

Glynde & Beddingham Parish Council

Receipts and Payments for approval at Parish Council Meeting 25/09/24

Glynde & Beddingham Parish Council - Payments and Receipts for September 2024 Payments to approve (to be paid via online banking)

Councillors to release payments with Bank **Cllr Gribble / Cllr De Paolis**

Cashbook Ref	Payment Method	Payee	Invoice Number	Narrative	Gross£	Vat £
GBCB-2425-049	Direct Debit	HMRC	199855	Tax on Clerk Salary for Apr - £74.20, May - £74.40, Jun - £74.40 = £223	£223.00	£-
GBCB-2425-050	Online Banking	Glynde Endowment Settlement	62381	Glynde Swimming Pool: Recharge of works up to 01/08/2024	£1,219.62	£-
GBCB-2425-053	Direct Debit	EDF Energy	26639	EDF Electricity Invoice for Street Lighting - July 2024	£202.49	£9.64
GBCB-2425-054	Online Banking	Glynde Endowment Settlement	62379	Costs recharged for power cable in village recreational ground - Kubota Hire (shared costs) re power cable	£2,681.30	£68.40
GBCB-2425-055	Online Banking	Glynde Endowment Settlement	62380	Costs recharged - leads for flower show - to be invoiced to Flower Show	£89.32	£-
GBCB-2425-056	Online Banking	John O'Conner GM Limited	111204	Site- Recreation Ground Grass cutting:-- July 01/07/2024 £167- July 18/07/2024 £167	£400.80	£66.80
GBCB-2425-057	Online Banking	Glynde Endowment Settlement	62378	Recharge EDF energy invoice 15/03/24 (reading 2633) to 29/07/24 (reading 2662) = 29 KWH at 37.81p per KWH Electricity standing charge 135 days at 58.59p per day	£90.06	£-
GBCB-2425-058	Online Banking	Steve Carter	n/a	Reimbursement to Steve Carter for Ink Cartridges for printer	£13.50	£2.25
GBCB-2425-059	Online Banking	Lewes District Council	6256684	Period 01/09/2024 to 30/09/2024 Monthly Play Area Inspections Recharge	£18.60	£3.10
GBCB-2425-060	Online Banking	Steve Carter	233005	Reimbursement to Steve Carter for Paper for printer	£8.58	£-
GBCB-2425-061	Online Banking	John O'Conner GM Limited	112049	Site- Recreation Ground - Grass cutting for August 24 - 24 09/08/2024 - £167 and 23/08/2024 - £167 = £334	£400.80	£66.80
GBCB-2425-064	Direct Debit	EDF Energy	20358761	EDF Electricity Invoice for Street Lighting - August 2024	£223.98	£10.66
GBCB-2425-065	Online Banking	Steve Carter	n/a	Clerk Salary - Month 6	£297.60	£-
GBCB-2425-066	Online Banking	Steve Carter	n/a	Clerk Salary - Month 7	£297.40	£-
GBCB-2425-067	Online Banking	Lewes District Council	6256963	Period 01/10/2024 to 31/10/2024 Monthly Play Area Inspections Recharge	£18.60	£3.10
GBCB-2425-068	Online Banking	Steve Carter	n/a	72 Miles at HMRC approved rates for period 30/08/2024 to 25/09/2024 - £32.40 Clerk Office Payment for Q2 - July to September - £25.00	£57.40	
GBCB-2425-069	Online Banking	PKF Littlejohn LLP	SB20240049	Professional services rendered in connection with the following: Limited assurance review of Annual Governance & Accountability Return for year ended 31 March 2024	£378.00	£63.00
Total					£6,621.05	£293.75

