2024</b>	<b>£16,106.87</b>
Total Paid In	£19,740.00
Total Paid Out	£24,245.54
<b>Balance On 26 Feb 2024</b>	<b>£11,601.33</b>

#### Account activity

Date	Payment Type	Details	Paid In (£)	Paid Out (£)	Balance (£)
<b>31 Jan 24</b>		<b>STATEMENT OPENING BALANCE</b>			<b>16,106.87</b>
09 Feb 24	FPI	THE GLYNDE PLACE POOL REPAIRS RP4679962037659000 201893 10 09FEB24 14:55	19,740.00		35,846.87
12 Feb 24	FPO	POOL-TEC 600000001291829872 INVOICE 9786 204976 10 12FEB24 09:41		23,688.00	12,158.87
15 Feb 24	DD	EDFENERGY CUST PLC 7483200000		260.14	11,898.73
26 Feb 24	BP	STEVEN CARTER		297.40	11,601.33
<b>26 Feb 24</b>		<b>STATEMENT CLOSING BALANCE</b>	<b>19,740.00</b>	<b>24,245.54</b>	<b>11,601.33</b>

The "Details" column in your statement shows the date that a Debit Card payment went into or came out of your account only if that happened on a weekend or a Bank Holiday.

#### Payment types:

FPI - Faster Payment

FPO - Faster Payment

DD - Direct Debit

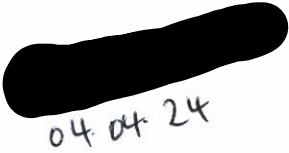
BP - Bill Payment

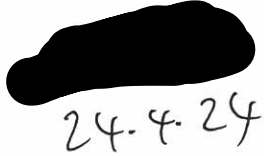
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OK 27/03/2024

  
04.04.24

  
24.4.24

**Your account statement**

Issue date: 31 January 2024

Write to us at: PO Box 1000, Andover, BX1 1LT

Call us on: 0345 072 5555 (from UK)  
+44 1733 347338 (from Overseas)

Visit us online: [www.lloydsbank.com](http://www.lloydsbank.com)

Your branch: LEWES (306537)

Sort code: 30-95-01 Account number: 00437203

BIC: LOYDGB21103

IBAN: GB87 LOYD 3095 0100 4372 03

J31E2101AHDMBA0000027660001002 385 A 000

GLYNDE & BEDDINGHAM PARISH COUNCIL  
84 BARNETT ROAD  
BRIGHTON  
EAST SUSSEX  
BN1 7GH



**TREASURERS ACCOUNT**

GLYNDE & BEDDINGHAM PARISH COUNCIL

**Account summary**

<b>Balance On 29 Dec 2023</b>	<b>£16,937.97</b>
Total Paid In	£0.00
Total Paid Out	£831.10
<b>Balance On 26 Jan 2024</b>	<b>£16,106.87</b>

**Account activity**

Date	Payment Type	Details	Paid In (£)	Paid Out (£)	Balance (£)
<b>29 Dec 23</b>		<b>STATEMENT OPENING BALANCE</b>			<b>16,937.97</b>
16 Jan 24	DD	EDFENERGY CUST PLC 7483200000		161.60	16,776.37
18 Jan 24	FPO	GLYNDE ENDOWMENT 500000001277100160 60284 204976 10 18JAN24 13:47		10.10	16,766.27
18 Jan 24	FPO	LEWES DISTRICT COU 600000001276802094 6253884 308012 10 18JAN24 13:48		18.60	16,747.67
18 Jan 24	FPO	LEWES DISTRICT COU 400000001281874711 6254157 308012 10 18JAN24 13:48		18.60	16,729.07
18 Jan 24	FPO	LEWES DISTRICT COU 300000001280430948 6254366 308012 10 18JAN24 13:49		18.60	16,710.47
18 Jan 24	FPO	STEVEN CARTER 200000001273050421 CLERK EXPENSES 010123 10 18JAN24 13:49		57.40	16,653.07
25 Jan 24	DD	HMRC SDDS 0000199855		248.80	16,404.27
26 Jan 24	BP	STEVEN CARTER		297.40	16,106.87
<b>26 Jan 24</b>		<b>STATEMENT CLOSING BALANCE</b>	<b>0.00</b>	<b>831.10</b>	<b>16,106.87</b>

The "Details" column in your statement shows the date that a Debit Card payment went into or came out of your account only if that happened on a weekend or a Bank Holiday.

**Payment types:**

DD - Direct Debit

FPO - Faster Payment

BP - Bill Payment

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M32E2105FHS D32E2105FHS

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[Redacted] 23/4/24

[Redacted] 04.04.24

Mr S. Carter

Last logged on 02 April 24 at 03:06 PM

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BUS BANK INSTANT 30-95-01 07198476  
 GLYNDE & BEDDINGHAM PARISH COUNCIL

£ 4,380.46 Balance

1.30 % gross Interest rate

£4,380.46 Available funds:

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## Statement

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DATE	DESCRIPTION	TYPE	IN (£)	OUT (£)	BALANCE (£)
11 Mar 24	INTEREST (GROSS)		4.83		4,380.46
09 Feb 24	INTEREST (GROSS)		4.83		4,375.63
09 Jan 24	INTEREST (GROSS)		4.51		4,370.80
11 Dec 23	INTEREST (GROSS)		4.97		4,366.29
09 Nov 23	INTEREST (GROSS)		4.81		4,361.32
09 Oct 23	INTEREST (GROSS)		4.01		4,356.51
11 Sep 23	INTEREST (GROSS)		4.06		4,352.50
09 Aug 23	INTEREST (GROSS)		3.21		4,348.44
10 Jul 23	INTEREST (GROSS)		2.95		4,345.23
09 Jun	INTEREST (GROSS)		2.76		4,342.28

