

Glynde & Beddingham Parish Council Bank Reconciliation

Reconciliation period: 1st January 2024 - 31st March 2024(Q1)

Working Cash Book

Opening Balance on 01/04/24 [opening bank balances of all accounts - see note*]	£	✓ 9,485.76
+ Working Cash Book Receipts	£	✓ 44,622.53
- Working Cash Book Payments	£	✓ 27,747.16
Working Cash Book Total	£	26,361.13

Bank Balances*


Current Account	£	✓ 21,966.46
Business Banking Account - 07198467	£	✓ 4,394.67
	£	26,361.13
- unrepresented cheques/payments - *See Note 2		
Bank Balance Total:	£	26,361.13

COUNCILLOR SIGNATURES

By signing below, you are confirming that you have verified the above balances in the Parish Council Working Cashbook and Bank Statements. Please also sign the Working Cashbook and Bank Statements which confirm these balances for audit purposes.

Signatory 1


Print Name: LUCY GRIBBLE

Sign: 

Date: 07.08.24

Signatory 2

Print Name: JANE PRATLEY

Sign: 

Date: 04.09.24

*See page 2 for a list of all bank statements and balances

Glynde & Beddingham Parish Council Bank Reconciliation

Bank Statements Detail at 31st March 2024					
0					
Statement Number	Statement Date	Opening Balance	Closing Balance	Total IN	Total OUT
1	30/04/2024	£ 5,105.30	£ 25,615.42	£ 21,284.87	£ 774.75
2	31/05/2024	£ 25,615.42	£ 37,308.80	£ 17,466.45	£ 5,773.07
3	28/06/2024	£ 37,308.80	£ 21,966.46	£ 5,857.00	£ 21,199.34
Total to date:				£ 44,608.32	£ 27,747.16

Business Banking Account - 07198467					
Statement Number	Statement Date	Opening Balance	Closing Balance	Total IN	Total OUT
1		£ 4,380.46	£ 4,384.98	£ 4.52	£ -
2	31/05/2024	£ 4,384.98	£ 4,389.67	£ 4.69	£ -
3	01/07/2024	£ 4,389.67	£ 4,394.67	£ 5.00	£ -
Total to date:				£ 14.21	£ -

All Bank Accounts Total IN/OUT:				£ 44,622.53	£ 27,747.16
Working Cashbook Total IN/OUT:				£ 44,622.53	£ 27,747.16
*Payments/Receipts (relating to prior year Cashbook but appearing in April)					
Bank Transfers				£ -	£ -
Variance (excluding bank transfers):				-£ 0.00	-£ 0.00
Explanation of variances:				No Variance Noted	

*Note1: the financial year opening balance is based on...
 April Statement - Opening Bank Balance = £5,105.30 + Business Banking Account - 07198467 April Statement - Opening Bank Balance = £4380.46 = TOTAL = £9,485.76
 *Note2: There were no unpresented cheques