Cashbook Ref	Date Received	Receipt Payee	Narrative	Value
GBCB-2425-047	22/07/2024	Glynde Pool CIC/Community Management Group	Payment from Glynde Pool to cover balance of GBCB-2425-045	£18.00
GBCB-2425-048	22/07/2024	Glynde Pool CIC/Community Management Group	Payment from Glynde Pool to cover balance of GBCB-2425-041	£2,614.49
GBCB-2425-051	22/07/2024	Glynde Pool CIC/Community Management Group	Payment from Glynde Pool to cover GBCB-2425-050	£1219.62
GBCB-2425-052	22/07/2024	HMRC	Reclaim of VAT for April-July 2024 due to large payments relating to Glynde Pool	£4,340.16
GBCB-2425-062	22/07/2024	Lewes District Council	Precept - 2nd half payment	£8,957.00
GBCB-2425-063	22/07/2024	Lloyds Bank	Deposit Account Interest August 25	£4.35
Total				£17,153.62

Authorised Online Banking Signatories

SIGNATORY 1: PRINT NAME: _____ DATE: _____

SIGNATORY 2: PRINT NAME: _____ DATE: _____

Glynde & Beddingham Parish Council

Receipts and Payments for approval at Parish Council Meeting 25/09/24

Glynde & Beddingham Parish Council

Mr Steven Robert Carter

Payments		Deductions	
Taxable Pay	£371.81	Income Tax	£74.20
		Employee NIC	£0.00
Total Payments	£371.81	Total Deductions	£74.20

Net Pay £297.61

Payment Date	26/04/2024	National Insurance Category	A
Payment Period	Month 1	National Insurance Number	
Employer PAYE Reference		Tax Code	BR
Payroll ID		Hours worked	
		Additional information	

Glynde & Beddingham Parish Council

Mr Steven Robert Carter

Payments		Deductions	
Taxable Pay	£371.80	Income Tax	£74.40
		Employee NIC	£0.00
Total Payments	£371.80	Total Deductions	£74.40

Net Pay £297.40

Payment Date	24/05/2024	National Insurance Category	A
Payment Period	Month 2	National Insurance Number	
Employer PAYE Reference		Tax Code	BR
Payroll ID		Hours worked	
		Additional information	

Glynde & Beddingham Parish Council

Mr Steven Robert Carter

Payments		Deductions	
Taxable Pay	£371.80	Income Tax	£74.40
		Employee NIC	£0.00
Total Payments	£371.80	Total Deductions	£74.40

Net Pay £297.40

Payment Date	26/06/2024	National Insurance Category	A
Payment Period	Month 3	National Insurance Number	
Employer PAYE Reference		Tax Code	BR
Payroll ID		Hours worked	
		Additional information	

Glynde & Beddingham Parish Council

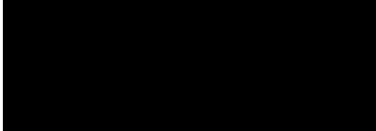
Receipts and Payments for approval at Parish Council Meeting 25/09/24

INVOICE NO 62381

Date 06/08/24



Glynde & Beddingham Parish



Glynde Estates

The Estate Office
Glynde Place
Glynde
East Sussex
BN8 6SX

Tel: 01273 856881

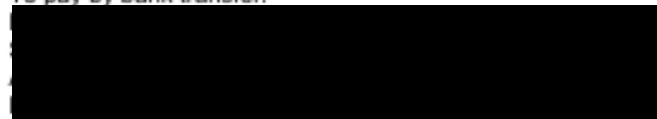
Email: accounts@glynde.co.uk

We wish to advise you that the following payment is due in respect of
Glynde & Beddingham PC

VAT Reg. No. GB 711 9081 54

Description	Amount	Vat%	VAT Amount
Glynde Swimming Pool-	£ 1219.62	0.00	£ 0.00
Recharge of works up to 01/08/2024			

To pay by bank transfer:



Net	£ 1219.62
VAT	£ 0.00
TOTAL NOW DUE	£ 1219.62

REMITTANCE ADVICE

From: Glynde & Beddingham Parish

Reference G&B/GBPC
Invoice No 62381
Date of Invoice 06/08/2024
Amount of Invoice £ 1219.62

Please make your cheque payable to : **Glynde Estates**

Glynde & Beddingham Parish Council

Receipts and Payments for approval at Parish Council Meeting 25/09/24



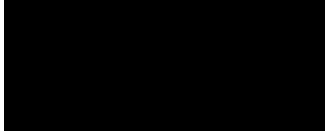
Account enquiries? Get in touch
0845 366 3664

Our business hours
Mon - Fri 09:00 - 17:00
edfenergy.com/largebusiness
For power cut or emergency
call 105
or visit www.powercut105.com

Account number / Invoice Number:
7483200000 / 000020026639

Invoice period: 01 Jul 24 - 31 Jul 24
Invoice issue date: 01 Aug 24
Your ref: N/A
Page 1 of 4

GLYNDE & BEDDINGHAM P C LA



Electricity invoice: £202.49

Status: This VAT invoice is now due for payment.