✓  
 ✓  
 ✓

2/4/24

↓ covered in Previous

04-04-24

25.4.24

Glynde and Beedingham Parish Council Working Cashbook 2023-2024

Bank Account	Payment/Receipt	On Bank Statement?	Invoice Date	Meeting Date	Cashbook ref	Payment Method	Bank Statement number/date	Invoice Number	Account Code	Payee	VAT Ref	Details	Receipt Value	Gross Value (Payment)	VAT Value	Net Value
Treasurers Account	Receipt	Yes	04/04/2023	16/05/2023	CB2324-001	Online Banking	GB-TA -28/04/2023	n/a	Precept	Lewes District Council	RECEIPT	Precept - 1st half payment	£ 6,784.00			
Business Banking	Receipt	Yes	11/04/2023	16/05/2023	CB2324-002	Online Banking	GB-88 -28/04/2023	n/a	Bank Interest	Lloyds Bank	RECEIPT	Interest for April 23	£ 2.74			
Treasurers Account	Payment	Yes	01/04/2023	16/05/2023	CB2324-003	Online Banking	GB-TA -31/05/2023	6249358	Play Inspections	Lewes District Council	GB 191 5946 32	Period 01/04/2023 to 30/04/2023 Monthly Play Area Inspections Recharge	£	18.60	£ 3.10	£ 15.50
Treasurers Account	Payment	Yes	17/03/2023	16/05/2023	CB2324-004	Online Banking	GB-TA -31/05/2023	96341	Grass Cutting Contract + ESCC Extra cuts	John O'Conner GM Limited	600555968	Grass cut of Recreation ground for March 2023	£	372.00	£ 62.00	£ 310.00
Treasurers Account	Payment	Yes	01/04/2023	16/05/2023	CB2324-005	Online Banking	GB-TA -31/05/2023	1322	Shared - manually entered across cost centres	ESALC Limited	No VAT Paid	ESALC subscrip on 2023/24 - £96.27 NALC subscrip on 2023/24 - £25.67	£	121.94	£ -	£ 121.94
Treasurers Account	Payment	Yes	30/03/2023	16/05/2023	CB2324-006	Online Banking	GB-TA -31/05/2023	58304	Water & Electric Events - inc. Bricklayers Store	Glynde Endowment Settlement	No VAT Paid	Half yearly water supply: Current meter reading 1 cubic metres less previous meter reading 1 cubic metres = 0 cubic metres Glynde Recreation Ground: Half yearly water supply 01/10/2022 - 31/03/2023 - Water Charge Rates 2023/2024 For the year 2023/2024 the metered rate will increase from £1.89 to £2.10 per cubic metre. The standing charge will remain the same at £16.55 per half year.	£	16.55	£ -	£ 16.55
Treasurers Account	Payment	Yes	10/04/2023	16/05/2023	CB2324-007	Online Banking	GB-TA -31/05/2023	96848	Grass Cutting Contract + ESCC Extra cuts	John O'Conner GM Limited	600555968	Grass cut of Recreation ground for April 2023	£	372.00	£ 62.00	£ 310.00
Treasurers Account	Payment	Yes	13/04/2023	16/05/2023	CB2324-008	Online Banking	GB-TA -31/05/2023	13633	Street Lighting maintenance/repairs contract	Streetlights	624 8915 19	Payment 1 (of 2) 2023/24 Street Lighting Maintenance Contract.	£	151.82	£ 25.30	£ 126.52
Treasurers Account	Payment	Yes	26/04/2023	16/05/2023	CB2324-009	Online Banking	GB-TA -28/04/2023	n/a	Clerk Salary (net)	Steve Carter	No VAT Paid	Clerk Pay - Month 1 - 26th April 2023 - For Information Only Approved in March 2023 Meeting	£	280.13	£ -	£ 280.13
Treasurers Account	Payment	Yes	26/04/2023	16/05/2023	CB2324-010	Online Banking	GB-TA -31/05/2023	334PC002518592402	PAYE	HMRC	No VAT Paid	Tax Relating to Clerk Pay - Month 1 - 26th April 2023 - For Information Only Approved in March 2023 Meeting	£	70.00	£ -	£ 70.00
Treasurers Account	Payment	Yes	18/04/2023	16/05/2023	CB2324-011	Direct Debit	GB-TA -28/04/2023	000015048283	Street Lights Energy+Mainten ance	EDF Energy	523 0412 02	Streetlamp Electricity for the period - March 2023	£	159.63	£ 7.60	£ 152.03
Treasurers Account	Payment	Yes	01/05/2023	16/05/2023	CB2324-012	Online Banking	GB-TA -31/05/2023	6250365	Play Inspections	Lewes District Council	GB 191 5946 32	Period 01/05/2023 to 31/05/2023 Monthly Play Area Inspections Recharge	£	18.60	£ 3.10	£ 15.50
Treasurers Account	Payment	Yes	26/04/2023	16/05/2023	CB2324-013	Online Banking	GB-TA -31/05/2023	NE889954365GB	Stationery, Toner & Postage	Steve Carter	No VAT Paid	Postage for letter and evidence to HMRC concerning their underpayment of our VAT Claim made Jan 2023	£	6.85	£ -	£ 6.85
Treasurers Account	Payment	Yes	26/05/2023	16/05/2023	CB2324-014	Online Banking	GB-TA -31/05/2023	n/a	Shared - manually entered across cost centres	Steve Carter	No VAT Paid	Jan-Mar £25 and Apr-June £25- Clerk quarterly office allowance as per minute GB22-23-64 - 13.4 and Contract Clause 10.5 Clerk Mileage for Meeting 16/05/2023 - 24 miles @45p/mile - £10.80 - total £60.80	£	60.80	£ -	£ 60.80
Treasurers Account	Payment	Yes	05/05/2023	16/05/2023	CB2324-015	Online Banking	GB-TA -31/05/2023	21151	Audit (Internal)	Mulberry & Co	GB 899 7279 28	Professional services rendered in connection with the provision of an internal audit for the 2022-23 council year. Fee based on time spent 3.25 hours at £60ph - Plus vatable expenses travel, postage & stationery	£	234.00	£ 39.00	£ 195.00
Treasurers Account	Payment	Yes	05/05/2023	16/05/2023	CB2324-016	Online Banking	GB-TA -31/05/2023	n/a	Stationery, Toner & Postage	Steve Carter	No VAT Paid	One ream of paper as contribution for use of South Heighton Printer/Ink	£	6.50	£ -	£ 6.50
Treasurers Account	Payment	Yes	05/04/2023	16/05/2023	CB2324-017	Online Banking	GB-TA -31/05/2023	YLL-2720839993	Insurance	Zurich Municipal-Zurich Insurance Company Ltd	No VAT Paid	One year of three year fixed Insurance Payment	£	647.17	£ -	£ 647.17
Treasurers Account	Payment	Yes	26/05/2023	16/05/2023	CB2324-018	Online Banking	GB-TA -31/05/2023	n/a	Clerk Salary (net)	Steve Carter	No VAT Paid	Clerk Pay - Month 2 - 26th May 2023	£	280.13	£	£ 280.13
Treasurers Account	Payment	Yes	26/05/2023	16/05/2023	CB2324-019	Direct Debit	GB-TA -31/07/2023		PAYE	HMRC	No VAT Paid	Tax Associated with Clerk Pay - Month 2 - 26th May 2023 - PAID BY DIRECT DEBIT 25th July 2023	£	70.00	£	£ 70.00
Treasurers Account	Payment	Yes	26/06/2023	16/05/2023	CB2324-020	Online Banking	GB-TA -30/06/2023	n/a	Clerk Salary (net)	Steve Carter	No VAT Paid	Clerk Pay - Month 3 - 26th June 2023	£	280.13	£	£ 280.13
Treasurers Account	Payment	Yes	26/06/2023	16/05/2023	CB2324-021	Direct Debit	GB-TA -31/07/2023		PAYE	HMRC	No VAT Paid	Tax Associated with Clerk Pay - Month 3 - 26th June 2023- PAID BY DIRECT DEBIT 25th July 2023	£	70.00	£	£ 70.00