Glynde and Beddingham Parish Council Working Cashbook 2024-2025

Bank Account	Payment/ Receipt	On Bank Statement?	Invoice Date	Meeting Date	Cashbook ref	Payment Method	Bank Statement date	Invoice Number	Account Code	Payer	VAT Ref	Details	Receipt Value	Gross Value (Payment)	VAT Value	Net Value
Treasurers Account	Receipt	Yes	02/04/2024	15/05/2024	GBCB-2425-001	Online Banking	30/04/2024	n/a	Precept	Lewes District Council	RECEIPT	Precept - 1st half payment	£ 8,957.00			
Treasurers Account	Receipt	Yes	08/04/2024	15/05/2024	GBCB-2425-002	Online Banking	30/04/2024	n/a	Donations Towards Pool	Glynde Pool CIC/Community Management Group	RECEIPT	Fund Raising donation from the Pool Management Group to cover balance of Pool Tec and King invoices paid by the Council in 2023-24	£ 6,750.00			
Treasurers Account	Payment	Yes	01/04/2024	15/05/2024	GBCB-2425-003	Online Banking	31/05/2024	1759	Shared - manually entered across cost centres	ESALC Limited	No VAT Paid	ESALC fee for 1st April 2024-31st March 2025 - 93.66 NALC fee for 1st April 2024-31st March 2025 - 25.73	£ 119.39	£ -	£ -	£ 119.39
Treasurers Account	Receipt	Yes	10/04/2024	15/05/2024	GBCB-2425-004	Online Banking	30/04/2024	n/a	VAT Claim	HMRC	RECEIPT	Reclaim of VAT for March 2024 due to large payment relating to Glynde Pool	£ 3,422.76			
Treasurers Account	Payment	Yes	10/04/2024	15/05/2024	GBCB-2425-005	Online Banking	31/05/2024	6256663	Play Inspections	Lewes District Council	GB 191 5946 32	Period 01/05/2024 to 31/05/2024 Monthly Play Area Inspections Recharge	£ 18.60	£ 3.10	£ 15.50	
Business Banking	Receipt	Yes	09/04/2024	15/05/2024	GBCB-2425-006	Online Banking	01/05/2024	n/a	Bank Interest	Lloyds Bank	RECEIPT	Deposit Account Interest April 24	£ 4.52			
Treasurers Account	Payment	Yes	16/04/2024	15/05/2024	GBCB-2425-007	Online Banking	31/05/2024	14441	Street Lighting maintenance/repairs contract	Streetlights	624 8915 19	Payment 1 (of 2) 2024/25 Street Lighting Maintenance Contract	£ 151.82	£ 25.30	£ 126.52	
Treasurers Account	Payment	Yes	16/04/2024	15/05/2024	GBCB-2425-008	Online Banking	30/04/2024	18690451	Street Lights Energy+Mainten ance	EDF Energy	523 0412 02	EDF Electricity invoice for Street Lighting - March 2024	£ 254.14	£ 12.10	£ 242.04	
Treasurers Account	Payment	Yes	14/04/2024	15/05/2024	GBCB-2425-009	Online Banking	31/05/2024	1372	General Reserves	R. King & Sons	682 9592 72	Supplying machinery and labour to lay boards & track digger across field for swimming pool, accessible ramp base, and seats at installing basketball pitch	£ 300.80	£ 50.00	£ 250.00	
Treasurers Account	Payment	Yes	25/04/2024	15/05/2024	GBCB-2425-010	Online Banking	31/05/2024	108338	Grass Cutting Contract + ESCC Extra cuts	John O'Conner GM Limited	600555968	Site- Recreation Ground Grass cutting for April 2024 April 11/04/2024 167 25/04/2024 167 334	£ 400.80	£ 66.80	£ 334.00	