Payment due date: 15 Aug 24

Meter type: Unmetered supply

Billing Cycle/Payment Terms: Monthly/Direct Debit, 14 days, in line with your Terms and Conditions

Supply address: Unmetered Supply, Street Lighting, Beddingham, UM5 1SS

Invoice summary

Account balance brought forward	
Account balance last period	£231.98
Payments received	£-231.98
Total balance brought forward	£0.00

VAT registration number: 523 0412 02

Everything you need in one place

- Upgrade to a smart meter - only pay for what you use
- Set up a Direct Debit - it's the easiest way to pay
- Find other ways to pay
- Further support on billing, payments and energy advice

Scan the QR code or visit
edfenergy.com/large-business/customer



Supply charges for this period	
Consumption charges for this period	£41.43
Fixed charges	£150.86
Total supply charges for this period =	£192.29
Total transmission and agent charges for this period	£0.56
Invoice total (excl. VAT)	£192.85
VAT on £192.85 at 5%	£9.64
VAT total =	£9.64
Invoice total for this period (incl. VAT)	£202.49
Total balance brought forward	£0.00
Total to pay (incl. VAT)	£202.49

Payment Due Notice

Because you pay by Direct Debit, there's nothing you need to do now. We'll collect £202.49 on or immediately after 15 Aug 24.

Glynde & Beddingham Parish Council

Receipts and Payments for approval at Parish Council Meeting 25/09/24

INVOICE NO 62379

Date 06/08/24



Glynde & Beddingham Parish



Glynde Estates

The Estate Office
Glynde Place
Glynde
East Sussex
BN8 6SX

Tel: 01273 856881

Email: accounts@glynde.co.uk

We wish to advise you that the following payment is due in respect of
Glynde & Beddingham PC

VAT Reg. No. GB 711 9081 54

Description	Amount	Vat%	VAT Amount
Costs recharged for power cable in village recreational ground	£ 2270.90	0.00	£ 0.00
Kubota Hire (shared costs) re power cable	£ 342.00	20.00	£ 68.40

To pay by bank transfer:
Name of account: Glynde Endowment Settlement
Sort code: [REDACTED]
Account number: [REDACTED]
Reference: G&B/GBPC

Net	£ 2612.90
VAT	£ 68.40
TOTAL NOW DUE	£ 2681.30

REMITTANCE ADVICE

From: Glynde & Beddingham Parish

Reference G&B/GBPC
Invoice No 62379
Date of Invoice 06/08/2024
Amount of Invoice £ 2681.30

Please make your cheque payable to : **Glynde Estates**

Glynde & Beddingham Parish Council

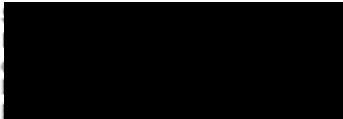
Receipts and Payments for approval at Parish Council Meeting 25/09/24

INVOICE NO 62380

Date 06/08/24



Glynde & Beddingham Parish



Glynde Estates

The Estate Office
Glynde Place
Glynde
East Sussex
BN8 6SX

Tel: 01273 856881

Email: accounts@glynde.co.uk

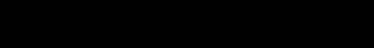
We wish to advise you that the following payment is due in respect of

Glynde & Beddingham PC

VAT Reg. No. GB 711 9081 54

Description	Amount	Vat%	VAT Amount
Costs recharged - leads for flower show	£ 89.32	0.00	£ 0.00