04.04.24

23.4.24

Glynde and Beedingham Parish Council Working Cashbook 2023-2024

Bank Account	Payment/ Receipt	On Bank Statement?	Invoice Date	Meeting Date	Cashbook ref	Payment Method	Bank Statement number/date	Invoice Number	Account Code	Payee	VAT Ref	Details	Receipt Value	Gross Value (Payment)	VAT Value	Net Value
Treasurers Account	Payment	Yes	17/05/2023	16/05/2023	CB2324-022	Direct Debit	GB-TA - 31/05/23	15242846	Street Lights Energy+Mainten ance	EDF Energy	523 0412 02	Streetlamp Electricity for the period - April 2023 ***For Information Only - Paid via Direct Debit***	£	172.29	£	164.09
Treasurers Account	Payment	Yes	01/06/2023	16/05/2023	CB2324-023	Online Banking	GB-TA - 31/05/23	6250870	Play Inspections	Lewes District Council	GB 191 5946 32	Monthly Play Area Inspections Recharge	£	18.60	£	15.50
Treasurers Account	Payment	Yes	10/05/2023	26/07/2023	CB2324-024	Online Banking	GB TA - 30/06/2023	97516	Grass Cutting Contract + ESCC Extra cuts	John O'Conner GM Limited	600555968	Grass cut of Recreation ground for May 2023 - Paid 30 days after invoice date as agreed at Council Meeting 16th May 2023 Minute ref: GB23-24-125 8.8	£	372.00	£	310.00
Business Banking	Receipt	Yes	09/05/2023	26/07/2023	CB2324-025	Online Banking	GB-BB-01/06/2023	n/a	Bank Interest	Lloyds Bank	RECEIPT	Interest for May 2023	£	-	£	-
Treasurers Account	Payment	Yes	16/06/2023	26/07/2023	CB2324-026	Direct Debit	GB TA - 30/06/2023	15596675	Street Lights Energy+Mainten ance	EDF Energy	523 0412 02	Streetlamp Electricity for the period - May 2023 ***For Information Only - Paid via Direct Debit***	£	175.89	£	167.51
Treasurers Account	Payment	Yes	10/06/2023	26/07/2023	CB2324-027	Online Banking	GB TA - 31/07/2023	98498	Grass Cutting Contract + ESCC Extra cuts	John O'Conner GM Limited	600555968	Grass cut at the above site June 2023 For Information Only - Paid 30 days after invoice date as agreed at Council Meeting 16th May 2023 Minute ref: GB23-24-125 8.8	£	372.00	£	310.00
Treasurers Account	Payment	Yes	01/07/2023	26/07/2023	CB2324-028	Online Banking	GB TA - 31/07/2023	6251800	Play Inspections	Lewes District Council	GB 191 5946 32	Monthly Play Area Inspections Recharge	£	18.60	£	15.50
Treasurers Account	Payment	Yes	10/07/2023	26/07/2023	CB2324-029	Online Banking	GB TA - 31/07/2023	99328	Grass Cutting Contract + ESCC Extra cuts	John O'Conner GM Limited	600555968	Grass cut at the above site July 2023	£	372.00	£	310.00
Treasurers Account	Payment	Yes	03/07/2023	26/07/2023	CB2324-030	Online Banking	GB TA - 31/07/2023	6252146	Play Inspections	Lewes District Council	GB 191 5946 32	Monthly Play Area Inspections Recharge	£	18.60	£	15.50
Business Banking	Receipt	Yes	09/06/2023	26/07/2023	CB2324-031	Online Banking	GB BB - 30/06/2023	n/a	Bank Interest	Lloyds Bank	RECEIPT	Interest for June 2023	£	2.76	£	-
Business Banking	Receipt	Yes	10/07/2023	26/07/2023	CB2324-032	Online Banking	GA BB - 01/08/2023	n/a	Bank Interest	Lloyds Bank	RECEIPT	Interest for July 2023	£	2.95	£	-
Treasurers Account	Payment	Yes	18/07/2023	26/07/2023	CB2324-033	Online Banking	GB TA - 31/07/2023	15893408	Street Lights Energy+Mainten ance	EDF Energy	523 0412 02	Streetlamp Electricity for the period - June 2023 ***For Information Only - Paid via Direct Debit***	£	172.29	£	164.09
Treasurers Account	Payment	Yes	19/07/2023	26/07/2023	CB2324-034	Online Banking	GB TA - 31/07/2023	1458	Clerk Training	ESALC Limited	372792172	Planning training x1 - Carter	£	48.00	£	40.00
Treasurers Account	Payment	Yes	19/07/2023	26/07/2023	CB2324-035	Online Banking	GB TA - 31/07/2023	1427	Councillors Training	ESALC Limited	372792172	Finance for New Councillors - 3rd July - Paolo De Paolis	£	48.00	£	40.00
Treasurers Account	Payment	Yes	26/07/2023	26/07/2023	CB2324-036	Online Banking	GB TA - 31/07/2023	n/a	Parish Mobile Phone	Steve Carter	No VAT Paid	reimbursement for mobile phone top up 30th May 2023	£	5.00	£	5.00
Treasurers Account	Payment	Yes	26/07/2023	26/07/2023	CB2324-037	Online Banking	GB TA - 31/07/2023	n/a	Shared - manually entered across cost centres	Steve Carter	No VAT Paid	Clerk Quarterly Office Payment - £25 Mileage Claim £21.60 Home - Reading Room Home - for council meeting Home - Social Club - Home - for SLR Meeting	£	46.60	£	46.60
Treasurers Account	Payment	Yes	26/07/2023	26/07/2023	CB2324-038	Online Banking	GB TA - 31/07/2023	n/a	Stationery, Toner & Postage	Steve Carter	No VAT Paid	recorded delivery post for voting details for SDNP	£	6.85	£	6.85
Treasurers Account	Payment	Yes	26/07/2023	26/07/2023	CB2324-039	Online Banking	GB TA - 31/07/2023	n/a	Clerk Salary (net)	Steve Carter	No VAT Paid	Clerk Pay - Month 4 - 26th July 2023	£	280.13	£	280.13
Treasurers Account	Payment	Yes	26/08/2023	26/07/2023	CB2324-040	Online Banking	GB TA 29/09/2023	n/a	Clerk Salary (net)	Steve Carter	No VAT Paid	Clerk Pay - Month 5 - 26th August 2023	£	280.13	£	280.13
Treasurers Account	Payment	Yes	05/10/2023	04/10/2023	CB2324-041	Online Banking	GB TA 31/10/2023	n/a	SLCC	South Heighton Parish Council	No VAT Paid	South Heighton Parish Council's payment to SLCC is increased from £112 by £34 to £146 - as a result of the Clerk now covering both Councils therefore South Heighton Parish Council are passing on this increase as Glynde & Beedingham Parish Council will also benefit from the service provided to the Clerk by SLCC.	£	34.00	£	34.00
Treasurers Account	Payment	Yes	16/08/2023	04/10/2023	CB2324-042	Direct Debit	GB TA - 31/08/2023	16201244	Street Lights Energy+Mainten ance	EDF Energy	523 0412 02	Streetlamp Electricity for the period - July 2023 ***For Information Only - Paid via Direct Debit***	£	175.89	£	167.51
Treasurers Account	Payment	Yes	04/08/2023	04/10/2023	CB2324-043	Online Banking	GB TA 31/10/2023	GB34XD3D5AEUJ	Stationery, Toner & Postage	Steve Carter	n/a	Reimbursement to S Carter for 3' Euacompta (Ref 9184146E) Lever Arch Files from Amazon	£	11.61	£	9.67
Treasurers Account	Payment	Yes	01/09/2023	04/10/2023	CB2324-044	Online Banking	GB TA 31/10/2023	6252385	Play Inspections	Lewes District Council	GB 191 5946 32	Monthly Play Area Inspections Recharge	£	18.60	£	15.50
Treasurers Account	Payment	Yes	07/08/2023	04/10/2023	CB2324-045	Online Banking	GB TA 31/10/2023	100246	Grass Cutting Contract + ESCC Extra cuts	John O'Conner GM Limited	600555968	Grass cut at the above site August 2023	£	372.00	£	310.00
Treasurers Account	Receipt	Yes	01/09/2023	04/10/2023	CB2324-046	Online Banking	GB TA 29/09/2023	100196	Precept	Lewes District Council	RECEIPT	Precept payment for second half of year.	£	6,784.00	£	-