Treasurers Account	Payment	Yes	30/04/2024	15/05/2024	GBCB-2425-011	Online Banking	28/06/2024	97868	General Reserves	Pool-Tec	665 0751 29	Remaining 60% payment relating to pool liner	£ 16,920.00	£ 2,820.00	£ 14,100.00	
Treasurers Account	Payment	Yes	26/04/2024	15/05/2024	GBCB-2425-012	Online Banking	30/04/2024	n/a	Clerk Salary (net)	Steve Carter	No VAT Paid	Clerk Salary - Month 1. Previously approved in March Meeting	£ 297.61	£ -	£ 297.61	
Treasurers Account	Payment	Yes	25/04/2024	15/05/2024	GBCB-2425-013	Online Banking	30/04/2024	159855	PAYE	HMRC	No VAT Paid	Tax on Clerk Salary for Jan - £74.40, Feb - £74.40, Mar - £74.20 = £223	£ 223.00	£ -	£ 223.00	
Treasurers Account	Receipt	Yes	25/04/2024	15/05/2024	GBCB-2425-014	Online Banking	30/04/2024	n/a	Other Income	South Downs National Park	RECEIPT	CIL Payment fro, South Downs National Park	£ 2,155.11			
Treasurers Account	Payment	Yes	22/04/2024	15/05/2024	GBCB-2425-015	Online Banking	31/05/2024	61430	General Reserves	Glynde Endowment Settlement	No VAT Paid	Glynde Pool - Works associated with groundworks, shuffling, concreting and staining football	£ 3,116.45	£ -	£ 3,116.45	
Treasurers Account	Payment	Yes	24/05/2024	15/05/2024	GBCB-2425-016	Online Banking	31/05/2024	n/a	Clerk Salary (net)	Steve Carter	No VAT Paid	Clerk Salary - Month 2	£ 297.40	£ 297.40	£ 297.40	
Treasurers Account	Payment	Yes	26/06/2024	15/05/2024	GBCB-2425-017	Online Banking	28/06/2024	n/a	Clerk Salary (net)	Steve Carter	No VAT Paid	Clerk Salary - Month 3	£ 297.40	£ 297.40	£ 297.40	
Treasurers Account	Receipt	Yes	07/05/2024	15/05/2024	GBCB-2425-018	Online Banking	31/05/2024	n/a	Donations Towards Pool	Glynde Pool CIC/Community Management Group	RECEIPT	Payment from Glynde Pool CIC to cover GBCB-2425-009, GBCB-2425-011, GBCB-2425-015.	£ 17,466.45			
Treasurers Account	Payment	Yes	01/06/2024	15/05/2024	GBCB-2425-019	Online Banking	31/05/2024	533057709	Insurance	Zurich Municipal- Zurich Insurance Company Ltd	No VAT Paid	Glynde & Beddingham Parish Council TAP - Zurich TAP Renewal Effective Date: 01/06/24 Policy Number: YLL-2720839393	£ 664.70	£ -	£ 664.70	
Treasurers Account	Payment	Yes	01/06/2024	15/05/2024	GBCB-2425-020	Online Banking	31/05/2024	533115461	Insurance	Zurich Municipal- Zurich Insurance Company Ltd	No VAT Paid	Glynde & Beddingham Parish Council TAP - Zurich TAP MTA Effective Date: 01/06/24 Policy Number: YLL-2720839393	£ 270.58	£ -	£ 270.58	
Treasurers Account	Payment	Yes	07/05/1954	15/05/2024	GBCB-2425-021	Online Banking	31/05/2024	INV-0148	Audit (Internal)	Mulberry Local Authority Services Limited	GB899727928	Professional services rendered in connection with the - Provision of an internal audit for the 2023-24 council year. Fee based on time spent 2.5hourat 665ph	£ 195.00	£ 32.50	£ 162.50	
Treasurers Account	Payment	Yes	15/05/2023	17/07/2024	GBCB-2425-023	Direct Debit	31/05/2024	19001498	Street Lights Energy+Mainten ance	EDF Energy	523 0412 02	EDF Electricity invoice for Street Lighting - April 2024	£ 238.33	£ 11.35	£ 226.98	