To pay by bank transfer:
Name of account: Glynde Endowment Settlement



Reference: G&B/GBPC

Net	£ 89.32
VAT	£ 0.00
TOTAL NOW DUE	£ 89.32

REMITTANCE ADVICE

From: Glynde & Beddingham Parish

Reference G&B/GBPC

Invoice No 62380

Date of Invoice 06/08/2024

Amount of Invoice £ 89.32

Please make your cheque payable to : **Glynde Estates**

Glynde & Beddingham Parish Council

Receipts and Payments for approval at Parish Council Meeting 25/09/24



TAX INVOICE

Glynde and Beddingham Parish Council
The Estate Office
Glynde Place
Glynde
Lewes
East Sussex
BN8 6SX
GBR

Invoice Date
30 Jul 2024

Invoice Number
111204

Reference
July 2024

VAT Number
600555968

John O'Conner (Grounds
Maintenance) Ltd
2 Great North Road
Welwyn
Hertfordshire
AL6 0PL
United Kingdom
Tel #: 01438 717175

Description	Quantity	Unit Price	VAT	Amount GBP
Site - Recreation Ground	1.00	334.00	20%	334.00
Grass cutting:- - July 01/07/2024 £167 - July 18/07/2024 £167				
			Subtotal	334.00
			TOTAL VAT 20%	66.80
			TOTAL GBP	400.80

Due Date: 28 Sep 2024

Please send your remittance to: salesledger@johnoconner.co.uk

STRICTLY 30 days from invoice date unless otherwise agreed in writing



[View and pay online now](#)

Glynde & Beddingham Parish Council

Receipts and Payments for approval at Parish Council Meeting 25/09/24

INVOICE NO 62378

Date 05/08/24



Glynde & Beddingham Parish
Steve Carter
Interim Clerk
c/o 84 Barnett Road
Brighton
BN1 7GH

Glynde Estates
The Estate Office
Glynde Place
Glynde
East Sussex
BN8 6SX

Tel: 01273 856881

Email: accounts@glynde.co.uk

We wish to advise you that the following payment is due in respect of

Glynde & Beddingham PC

VAT Reg. No. GB 711 9081 54

Description	Amount	Vat%	VAT Amount
Recharge EDF energy invoice 15/03/24 (reading 2633) to 29/07/24 (reading 2662) = 29 KWH at 37.81p per KWH	£ 10.96	0.00	£ 0.00
Electricity standing charge 135 days at 58.59p per day	£ 79.10	0.00	£ 0.00

To pay by bank transfer:
Name of account: Glynde Endowment Settlement
Sort code: 20-49-76
Account number: 50410446
Reference:G&B/GBPC

Net	£ 90.06
VAT	£ 0.00
TOTAL NOW DUE	£ 90.06

REMITTANCE ADVICE

From: Glynde & Beddingham Parish

Reference G&B/GBPC
Invoice No 62378
Date of Invoice 05/08/2024
Amount of Invoice £ 90.06

Please make your cheque payable to : **Glynde Estates**

Glynde & Beddingham Parish Council

Receipts and Payments for approval at Parish Council Meeting 25/09/24

Badger Inks Ltd
VAT 990 3482 00
36 Church Street
Seaford
BN25 1LD
01323 893006

#28924

05/08/2024

13:43:54

Qty	Description	Unit Price	Total
1	Brother Ink	£15.00	£15.00
	Subtotal		£12.75
	Coupon Savings (10% - Loyalty Card)		£1.50
	VAT(20%)		£2.25
	Total Amount		£13.50
	Cash		£20.00
	Change		£6.50

Glynde & Beddingham Parish Council

Receipts and Payments for approval at Parish Council Meeting 25/09/24



INVOICE

Invoice To:

Glynde & Beddingham Parish Council
Parish Clerk
C/o 84 Barnett Road
Brighton
East Sussex BN1 7GH

Invoice No.	6256684
Invoice Date	01 Sep 2024
VAT Registration No.	GB 191 5946 32
Section Name	Parks and Gardens (depg)
Contact Telephone	01273 471600 Extension 8300

Customer No:	310365
--------------	--------

Description	VAT	VAT Rate	Amount (excluding VAT)
Period 01/09/2024 to 30/09/2024			
Monthly Play Area Inspections Recharge	£3.10	20.00	£15.50
Net Total			£15.50
Total VAT			£3.10
Total			£18.60