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Glynde and Beddingham Parish Council Working Cashbook 2023-2024

Bank Account	Payment/ Receipt	On Bank Statement?	Invoice Date	Meeting Date	Cashbook ref	Payment Method	Bank Statement number/date	Invoice Number	Account Code	Payee	VAT Ref	Details	Receipt Value	Gross Value (Payment)	VAT Value	Net Value
Treasurers Account	Payment	Yes	25/08/2023	04/10/2023	CB2324-047	Online Banking	GB TA 31/10/2023	822778	Play equipment maintenance	Wicksteed	119 1066 90	2900-070 Crotch Strap For old Cradle Seat - Manga 2176-153 M8 X 30 Pentagon SK Button Head Screw 2176-152 M8 X 25 Pentagon SK Button Head Screw 2372-003 Pentagon Key (M8) SPRCARRA Carriage	£	70.48 £	11.75 £	58.73
Treasurers Account	Payment	Yes	26/09/2023	04/10/2023	CB2324-048	Online Banking	GB TA 31/10/2023	n/a	Clerk Salary (net)	Steve Carter	No VAT Paid	Clerk Pay - Month 6 - 26th September 2023	£	280.13	£	280.13
Treasurers Account	Payment	Yes	26/10/2023	04/10/2023	CB2324-049	Online Banking	GB TA 31/10/2023	n/a	Clerk Salary (net)	Steve Carter	No VAT Paid	Clerk Pay - Month 7 - 26th October 2023 ***Note when checking bank statements - paid with line CB2324-057 on 26/10/23- as lump sum - total £360.12	£	280.13	£	280.13
Treasurers Account	Payment	Yes	18/09/2023	04/10/2023	CB2324-050	Direct Debit	GB TA 29/09/2023	16511763	Street Lights Energy+Mainten ance	EDF Energy	523 0412 02	Streetlamp Electricity for the period - Aug 2023 ***For information Only - Paid via Direct Debit***	£	161.60 £	7.69 £	153.91
Treasurers Account	Payment	Yes	07/09/2023	04/10/2023	CB2324-051	Online Banking	GB TA 31/10/2023	101133	Grass Cutting Contract + ESCC Extra cuts	John O'Conner GM Limited	600555968	Site - Recreation Ground Grass cut at the above site September 2023	£	372.00 £	62.00 £	310.00
Business Banking	Receipt	Yes	09/08/2023	04/10/2023	CB2324-052	Online Banking	GB-88-01/09/2023	n/a	Bank Interest	Lloyds Bank	RECEIPT	Interest for August 2023	£	3.21		
Business Banking	Receipt	Yes	11/09/2023	04/10/2023	CB2324-053	Online Banking	GB-88-29/09/2023	n/a	Bank Interest	Lloyds Bank	RECEIPT	Interest for September 2023	£	4.06		
Treasurers Account	Payment	Yes	11/09/2023	04/10/2023	CB2324-054	Online Banking	GB TA 31/10/2023	1526	Councillors Training	ESALC Limited	372792172	1 * new councillor training 12/09/23 - Vice-Holt	£	48.00 £	8.00 £	40.00
Treasurers Account	Payment	Yes	11/09/2023	04/10/2023	CB2324-055	Online Banking	GB TA 31/10/2023	1542	Councillors Training	ESALC Limited	372792172	1* new councillor training in June 2023 - Pratley	£	48.00 £	8.00 £	40.00
Treasurers Account	Payment	Yes	11/09/2023	04/10/2023	CB2324-056	Online Banking	GB TA 31/10/2023	n/a	Shared - manually entered across cost centres	Steve Carter	No VAT Paid	Clerk Quarterly Office Payment - Oct-Dec - £25 Mileage Claim £21.60 Home - Reading Room Home - for council meeting - 09/09 Home - Reading Room Home - for council meeting - 09/09	£	46.60 £	- £	46.60
Treasurers Account	Payment	Yes	26/10/2023	04/10/2023	CB2324-057	Online Banking	GB TA 31/10/2023	n/a	Website, Anti-Virus and Office 365	Steve Carter	No VAT Paid	Reimbursement to Clerk for Automatic renewal of your Microsoft 365 Family subscription is scheduled for Monday, October 23, 2023. ***Note when checking bank statements - paid with line CB2324-049 on 26/10/23 - as lump sum - total £360.12	£	79.99 £	- £	79.99
Treasurers Account	Payment	Yes	01/10/2023	04/10/2023	CB2324-058	Online Banking	GB TA 31/10/2023	6253013	Play Inspections	Lewes District Council	GB 191 5946 32	Period 01/10/2023 to 31/10/2023 Monthly Play Area Inspections Recharge	£	18.60 £	3.10 £	15.50
Treasurers Account	Payment	Yes	26/10/2023	04/10/2023	CB2324-059	Online Banking	GB TA 31/10/2023	59688	Water & Electric Events - inc. Bricklayers Store	Glynde Endowment Settlement	No VAT Paid	Recharge EDF energy invoice 14/03/23 (reading 2536) to 18/09/23 (reading 2561)	£	69.05 £	- £	69.05
Treasurers Account	Payment	Yes	09/10/2023	15/11/2023	CB2324-060	Online Banking	GB TA 30/11/2023	13972	Street Lighting maintenance/repairs contract	Streetsights	624 8915 19	Payment 2 (of 2) 2023/24 Street Lighting Maintenance Contract	£	151.82 £	25.30 £	126.52
Treasurers Account	Payment	Yes	07/10/2023	15/11/2023	CB2324-061	Online Banking	GB TA 30/11/2023	102097	Grass Cutting Contract + ESCC Extra cuts	John O'Conner GM Limited	600555968	Site - Recreation Ground Grass cut at the above site October 2023	£	372.00 £	62.00 £	310.00
Treasurers Account	Payment	Yes	07/10/2023	15/11/2023	CB2324-062	Online Banking	GB TA 31/10/2023		Street Lights Energy+Mainten ance	EDF Energy	523 0412 02	Streetlamp Electricity for the period - Sept 2023 ***For information Only - Paid via Direct Debit*** Invoice Not Received - Figures taken from bank account and extrapolated	£	158.02 £	7.52 £	150.50
Treasurers Account	Payment	Yes	07/10/2023	15/11/2023	CB2324-063	Online Banking	GB TA 30/11/2023	6253474	Play Inspections	Lewes District Council	GB 191 5946 32	Period 01/11/2023 to 30/11/2023 Monthly Play Area Inspections Recharge	£	18.60 £	3.10 £	15.50
Treasurers Account	Payment	Yes	07/10/2023	15/11/2023	CB2324-064	Online Banking	GB TA 30/11/2023	59639	Water & Electric Events - inc. Bricklayers Store	Glynde Endowment Settlement	No VAT Paid	Half yearly water supply: Current meter reading 1 cubic metres less previous meter reading 1 cubic metres = 0 cubic metres=£ 0.00 Glynde Recreation Ground: Half yearly water supply 01/04/2023 - 30/09/2023 Reimbursement to Clerk for payment of Net Nerd Invoice 389428 for Unlimited Hosting - glyndebeddingham- pc.gov.uk (11/11/2023 - 10/11/2024)	£	16.55 £	- £	16.55
Treasurers Account	Payment	Yes	01/11/2023	15/11/2023	CB2324-065	Online Banking	GB TA 30/11/2023	#389428	Website, Anti-Virus and Office 365	Steve Carter	918 5782 83	Reimbursement to Clerk for payment of Net Nerd Invoice 389428 for Domain Renewal - glyndebeddingham-pc.gov.uk - 2 Year/s (15/11/2023 - 14/11/2025)	£	59.99 £	10.00 £	49.99
Treasurers Account	Payment	Yes	05/11/2023	15/11/2023	CB2324-066	Online Banking	GB TA 30/11/2023	#389804	Website, Anti-Virus and Office 365	Steve Carter	918 5782 83	Reimbursement to Clerk for payment of Net Nerd Invoice 389428 for Domain Renewal - glyndebeddingham-pc.gov.uk - 2 Year/s (15/11/2023 - 14/11/2025)	£	96.00 £	16.00 £	80.00
Treasurers Account	Payment	Yes	26/11/2023	15/11/2023	CB2324-067	Online Banking	GB TA 29/12/2023	n/a	Clerk Salary (net)	Steve Carter	No VAT Paid	Clerk Pay - Month 8 - 26th November 2023	£	417.40 £	- £	417.40
Treasurers Account	Payment	Yes	22/12/2023	15/11/2023	CB2324-068	Online Banking	GB TA 29/12/2023	n/a	Clerk Salary (net)	Steve Carter	No VAT Paid	Clerk Pay - Month 9 - 22nd December 2023	£	297.40 £	- £	297.40