Glynde and Beddingham Parish Council Working Cashbook 2024-2025

Bank Account	Payment/ Receipt	On Bank Statement?	Invoice Date	Meeting Date	Cashbook ref	Payment Method	Bank Statement date	Invoice Number	Account Code	Payee	VAT Ref	Details	Receipt Value	Gross Value (Payment)	VAT Value	Net Value
Treasurers Account	Payment	Yes	01/06/2024	17/07/2024	GBCB-2425-024	Online Banking	28/06/2024	1380	General Reserves	R. King & Sons	692 9592 72	Words at Glynde Pool including supplying labour, materials and machinery to take down trees and excavate roots, cut down shrubs, bushes and brambles with axes, lay Pea Beach over pool service pipes. Excavate, lay and compact Type 1 sub base on tarmac around pool. Note invoice approved for payment outside normal process - presumed for information only	£ 2,700.00	£ 3,480.00	£ 580.00	£ 2,900.00
Treasurers Account	Receipt	Yes	11/06/2024	17/07/2024	GBCB-2425-029	Online Banking	28/06/2024	n/a	Donations Towards Pool	Glynde Pool CIC/Community Management Group	RECEIPT	Payment from Glynde Pool to cover GBCB-2425-027	£ 2,900.00			
Treasurers Account	Receipt	Yes	10/06/2024	17/07/2024	GBCB-2425-030	Online Banking	28/06/2024	n/a	Donations Towards Pool	Glynde Pool CIC/Community Management Group	RECEIPT	Payment from Glynde Pool to cover GBCB-2425-024	£ 2,900.00			
Treasurers Account	Payment	Yes	04/06/2024	17/07/2024	GBCB-2425-031	Online Banking	28/06/2024	Unknown	General Reserves	Lloyds Bank	No VAT Paid	Fraudulent withdrawal from bank account	£ 240.00	£ 240.00	£ -	£ 240.00
Treasurers Account	Payment	Yes	04/06/2024	17/07/2024	GBCB-2425-032	Online Banking	28/06/2024	Unknown	General Reserves	Lloyds Bank	No VAT Paid	Fraudulent withdrawal from bank account	£ 17.00	£ 17.00	£ -	£ 17.00
Treasurers Account	Receipt	Yes	05/06/2024	17/07/2024	GBCB-2425-033	Online Banking	28/06/2024	n/a	Other Income	Lloyds Bank	RECEIPT	Repayment from bank under Direct Debit indemnity	£ 257.00			
Treasurers Account	Payment	Yes	17/06/2024	17/07/2024	GBCB-2425-034	Online Banking	28/06/2024	1933309	Street Lights Energy+Maintenance	EDF Energy	523 0412 02	EDF Electricity Invoice for Street Lighting - May 2024	£ 244.94	£ 244.94	£ 11.66	£ 233.28
Business Banking	Receipt	No	09/05/2024	17/07/2024	GBCB-2425-038	Online Banking	31/05/2024	n/a	Bank Interest	Lloyds Bank	RECEIPT	Deposit Account Interest May 25	£ 4.69			
Business Banking	Receipt	No	10/06/2024	17/07/2024	GBCB-2425-039	Online Banking	01/07/2024	n/a	Bank Interest	Lloyds Bank	RECEIPT	Deposit Account Interest June 25	£ 5.00			
					GBCB-2425-047											
TOTAL:													£ 44,622.53	£ 27,747.16	£ 3,612.81	£ 24,134.35



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GLYNDE & BEDDINGHAM PARISH COUNCIL
 84 BARNETT ROAD
 BRIGHTON
 EAST SUSSEX
 BN1 7GH



Your account statement

Issue date: 30 April 2024

Write to us at: PO Box 1000, Andover, BX1 1LT

Call us on: 0345 072 5555 (from UK)
 +44 1733 347338 (from Overseas)

Visit us online: www.lloydsbank.com

Your branch: LEWES (306537)

Sort code: [REDACTED]

BIC: LOYDGB21103

IBAN: GB87 LOYD 3095 010 [REDACTED]



TREASURERS ACCOUNT

GLYNDE & BEDDINGHAM PARISH COUNCIL

Account summary

Balance On 28 Mar 2024	£5,105.30
Total Paid In	£21,284.87
Total Paid Out	£774.75
Balance On 25 Apr 2024	£25,615.42