Payment Terms: Full Settlement By Return

Payment Methods are detailed overleaf



9826 1138 2006 2566 843

Please use this barcode to pay at a Post Office or Pay Point

Glynde & Beddingham Parish Council

Receipts and Payments for approval at Parish Council Meeting 25/09/24



Unit 2
The Drove
Newhaven
East Sussex
BN9 0AD
01273076819
VAT no. 591272335

SALE TRANSACTION

318429 Copier Paper	£4.29
318429 Copier Paper	£4.29
No. items 2	
Balance to pay	£8.58
Mastercard	£8.58

AID: A0000000041010
MASTERCARD
Card: *****6242
PAN Seq Nr: [REDACTED]

CONTACTLESS
SALE
TOTAL: GBP8.58

NO CARDHOLDER VERIFICATION

Auth: 032715
Merchant: ***8114
TID: ***5192
Trans no: 261537
Date: 07/06/24 Time: 18:04:38

Please retain for your records

CUSTOMER COPY

Last day to change your mind is 21/06/2024
This does not affect your statutory rights
Exclusions apply - See overleaf for details

Let us know how we did today?
For your chance to win a £200 gift card
www.therange.co.uk/customerfeedback

Today you were served by Shani

STORE	TILL	OP NO.	TRANS.	DATE	TIME
0200	5	136919	233005	07/06/2024	18:04

Glynde & Beddingham Parish Council

Receipts and Payments for approval at Parish Council Meeting 25/09/24



TAX INVOICE

Glynde and Beddingham Parish Council
The Estate Office
Glynde Place
Glynde
Lewes
East Sussex
BN8 6SX
GBR

Invoice Date
31 Aug 2024

Invoice Number
112049

Reference
Aug 2024

VAT Number
600555968

John O'Conner (Grounds
Maintenance) Ltd
2 Great North Road
Welwyn
Hertfordshire
AL6 0PL
United Kingdom
Tel #: 01438 717175

Description	Quantity	Unit Price	VAT	Amount GBP
Site - Recreation Ground	1.00	334.00	20%	334.00
Grass cutting for August 24 Aug: 24 09/08/2024 167 23/08/2024 167 334				
			Subtotal	334.00
			TOTAL VAT 20%	66.80
			TOTAL GBP	400.80

Due Date: 30 Sep 2024



Please send your remittance to: salesledger@johnoconner.co.uk

STRICTLY 30 days from invoice date unless otherwise agreed in writing



[View and pay online now](#)

Glynde & Beddingham Parish Council

Receipts and Payments for approval at Parish Council Meeting 25/09/24



Account enquiries? Get in Touch
0845 366 3664

Our business hours
Mon - Fri 09:00 - 17:00
[edfenergy.com/largebusiness](https://www.edfenergy.com/largebusiness)
For power cut or emergency
call 105
or visit www.powercut105.com

Account number / Invoice Number:
7483200000 / 000020358761

Invoice period: 01 Aug 24 - 31 Aug 24

Invoice issue date: 02 Sep 24

Your ref: N/A

Page 1 of 4

GLYNDE & BEDDINGHAM P C LA
84 Barnett Road
Brighton
BN1 7GH



Electricity invoice: £223.98

Status: This VAT invoice is now due for payment.

Payment due date: 16 Sep 24

Meter type: Unmetered supply

Billing Cycle/Payment Terms: Monthly/Direct Debit, 14 days, in line with your Terms and Conditions

Supply address: Unmetered Supply, Street Lighting, Beddingham, UM5 1SS

42803 008841 0655 E 38500

Account balance brought forward

Account balance last period	£202.49
Payments received	£-202.49
Total balance brought forward	£0.00

VAT registration number: 523 0412 02

Invoice summary

Supply charges for this period

Consumption charges for this period	£38.82
Fixed charges	£173.94

Total supply charges for this period = £212.76

Total transmission and agent charges for this period £0.56

Invoice total (excl. VAT) £213.32

VAT on £213.32 at 5% £10.66

VAT total = £10.66

Invoice total for this period (incl. VAT) £223.98

Total balance brought forward £0.00

Total to pay (incl. VAT) £223.98

Everything you need in one place

- Upgrade to a smart meter - only pay for what you use
- Set up a Direct Debit - it's the easiest way to pay
- Find other ways to pay
- Further support on billing, payments and energy advice

Scan the QR code or visit
[edfenergy.com/large-business/customer](https://www.edfenergy.com/large-business/customer)



Payment Due Notice

Because you pay by Direct Debit, there's nothing you need to do now. We'll collect £223.98 on or immediately after 16 Sep 24.