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Glynde and Beddingham Parish Council Working Cashbook 2023-2024

Bank Account	Payment/ Receipt	On Bank Statement?	Invoice Date	Meeting Date	Cashbook ref	Payment Method	Bank Statement number/date	Invoice Number	Account Code	Pays	VAT Ref	Details	Receipt Value	Gross Value (Payment)	VAT Value	Net Value
Business Banking Treasurers Account	Receipt	Yes	09/10/2023	15/11/2023	CB2324-069	Online Banking	GB BB 01/11/2023	n/a	Bank Interest	Lloyds Bank	RECEIPT	Interest for October 2023	£ 4.01			
Treasurers Account	Payment	Yes	08/11/2023	15/11/2023	CB2324-070	Online Banking	GB TA 30/11/2023	2	General Repairs	Chris Jackson	No VAT Paid	Glynde and Beddingham Parish Council notice board restoration	£ 610.00	£ 610.00		£ 610.00
Treasurers Account	Payment	Yes	01/12/2023	17/01/2024	CB2324-071	Online Banking	GB TA 31/01/24	6253884	Play Inspections	Lewes District Council	GB 191 5946 32	Period 01/12/2023 to 31/12/2023 Monthly Play Area Inspections Recharge	£ 18.60	£ 18.60	£ 3.10	£ 15.50
Treasurers Account	Payment	Yes	23/12/2023	17/01/2024	CB2324-072	Direct Debit	GB TA 29/12/2023	IC00001488749	Information Commissioners Office	Information Commissioners Office	n/a	Data protection renewal fee	£ 35.00	£ 35.00		£ 35.00
Treasurers Account	Payment	Yes	15/11/2023	17/01/2024	CB2324-073	Direct Debit	GB TA 30/11/2023	17743857	Street Lights Energy+Mainten	EDF Energy	523 0412 02	Streetlamp Electricity for the period - Oct - 2023 ***For Information Only - Paid via Direct Debit***	£ 161.60	£ 161.60	£ 7.69	£ 153.91
Business Banking	Receipt	Yes	09/11/2023	17/01/2024	CB2324-074	Online Banking	GB BB 01/12/2023	n/a	Bank Interest	Lloyds Bank	RECEIPT	Interest for November 2023	£ 4.81			
Treasurers Account	Payment	Yes	15/12/2023	17/01/2024	CB2324-075	Direct Debit	GB TA 29/12/2023	17465223	Street Lights Energy+Mainten	EDF Energy	523 0412 02	Streetlamp Electricity for the period - Nov 2023 ***For Information Only - Paid via Direct Debit***	£ 158.02	£ 158.02	£ 7.53	£ 150.49
Treasurers Account	Payment	Yes	25/10/2023	17/01/2024	CB2324-076	Direct Debit	GB BB 31/10/2023	n/a	PAYE	HMRC	No VAT Paid	Tax Associated with Clerk Pay - Month 4/5/6 - July, August, September - PAID BY DIRECT DEBIT 25th October 2023	£ 210.00	£ 210.00		£ 210.00
Treasurers Account	Payment	Yes	01/01/2024	17/01/2024	CB2324-077	Online Banking	GB TA 31/01/24	6254157	Play Inspections	Lewes District Council	GB 191 5946 32	Period 01/01/2024 to 31/01/2024 Monthly Play Area Inspections Recharge	£ 18.60	£ 18.60	£ 3.10	£ 15.50
Treasurers Account	Payment	Yes	25/12/2023	17/01/2024	CB2324-078	Online Banking	GB TA 31/01/24	60284	Glynde Rec & Lighting rental	Glynde Endowment Settlement	No VAT Paid	Misc. Rent for the Play Area/Recreation Ground 25/12/23-24/12/24	£ 10.10	£ 10.10		£ 10.10
Business Banking	Receipt	Yes	11/12/2023	17/01/2024	CB2324-079	Online Banking	GB BB 29/12/2023	n/a	Bank Interest	Lloyds Bank	RECEIPT	Interest on Business Banking Account for December	£ 4.97			
Treasurers Account	Payment	Yes	26/01/2024	17/01/2024	CB2324-080	Online Banking	GB TA 31/01/24	n/a	Clerk Salary (net)	Steve Carter	No VAT Paid	Clerk Pay - Month 10 - 26th January 2024	£ 297.40	£ 297.40		£ 297.40
Treasurers Account	Payment	Yes	26/02/2024	17/01/2024	CB2324-081	Online Banking	GB TA 29/02/24	n/a	Clerk Salary (net)	Steve Carter	No VAT Paid	Clerk Pay - Month 11 - 26th February 2024	£ 297.40	£ 297.40		£ 297.40
Treasurers Account	Payment	Yes	16/01/2024	17/01/2024	CB2324-082	Direct Debit	GB TA 31/01/24	17736664	Street Lights Energy+Mainten	EDF Energy	523 0412 02	Streetlamp Electricity for the period - Dec 2023 ***For Information Only - Paid via Direct Debit***	£ 161.60	£ 161.60	£ 7.69	£ 153.91
Treasurers Account	Payment	Yes	17/01/2024	17/01/2024	CB2324-083	Online Banking	GB TA 31/01/24	n/a	Shared - manually entered across cost centres	Steve Carter	No VAT Paid	Clerk Quarterly Office Payment - Jan-Mar 2024 - £25 Mileage Claim £32.40, Home-Reading Room-Home - for council meeting - 15/11/23 Home-Reading Room-Home - for SLR Meeting - 05/12/23 Home-Reading Room-Home - for council meeting - 17/01/24	£ 57.40	£ 57.40		£ 57.40
Treasurers Account	Payment	Yes	01/02/2024	17/01/2024	CB2324-084	Online Banking	GB TA 31/01/24	6254366	Play Inspections	Lewes District Council	GB 191 5946 32	Period 01/02/2024 to 29/02/2024 Monthly Play Area Inspections Recharge	£ 18.60	£ 18.60	£ 3.10	£ 15.50
Treasurers Account	Payment	Yes	09/02/2024	07/02/2024	CB2324-085	Online Banking	GB TA 29/02/24	6254367	General Reserves	Pool-Tec	665 0751 29	Initial Payment / Deposit for Supply and install of, pool lining + fittings, Dosing System and Top Up, 2no Low Suction Points+2no Sump, Coping Stones.	£ 23,688.00	£ 23,688.00	£ 3,948.00	£ 19,740.00
Treasurers Account	Receipt	Yes	09/02/2024	20/03/2024	CB2324-086	Online Banking	GB TA 29/02/24	n/a	Other Income	Glynde Place - Pool Repair	RECEIPT	Donation from Glynde Place Charitable Trust towards pool repairs - note VAT recluded	£ 19,740.00			
Treasurers Account	Payment	Yes	09/02/2024	20/03/2024	CB2324-087	Direct Debit	GB TA 31/01/24	n/a	PAYE	HMRC	No VAT Paid	Tax Associated with Clerk Pay - Month 7/8/9 - Oct - £70, Nov - £104.40, Dec - £74.40 - Total £248.80 ***FOR INFORMATION ONLY - PAID BY DIRECT DEBIT***	£ 248.80	£ 248.80		£ 248.80
Treasurers Account	Payment	Yes	15/02/2024	20/03/2024	CB2324-088	Direct Debit	GB TA 29/02/24	18110107	Street Lights Energy+Mainten	EDF Energy	523 0412 02	Streetlamp Electricity for the period - Jan 2024 *** For Information Only - Paid via Direct Debit***	£ 260.14	£ 260.14	£ 12.39	£ 247.75
Treasurers Account	Payment	Yes	01/10/2022	20/03/2024	CB2324-089	Online Banking	GBTA 2/4/24	6246019	Play Inspections	Lewes District Council	GB 191 5946 32	Period 01/10/2022 to 31/10/2022 Monthly Play Area Inspections Recharge (Note invoice unpaid from Oct 2022)	£ 18.60	£ 18.60	£ 3.10	£ 15.50
Treasurers Account	Payment	Yes	01/03/2024	20/03/2024	CB2324-090	Online Banking	GBTA 2/4/24	6254572	Play Inspections	Lewes District Council	GB 191 5946 32	Period 01/03/2024 to 31/03/2024 Monthly Play Area Inspections Recharge	£ 18.60	£ 18.60	£ 3.10	£ 15.50
Treasurers Account	Payment	Yes	26/01/2024	20/03/2024	CB2324-091	Online Banking	GBTA 2/4/24	6254463	Elections	Lewes District Council	No VAT Paid	Election Expenses-4th May 2023	£ 139.97	£ 139.97		£ 139.97
Treasurers Account	Payment	Yes	26/03/2024	20/03/2024	CB2324-092	Online Banking	GBTA 2/4/24	n/a	Clerk Salary (net)	Steve Carter	No VAT Paid	Clerk Pay - Month 12 - 26th March 2024	£ 297.60	£ 297.60		£ 297.60
Business Banking	Receipt	Yes	11/03/2024	15/05/2024	CB2324-093	Online Banking	GBTA 2/4/24	n/a	Bank Interest	Lloyds Bank	No VAT Paid	Interest on Business Banking Account for March 2024	£ 4.83			