Account activity

Date	Payment Type	Details	Paid In (£)	Paid Out (£)	Balance (£)
28 Mar 24		STATEMENT OPENING BALANCE			5,105.30
02 Apr 24	BGC	LEWES DISTRICT COU 100196	8,957.00		14,062.30
08 Apr 24	FPI	GLYNDE & BEDDINGHA POOLTEC 00156527632BSNWNVH 090151 10 07APR24 11:12	6,750.00		20,812.30
10 Apr 24	BGC	HMRC VTR XCV126000103935	3,422.76		24,235.06
16 Apr 24	DD	EDFENERGY CUST PLC 7483200000		254.14	23,980.92
25 Apr 24	BGC	SOUTH DOWNS NATION SD037578	2,155.11		26,136.03
25 Apr 24	DD	HMRC SDDS 0000199855		223.00	25,913.03
25 Apr 24	FPO	STEVEN CARTER 400000001340887256 CLERK SALARY M1 010123 10 25APR24 19:05		297.61	25,615.42
25 Apr 24		STATEMENT CLOSING BALANCE	21,284.87	774.75	25,615.42

The "Details" column in your statement shows the date that a Debit Card payment went into or came out of your account only if that happened on a weekend or a Bank Holiday.

Payment types:

BGC - Bank Giro Credit

FPI - Faster Payment

DD - Direct Debit

FPO - Faster Payment

OK

04-06-2024

4.9.24.

PM1E10E3100000

M31E5103QRF 031E5103QRF

Page 1 of 4 / 0049517 / 0242481

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GLYNDE & BEDDINGHAM PARISH COUNCIL
84 BARNETT ROAD
BRIGHTON
EAST SUSSEX
BN1 7GH



Your account statement

Issue date: 31 May 2024

Write to us at: PO Box 1000, Andover, BX1 1LT
Call us on: 0345 072 5555 (from UK)
+44 1733 347338 (from Overseas)

Visit us online: www.lloydsbank.com

Your branch: LEWES (306537)

Sort code:

BIC: LOYDGB21103

IBAN: GB87 LOYD 3095 0



TREASURERS ACCOUNT

GLYNDE & BEDDINGHAM PARISH COUNCIL

Account summary

Balance On 30 Apr 2024	£25,615.42
Total Paid In	£17,466.45
Total Paid Out	£5,773.07
Balance On 24 May 2024	£37,308.80

Account activity

Date	Payment Type	Details	Paid In (£)	Paid Out (£)	Balance (£)
30 Apr 24		STATEMENT OPENING BALANCE			25,615.42
07 May 24	FPI	GLYNDE & BEDDINGHA INVOICES 00156527632B5QJBHF 090151 10 05MAY24 11:42	17,466.45		43,081.87
15 May 24	DD	EDFENERGY CUST PLC 7483200000		238.33	42,843.54
20 May 24	FPO	EAST SUSSEX ALC LI 400000001356262329 INVOICE 1759 601309 10 20MAY24 16:22		119.39	42,724.15
20 May 24	FPO	GLYNDE ENDOWMENT 600000001351180160 61430 204976 10 20MAY24 16:22		3,116.45	39,607.70
20 May 24	FPO	JOHN O'CONNOR GM 200000001347421503 INVOICE NO 108338 602026 10 20MAY24 16:22		400.80	39,206.90
20 May 24	FPO	LEWES DISTRICT COU 500000001351520685 6255663 308012 10 20MAY24 16:23		18.60	39,188.30
20 May 24	FPO	MULBERRY LOCAL AUT 400000001356263104 INV-0148 305466 10 20MAY24 16:23		195.00	38,993.30
20 May 24	FPO	R KING & SONS 400000001356263295 INVOICE 1372 161424 10 20MAY24 16:23		300.00	38,693.30
20 May 24	FPO	STREETLIGHTS 600000001351181096 GLYNDEBE 14441 600633 10 20MAY24 16:24		151.82	38,541.48
20 May 24	FPO	ZURICH TOWN & PARI 500000001351521417 INVOICE 533057709 206582 10 20MAY24 16:24		664.70	37,876.78
20 May 24	FPO	ZURICH TOWN & PARI 400000001356263845 INVOICE 533115461 206582 10 20MAY24 16:24		270.58	37,606.20
24 May 24	BP	STEVEN CARTER		297.40	37,308.80
24 May 24		STATEMENT CLOSING BALANCE	17,466.45	5,773.07	37,308.80

The "Details" column in your statement shows the date that a Debit Card payment went into or came out of your account only if that happened on a weekend or a Bank Holiday.