Glynde & Beddingham Parish Council

Receipts and Payments for approval at Parish Council Meeting 25/09/24

Glynde & Beddingham Parish Council

Mr Steven Robert Carter

Payments		Deductions	
Taxable Pay	£371.80	Income Tax	£74.20
		Employee NIC	£0.00
Total Payments	£371.80	Total Deductions	£74.20

Net Pay £297.60

Payment Date	26/09/2024	National Insurance Category	A
Payment Period	Month 6	National Insurance Number	[REDACTED]
Employer PAYE Reference	[REDACTED]	Tax Code	BR
Payroll ID		Hours worked	
		Additional information	

Payslip Version 1

Glynde & Beddingham Parish Council

Receipts and Payments for approval at Parish Council Meeting 25/09/24

Glynde & Beddingham Parish Council

Mr Steven Robert Carter



Payments		Deductions	
Taxable Pay	£371.80	Income Tax	£74.40
		Employee NIC	£0.00
Total Payments	£371.80	Total Deductions	£74.40

Net Pay £297.40

Payment Date	25/10/2024	National Insurance Category	A
Payment Period	Month 7	National Insurance Number	
Employer PAYE Reference		Tax Code	BR
Payroll ID		Hours worked	
		Additional information	

Payslip Version 1

Glynde & Beddingham Parish Council

Receipts and Payments for approval at Parish Council Meeting 25/09/24



Lewes District Council

INVOICE

Invoice To:

Glynde & Beddingham Parish Council
 Parish Clerk
 C/o 84 Barnett Road
 Brighton
 East Sussex BN1 7GH

Invoice No.	6256963
Invoice Date	01 Oct 2024
VAT Registration No.	GB 191 5946 32
Section Name	Parks and Gardens (depg)
Contact Telephone	01273 471600 Extension 8300

Customer No:	310365
--------------	--------

Description	VAT	VAT Rate	Amount (excluding VAT)
Period 01/10/2024 to 31/10/2024			
Monthly Play Area Inspections Recharge	£3.10	20.00	£15.50
Net Total			£15.50
Total VAT			£3.10
Total			£18.60

Payment Terms: Full Settlement By Return

Payment Methods are detailed overleaf



9826 1138 2006 2569 631

Please use this barcode to pay at a Post Office or Pay Point

Glynde & Beddingham Parish Council

Receipts and Payments for approval at Parish Council Meeting 25/09/24

Glynde & Beddingham Parish Council

TRAVEL MANAGEMENT, BUSINESS MILEAGE AND EXPENSES CLAIM FORM

CLAIMANT DETAILS:

TITLE	FORENAME	SURNAME	ROLE	MONTH OF CLAIM	YEAR
Mr	Steve	Carter	Clerk	March	2024

Declaration by claimant

I certify that the particulars stated in this claim are correct and that:

- a) Mileage (over the shortest possible route), fares and other expenses have been necessarily incurred whilst on official Parish Council business or in the exercising of duties for the Parish Council and/or as a Councillor of South Houghton Parish Council;
- b) The additional expenditure incurred is supported by the attached receipts;
- c) I hold a current and valid driving licence applicable to the vehicle being used;
- d) My vehicle insurance is current and valid and, where necessary, indemnifies the Parish Council against any third party liability whilst on official duties;
- e) My vehicle is roadworthy and well maintained, and where necessary I possess a current MOT certificate;
- f) I have notified the Parish Council of any driving offences I have incurred.