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Glynde and Beddingham Parish Council Working Cashbook 2023-2024

Bank Account	Payment/ Receipt	On Bank Statement?	Invoice Date	Meeting Date	Cashbook ref	Payment Method	Bank Statement number/date	Invoice Number	Account Code	Payee	VAT Ref	Details	Receipt Value	Gross Value (Payment)	VAT Value	Net Value
Treasurers Account	Payment	Yes	13/03/2024	20/03/2024	CB2324-094	Online Banking	GBTA 2/4/24	n/a	Shared - manually entered across cost centres	Steve Carter	No VAT Paid	Mileage Claim E32.40 - Home-Reading Room+Home - for council meeting - 07/02/2024, Home-Estates Office+Home - For Lease Meeting - 19/03/24, Home-Reading Room+Home - for council meeting - 20/03/24, Parish Mobile Phone Top Up £10.00	£ 42.40	£ 42.40	£	£ 42.40
Treasurers Account	Payment	Yes	01/04/2024	20/03/2024	CB2324-095	Online Banking	GBTA 2/4/24	6255318	Play Inspections	Lewes District Council	GB 191 5946 32	Period 01/04/2024 to 30/04/2024 Monthly Play Area Inspections Recharge	£ 4,884.44	£ 18.60	£ 3.10	£ 15.50
Treasurers Account	Receipt	Yes	19/03/2024	20/03/2024	CB2324-096	Online Banking	GBTA 2/4/24	n/a	VAT Claim	HMRC	RECEIPT	Vat Claim for the period 1/1/23 - 29/02/24	£	£	£	£
Treasurers Account	Payment	Yes	15/03/2024	20/03/2024	CB2324-097	Online Banking	GBTA 2/4/24	18407869	Street Lights Energy+Mainten ance	EDF Energy	525 0412 02	Streetlamp Electricity for the period - Feb 2024 ***For information Only - Paid via Direct Debit***	£	£ 240.60	£ 11.46	£ 229.14
Treasurers Account	Payment	Yes	20/03/2024	20/03/2024	CB2324-098	Online Banking	GBTA 2/4/24	97865A	General Reserves	Pool-Tec	665 0751 29	Remaining Payments for On-Site Lining, Automatic Dosing System, Automatic Top-Up, 2no Low Suction Points, Supply and Fit Coping Stones	£	£ 18,612.00	£ 3,102.00	£ 15,510.00
Treasurers Account	Payment	Yes	17/03/2024	20/03/2024	CB2324-099	Online Banking	GBTA 2/4/24	1368	General Reserves	R. King & Sons	692 9592 72	Machinery and Labour to break up concrete around Pool with Kango Gun, Excavate concrete & stockpile ready for lorries to take away when dried out, Excavate trench down side of pool	£	£ 1,900.00	£ 300.00	£ 1,500.00
Treasurers Account	Payment	Yes	20/03/2024	20/03/2024	CB2324-100	Online Banking	GBTA 2/4/24	61295	Water & Electric Events - inc. Bricklayers Store	Glynde Endowment Settlement	No VAT Paid	Recharge EDF energy invoice 19/09/23 (reading 2561) to 15/03/24 (reading 2633) = 72 KWH at 37.81p per KWH = £27.22 Electricity standing charge 179 days at 58.59p per day - £104.08	£	£ 132.10	£ -	£ 132.00
Business Banking	Receipt	Yes	09/01/2024	15/05/2024	CB2324-101	Online Banking	GB BB / 1/2/24	n/a	Bank Interest	Lloyds Bank	RECEIPT	Interest on Business Banking Account for January	£ 4.51	£	£	£
Business Banking	Receipt	Yes	09/02/2024	15/05/2024	CB2324-102	Online Banking	GB BB / 1/3/24	n/a	Bank Interest	Lloyds Bank	RECEIPT	Interest on Business Banking Account for February	£ 4.83	£	£	£
Treasurers Account	Payment	Yes	27/03/2024	20/03/2024	CB2324-103	Online Banking	GBTA 2/4/24	n/a	Grants	Glynde, Beddingham & Firle Memorial Parade Ltd	No VAT Paid	Grant to Memorial Parade for D-Day Celebrations	£	£ 200.00	£ -	£ 200.00
Treasurers Account	Payment	Yes	27/03/2024	20/03/2024	CB2324-104	Online Banking	GBTA 2/4/24	n/a	Grants	Glynde Flower Show	No VAT Paid	Grant to Glynde Flower Show	£	£ 160.00	£ -	£ 160.00
Treasurers Account	Receipt	Yes	22/03/2024	15/05/2024	CB2324-105	Online Banking	GBTA 2/4/24	n/a	Other Income	Glynde Place Charitable Trust	RECEIPT	Donation from Glynde Place Charitable Trust towards pool repairs - note VAT recluded	£	£ 10,260.00	£	£
Treasurers Account	Receipt	Yes	28/03/2024	15/05/2024	CB2324-106	Online Banking	GBTA 2/4/24	n/a	Other Income	South Heighton Parish Council	RECEIPT	Payment for 50% share of MS Office	£	£ 40.00	£	£
													TOTAL: £	£ 48,536.59	£ 8,153.42	£ 49,096.50