Payment types:

FPI - Faster Payment

DD - Direct Debit

FPO - Faster Payment

BP - Bill Payment

9.24

17/6/2024

PMF10PE3100000

M32E6109TSE 032E6109TSE

Page 1 of 4 / 00009861 / 0003787

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GLYNDE & BEDDINGHAM PARISH COUNCIL
 84 BARNETT ROAD
 BRIGHTON
 EAST SUSSEX
 BN1 7GH



Your account statement

Issue date: 28 June 2024

Write to us at: PO Box 1000, Andover, BX1 1LT

Call us on: 0345 072 5555 (from UK)
 +44 1733 347338 (from Overseas)

Visit us online: www.lloydsbank.com

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Sort code: 

BIC: LOYDGB21103

IBAN: GB87 LOYD 3095 



TREASURERS ACCOUNT

GLYNDE & BEDDINGHAM PARISH COUNCIL

Account summary

Balance On 31 May 2024	£37,308.80
Total Paid In	£5,857.00
Total Paid Out	£21,199.34
Balance On 26 Jun 2024	£21,966.46

Account activity

Date	Payment Type	Details	Paid In (£)	Paid Out (£)	Balance (£)
31 May 24		STATEMENT OPENING BALANCE			37,308.80
04 Jun 24	DD	STRIPE DDORMVTI-WWW.JANIN		17.00	37,291.80
04 Jun 24	DD	STRIPE DDORMVTI-WWW.JANIN		240.00	37,051.80
05 Jun 24	TFR	DDREFUNDDDORMVTIWW	257.00		37,308.80
10 Jun 24	FPI	GLYNDE & BEDDINGHA INVOICE R KING 00156527632BSSCGTG 090151 10 10JUN24 12:39	2,900.00		40,208.80
11 Jun 24	FPO	R KING & SONS 200000001361594449 INVOICE 1380 161424 10 11JUN24 08:15		3,480.00	36,728.80
11 Jun 24	FPI	GLYNDE & BEDDINGHA INVOICE WINTERS 00156527632BSSDSKN 090151 10 11JUN24 22:18	2,700.00		39,428.80
17 Jun 24	DD	EDFENERGY CUST PLC 7483200000		244.94	39,183.86
19 Jun 24	FPO	POOL-TEC 300000001373908321 INVOICE 9786B 204976 10 19JUN24 09:57		16,920.00	22,263.86
26 Jun 24	BP	STEVEN CARTER		297.40	21,966.46
26 Jun 24		STATEMENT CLOSING BALANCE	5,857.00	21,199.34	21,966.46

The "Details" column in your statement shows the date that a Debit Card payment went into or came out of your account only if that happened on a weekend or a Bank Holiday.


Payment types:



DD - Direct Debit
 BP - Bill Payment

TFR - Transfer

FPI - Faster Payment

FPO - Faster Payment


 4.9.24

OK 17/07/2024



PMFT0H13100000

M32E6T03EGJ D32E6T03EGJ

Page 1 of 4 / 0065618 / 0284251

BUS BANK INSTANT Statement

Printed: 17 July 2024

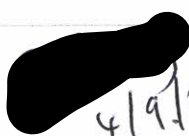
Glynde & Beddingham Parish Council 

84 BARNETT ROAD
BRIGHTON
EAST SUSSEX
BN1 7GH

The data shown on your statement was correct at the time of printing. Please remember, this isn't an official bank copy.

Please check your statement. If you think that something looks incorrect, please call us on 0345 072 5555 Monday to Friday, 7:00am - 8:00pm; Saturday, 9:00am - 2:00pm (+44 (0) 1733 347 338, from outside the UK). Or Textphone 0345 601 6909.