Signed:  Date: 19/09/2024

EXPENSE SUMMARY:

Please enclose a receipt to cover each expense being claimed. If the expense is VAT eligible, a full VAT receipt must be obtained stating the suppliers VAT number. If claiming for business mileage, please list your total mileage claim in the expense summary below and input your full mileage details for each trip into the mileage log on page 2.

Date Expense Incurred	Reason for Expense <small>(Give as much detail of expense type and reason as possible. If claiming mileage, input total mileage claim from page 2)</small>	Total (£) <small>(list the total claim for each expense item)</small>	VAT (£) <small>(if a VAT item, please list VAT amount)</small>
See Below	72 Miles at HMRC approved rates for period 30/08/2024 to 25/09/2024	£ 32.40	£ -
n/a	Clerk Office Payment for Q2 - July to September	£ 25.00	£ -
TOTAL EXPENSE CLAIM:		£ 57.40	£ -

MILEAGE DETAIL LOG:

HMRC Approved Rate (pence per mile): 45

Please input full details of any reimbursable business mileage, list each trip individually with the reason for the trip. Mileage is to be claimed at £0.45p per reimbursable mile.

Date of trip	Trip Detail <small>(state start and end location and purpose/reason for trip)</small>	Total Miles	Total Claim
30/08/2024	Home-Reading Rooms-Home - for Extraordinary Parish Meeting	24	£ 10.80
06/09/2024	Home to Noticeboard and Return - to put up mandatory notice	24	£ 10.80
25/09/2024	Home-Reading Rooms-Home - for Ordinary Parish Meeting	24	£ 10.80
TOTAL MILEAGE CLAIM**:		72	£ 32.40

* Please enter the total mileage claim into the Expense Summary table on Page 1

This form should be completed and submitted in compliance with the requirements as set out in the Glynde and Beddingham Parish Council's currently adopted Expenses Policy.

Glynde & Beddingham Parish Council

Receipts and Payments for approval at Parish Council Meeting 25/09/24



Mr Steve Carter
Glynde and Beddingham Parish Council
Glynde & Beddingham Parish Clerk
84 Barnett Road
Brighton
BN1 7GH

Our ref ES0041
SAAA Ref SB03548
Invoice No. SB20240049
VAT No. GB 440 4982 50
Email: sba@pkf-l.com
Date: 25 July 2024

INVOICE

Professional services rendered in connection with the following:

Limited assurance review of Annual Governance & Accountability Return for year ended 31 March 2024	£315.00
Additional charges (where applicable) as detailed on attached appendix A	£0.00
Additional fees (where applicable) as detailed by separate cover	£0.00
TOTAL NET	£315.00
VAT @ 20%	£63.00
TOTAL PAYABLE	£378.00

THIS IS A STATUTORY FEE WHICH MUST BE PAID. PAYMENT IS DUE ON RECEIPT OF INVOICE

The fees and charges are in accordance with the fee scales set by Smaller Authorities' Audit Appointments Ltd which can be found at <https://www.saaa.co.uk/audit-fees/>

For payments by cheque, please return the remittance advice with your payment to:
PKF Littlejohn LLP, Credit Control (SBA), 5th Floor, 15 Westferry Circus, Canary Wharf, London E14 4HD

For payments by credit transfer, our bank details are:-

HSBC Bank plc
Address: 1-3 Bishopsgate, London, EC2N 3AQ
Sort Code: 40-02-31
Account number: 11070797
Account Name: PKF Littlejohn LLP
Please include ES0041 or Glynde and Beddingham Parish Council as the reference.

For account queries, contact sba@pkf-l.com

 **PKF Littlejohn LLP**
15 Westferry Circus,
Canary Wharf, London
E14 4HD

T: +44 (0)20 7516 2200
www.pkf-l.com

PKF Littlejohn LLP, Chartered Accountants. A list of members' names is available at the address below. PKF Littlejohn LLP is a limited liability partnership registered in England and Wales No. OC342572. Registered office at 15 Westferry Circus, London E14 4HD. PKF Littlejohn LLP is a member of PKF Global, the network of member firms of PKF International Limited, each of which is a separate and independent legal entity and does not accept any responsibility or liability for the actions or inactions of any individual member or correspondent firm(s).