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**GLYNDE & BEDDINGHAM PARISH COUNCIL - Detailed Receipts & Payments Account to 31st March 2024 - 101% As At 02/04/2024**

Annual Return	Opening Balances 01/04/2023	£	Notes
	Treasurers Account	£ 13,862.88	
	Business Banking Account	£ 4,334.31	
	Unpresented cheques		
<b>1</b>	<b>Total</b>	<b>£ 18,197.19</b>	

	Budget Item	Budget	Actual	% of Budget	Totals	
			Year to Date		Year to Date	
	<b>INCOME:</b>					
<b>2</b>	<b>Precept</b>	<b>£ 13,568.00</b>	<b>£ 13,568.00</b>	<b>100.00%</b>	<b>£13,568.00</b>	
	<b>Other:</b>			0.00%		
	Other Income	£ -	£ 30,040.00	0.00%		Donations to Glynde Pool Repairs *1
	Bank Interest	£ -	£ 46.15			
	VAT Claim	£ 650.00	£ 4,884.44	751.45%		
	Rebate on overpayment of tax in previous years	£ -	£ -	0.00%		
<b>3</b>		<b>£ 650.00</b>			<b>£34,970.59</b>	
	<b>EXPENDITURE:</b>					
<b>4</b>	Staff Costs	£ 4,201.60	£ 4,236.91	100.84%	<b>£ 4,236.91</b>	
<b>5</b>	Loan		£ -	0.00%	<b>£ -</b>	
	<b>Other:</b>			0.00%		
	<b>Expenditure from Precept</b>			0.00%		
	Mileage	£ 90.40	£ 118.80			
	Clerk's Office	£ 210.00	£ 125.00			
	Room Hire/Virtual Meetings	£ 78.75	£ -	0.00%		
	Stationery, Toner & Postage	£ -	£ 29.87	0.00%		
	Information Commissioners Office	£ -	£ 35.00	0.00%		
	Website, Anti-Virus and Office 365	£ 225.75	£ 209.98	93.01%		
	Parish Mobile Phone	£ -	£ 15.00	0.00%		
	Audit (Internal)	£ 204.75	£ 195.00	95.24%		
	Audit (external)	£ -	£ -	0.00%		
	Advertising	£ -	£ -	0.00%		
	Chairman's Allowance	£ -	£ -	0.00%		
	Insurance	£ 586.73	£ 647.17	110.30%		
	<b>Office &amp; Admin Total:</b>	<b>£ 1,396.38</b>	<b>£ 1,375.82</b>	<b>98.53%</b>		
	<b>Maintenance</b>					
	Grass Cutting Contract + ESCC Extra cuts	£ 2,268.00	£ 2,480.00	109.35%		
	Play equipment maintenance	£ 262.50	£ 58.73	22.37%		
	General Repairs	£ 262.50	£ 610.00	232.38%		
	Glynde Pool Major Repairs	£ -	£ -			
	Play Inspections	£ 315.00	£ 217.00	68.89%		
	Water & Electric Events - inc Bricklayers Store	£ 367.50	£ 234.25	63.74%		
	Business Plan Projects	£ 262.50	£ -	0.00%		
	Glynde Rec & Lighting rental	£ 21.00	£ 10.10	48.10%		
	Street Lighting maintenance/repairs contract	£ -	£ 253.04	0.00%		
	Street Lights Energy	£ 2,553.06	£ 2,054.84	80.49%		
	<b>Maintenance Total:</b>	<b>£ 6,312.06</b>	<b>£ 5,917.96</b>	<b>93.76%</b>		
	<b>Memberships</b>					
	SALC membership	£ 357.58	£ 96.27	26.92%		
	Lewes District Association	£ -	£ -	0.00%		
	NALC	£ 25.67	£ 25.67	100.00%		
	SLCC	£ -	£ 34.00	0.00%		
	<b>Memberships Total:</b>	<b>£ 383.25</b>	<b>£ 155.94</b>	<b>40.69%</b>		
	<b>Training</b>					
	Clerk	£ -	£ 40.00	0.00%		
	Councillors	£ 262.50	£ 120.00	45.71%		
	<b>Training Total:</b>	<b>£ 262.50</b>	<b>£ 160.00</b>	<b>60.95%</b>		
	<b>Other Payments</b>					
	Contribution to election costs - £1000/yr	£ 1,000.00	£ -	0.00%		
	<b>Other Payments Total:</b>	<b>£ 1,000.00</b>	<b>£ -</b>	<b>0.00%</b>		
	<b>Grants</b>					