Date	Description	Type	In (£)	Out (£)	Balance (£)
09 Jul 24	INTEREST (GROSS)		4.54		4399.21
10 Jun 24	INTEREST (GROSS)		5.00		4394.67
09 May 24	INTEREST (GROSS)		4.69		4389.67
09 Apr 24	INTEREST (GROSS)		4.52		4384.98
11 Mar 24	INTEREST (GROSS)		4.83		4380.46
09 Feb 24	INTEREST (GROSS)		4.83		4375.63
09 Jan 24	INTEREST (GROSS)		4.51		4370.80
11 Dec 23	INTEREST (GROSS)		4.97		4366.29
09 Nov 23	INTEREST (GROSS)		4.81		4361.32
09 Oct 23	INTEREST (GROSS)		4.01		4356.51
11 Sep 23	INTEREST (GROSS)		4.06		4352.50
09 Aug 23	INTEREST (GROSS)		3.21		4348.44
10 Jul 23	INTEREST (GROSS)		2.95		4345.23
09 Jun 23	INTEREST (GROSS)		2.76		4342.28
09 May 23	INTEREST (GROSS)		2.47		4339.52
11 Apr 23	INTEREST (GROSS)		2.74		4337.05
09 Mar 23	INTEREST (GROSS)		2.04		4334.31
09 Feb 23	INTEREST (GROSS)		2.14		4332.27
27 Jan 23	HMRC PAYE 334PC00251859	BGC	244.14		4330.13
09 Jan 23	INTEREST (GROSS)		1.75		4085.99
09 Dec 22	INTEREST (GROSS)		0.93		4084.24
09 Nov 22	INTEREST (GROSS)		0.44		4083.31
10 Oct 22	INTEREST (GROSS)		0.17		4082.87
09 Sep 22	INTEREST (GROSS)		0.17		4082.70


4/9/24



Date	Description	Type	In (£)	Out (£)	Balance (£)
09 Aug 22	INTEREST (GROSS)		0.14		4082.53

Lloyds Bank plc Registered Office: 25 Gresham Street, London EC2V 7HN. Registered in England and Wales no. 2065. Telephone: 0207 626 1500.

Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority under Registration Number 119278.

Eligible deposits with us are protected by the Financial Services Compensation Scheme (FSCS). We are covered by the Financial Ombudsman Service (FOS). Please note that due to FSCS and FOS eligibility criteria not all business customers will be covered. For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk/.



GLYNDE & BEDDINGHAM PARISH COUNCIL - Detailed Receipts & Payments Account to 30th June 2024