Grants	£	367.50	£	360.00	97.96%		
Grants Total:	£	367.50	£	360.00	97.96%		
<b>Purchases</b>							
Equipment	£	-	£	-	0.00%		
Contribution to Play Area Depreciation	£	400.00	£	-	0.00%		
Purchases Total:	£	400.00	£	-	0.00%		
Jubilee Shelter Repairs	£	-	£	-	0.00%		
CIL Monies Held	£	-	£	-	0.00%		
Pool Legal and other Costs	£	-	£	-	0.00%		
Contribution to General Reserve	£	-	£	-	0.00%		
Election Costs			£	139.97			
General Reserve	£	-	£	36,750.00	0.00%		*1 General Reserve being used for unbudgeted Pool Costs - will be covered by donations so no net cost
0	£	-	£	-	0.00%		
Reserves Total:	£	-	£	36,889.97	0.00%		
VAT	£	-	£	8,153.42			
<b>6</b>	Total Expenditure Excl. Staff Costs	£	10,121.69		524%	<b>£53,013.11</b>	
	inc Staff Costs	£	14,323.29				
<b>7</b>	(1+2+3) - (4+5+6)		Opening balance+Income-Expenditure			<b>£ 9,485.76</b>	
	<b>Closing Balances 30/06/23</b>		<b>£</b>				
	Treasurers Account		£	5,105.30			
	Business Banking Account		£	4,380.46			
	<b>Unpresented cheques</b>					<b>£ 9,485.76</b>	Refer to list of unpresented cheques
			<i>Check total:</i>				
	<b>Income</b>			£	48,538.59		
	<b>Expenditure</b>			£	57,250.02		
	<b>Income over expenditure</b>			-£	8,711.43		
	<b>Opening balance</b>			£	18,197.19		
	<b>Closing balance</b>			£	9,485.76		

<u>RECEIPTS</u>	2022/2023 Budget	2022/2023 Actual Receipts	2023-2024 Budget
<b>Income</b>			
Precept	£ 11,853.24	£ 11,854.00	£ 13,568.00
Bank Interest			
Other Income	£ 229.39	£ 559.16	
VAT Claim	£ 650.00	£ 2,701.37	£ 650.00
Rebate on overpayment of tax in previous years		£ 244.14	
<b>Receipts Total:</b>	<b>£ 12,732.63</b>	<b>£ 15,358.67</b>	<b>£ 14,218.00</b>
<b>TOTAL RECEIPTS (EXCLUDING VAT REFUND)</b>		<b>£ 15,633.66</b>	
<u>PAYMENTS</u>	2022/2023 Budget	Actual Payments to date	2023-2024 Budget
<b>Staff Costs</b>			
Clerk Salary (net)	£ 3,800.00	£ 3,277.46	£ 3,361.28
PAYE	£ -	£ 210.00	£ 840.32
<b>Staff Costs Total:</b>	<b>£ 3,800.00</b>	<b>£ 3,487.46</b>	<b>£ 4,201.60</b>
<b>Office &amp; Admin</b>			
Mileage	£ -	£ 54.00	£ 90.40
Clerk's Office	£ 200.00	£ 44.70	£ 210.00
Room Hire/Virtual Meetings	£ 100.00		£ 78.75
Stationery, Toner & Postage			
Information Commissioners Office			
Website, Anti-Virus and Office 365	£ 215.00	£ 179.97	£ 225.75
Parish Mobile Phone			
Audit (Internal)	£ 154.50	£ 195.00	£ 204.75
Audit (external)			
Advertising			
Chairman's Allowance			
Insurance	£ 566.86	£ 558.79	£ 586.73
<b>Office &amp; Admin Total:</b>	<b>£ 1,036.36</b>	<b>£ 933.76</b>	<b>£ 1,396.38</b>
<b>Maintenance</b>			
Grass Cutting Contract + ESCC Extra cuts	£ 2,160.00	£ 1,950.00	£ 2,268.00
Play equipment maintenance	£ 250.00	£ -	£ 262.50
General Repairs	£ 250.00	£ -	£ 262.50
Play Inspections	£ 300.00	£ 207.50	£ 315.00
Water & Electric Events	£ 350.00	£ 84.36	£ 367.50
Business Plan Projects	£ 250.00	£ -	£ 262.50
Glynde Rec & Lighting rental	£ 20.00	£ 10.10	£ 21.00
Street Lighting maintenance/repairs contract	£ 248.23	£ 241.00	
Street Lights Energy	£ 1,500.00	£ 1,944.86	£ 2,553.06
<b>Maintenance Total:</b>	<b>£ 5,328.23</b>	<b>£ 4,437.82</b>	<b>£ 6,312.06</b>
<b>Memberships</b>			

04.04.24

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## Glynde & Beddingham Parish Council - Q4 2023/2024 Banking Reconciliation

Glynde & Beddingham Parish Council Financial Regulations (section 2.2) state that:

***On a regular basis, at least once in each quarter, and at each financial year end, a member other than the Chairman shall be appointed to verify bank reconciliations (for all accounts) produced by the RFO. The member shall sign the reconciliations and the original bank statements (or similar document) as evidence of verification. This activity shall on conclusion be reported, including any exceptions, to and noted by the council.***

This pack is created to enable the formal review and contains the following documents:

- Bank Reconciliation Document
- Live copy of Working Cash Book up to end 31st March 2024
- Bank Statements for Period for Treasurers and Business Banking Accounts
- Detailed Receipts and Payments Account
- The 2023-24 Annual Budget

***Therefore the purpose of this review process is to confirm that our internal accounting documents are aligned to the bank details by signing the "Banking Reconciliation" document, Working Cashbook, Detailed Receipts and Payments Account and Bank Statements to confirm***

**Narrative** - To assist in this review the following description may be useful

We finished the 2022-2023 financial year cleanly with no unpaid cheques/transactions outstanding. This means that there is no requirement to normalise any figures and so the "Opening Balances" are straight from the Bank Statements.

The "Banking Reconciliation" document then shows a consolidated view of the starting point, payments and receipts, for Q4 2023/24 and shows how the Council maintained documentation is reflected by the Bank Account.

The "Working Cash Book" shows all transactions line by line with full invoice details. The lines highlighted in Amber are there as a prompt as these were the first payments to be paid by direct debit to HMRC.

Bank Statements are provided for verification and cross checking

For further information the "Detailed Receipts and Payments" sheet shows how the transactions are broken down to our various allocations for tracking - this document is maintained for visibility of expenditure against our budget lines.

A copy of the budget is included for information

Please also note: during the 2023-2024 financial year it became clear that Glynde Community Swimming Pool, leased to the Glynde & Beddingham Parish Council by Glynde Estates, required a significant amount of expenditure to carry out repairs to enable the pool to open for the 2024 Summer Season. The Pool Support Group has raised funds to cover this on behalf of the Parish Council and donations have been received. Payments are being made from the General Reserve. There is a delay in payments being received which has meant the financial year has closed with an amount owed to the Council of £10,152 which is made up of £6,750 owing from Pool Donations and £3,402 in VAT (which was claimed back on the 2nd April and is now awaiting payment). Once received the £10,152 will transfer back in to Reserves and the movement for the year of -£8,711.43 will become an increase of £1,440.57 but this will not materialise fully until April/May 2024 and so cannot be shown in the year end figures as we work on a Receipts and Payments book keeping process.

04.04.24

23/4/24  
04/04/2024  
STEVE CARTER  
CLERK + RFO