Annual Return	Opening Balances 01/04/2023		£			Notes
	Treasurers Account		£ 5,105.30			
	Business Banking Account		£ 4,380.46			
	Unpresented cheques					
1	Total				£ 9,485.76	
	Budget Item	Budget	Actual	% of Budget	Totals	
			Year to Date		Year to Date	
	INCOME:					
2	Precept	£17,913.81	£8,957.00	50.00%	£ 8,957.00	
	Other:			0.00%		
	Bank Interest	£30.00	£ 14.21	47.37%		
	Donations Towards Pool - added back to General Reserves	£0.00	£ 29,816.45	0.00%		Donations to Glynde Pool Repairs
	Other Income	£0.00	£2,412.11	0.00%		CIL Payment
	VAT Claim	£800.00	£3,422.76	427.85%		
3		£ 830.00			£35,665.53	
	EXPENDITURE:					
4	Staff Costs	£ 4,773.91	£ 1,115.41	23.36%	£ 1,115.41	
5	Loan		£ -	0.00%	£ -	
	Other:			0.00%		
	Expenditure from Precept			0.00%		
	Mileage	£ 95.00	£ -			
	Clerk's Office	£ 100.00	£ -			
	Room Hire/Virtual Meetings	£ 83.00	£ -	0.00%		
	Stationery, Toner & Postage	£ 63.00	£ -	0.00%		
	Information Commissioners Office	£ 37.00	£ -	0.00%		
	Website, Anti-Virus and Office 365	£ 150.00	£ -	0.00%		
	Parish Mobile Phone	£ 32.00	£ -	0.00%		
	Audit (Internal)	£ 205.00	£ 162.50	79.27%		
	Audit (external)	£ -	£ -	0.00%		
	Advertising	£ -	£ -	0.00%		
	Chairman's Allowance	£ 60.00	£ -	0.00%		
	Insurance	£ 680.00	£ 935.28	137.54%		
	Office & Admin Total:	£ 1,396.38	£ 1,097.78	78.62%		
	Maintenance					
	Grass Cutting Contract + ESCC Extra cuts	£ 2,995.00	£ 334.00	11.15%		
	Play equipment maintenance	£ 189.00	£ -	0.00%		
	General Repairs	£ 280.00	£ -	0.00%		
	Glynde Pool Major Repairs	£ -	£ -			
	Play Inspections	£ 365.00	£ 15.50	4.25%		
	Water & Electric Events - inc Bricklayers Store	£ 300.00	£ -	0.00%		
	Business Plan Projects	£ -	£ -	0.00%		
	Glynde Rec & Lighting rental	£ 23.00	£ -	0.00%		
	Street Lighting maintenance/repairs contract	£ 266.00	£ 126.52	47.56%		
	Street Lights Energy	£ 2,000.00	£ 702.30	35.12%		
	Maintenance Total:	£ 6,312.06	£ 1,178.32	18.67%		
	Memberships					
	SALC membership	£ 102.00	£ 93.66	91.82%		
	Lewes District Association	£ 32.00	£ -	0.00%		
	NALC	£ 27.00	£ 25.73	95.30%		
	SLCC	£ 75.00	£ -	0.00%		
	Memberships Total:	£ 383.25	£ 119.39	31.15%		
	Training					
	Clerk	£ 90.00	£ -	0.00%		
	Councillors	£ 180.00	£ -	0.00%		
	Training Total:	£ 262.50	£ -	0.00%		
	Other Payments					
	Contribution to election costs - £1000/yr	£ -	£ -	0.00%		
	Other Payments Total:	£ 1,000.00	£ -	0.00%		
	Grants					

	Grants	£ 150.00	£ -	0.00%		
	Grants Total:	£ 367.50	£ -	0.00%		
	Purchases					
	Equipment	£ -	£ -	0.00%		
	Contribution to Play Area Depreciation	£ -	£ -	0.00%		
	Purchases Total:	£ 400.00	£ -	0.00%		
	Lap top	£ -	£ -	0.00%		
	Elections	£ -	£ -	0.00%		
	Insurance Excess 3 claims @ £100/claim	£ -	£ -	0.00%		
	Street Lamp Upgrades	£ -	£ -	0.00%		
	Play Area Upgrade	£ -	£ -			
	Jubilee Shelter Repairs	£ -	£ -			
	CIL Monies Held	£ -	£ -			
	Pool Legal and other Costs	£ -	£ -			
		£ -	£ -			
	General Reserve Use	£ -	£ 20,623.45	0.00%		*1 General Reserve being used for unbudgeted Pool Costs - will be covered by donations/vat reclaim so no net cost
	Reserves Total:	£ -	£ 20,623.45	0.00%		
	VAT	£ -	£ 3,612.81			
6	Total Expenditure Excl. Staff Costs	£ 10,121.69		263%	£ 26,631.75	
	inc Staff Costs	£ 14,895.60				
7	(1+2+3) - (4+5+6)		Opening balance+Income-Expenditure		£ 26,361.13	
	Closing Balances 30/06/24		£			
	Treasurers Account		£ 21,966.46			
	Business Banking Account		£ 4,394.67			
	Unpresented cheques			£ 26,361.13		Refer to list of unpresented cheques
			<i>Check total:</i>	-		
	Income			£ 44,622.53		
	Expenditure			£ 27,747.16		
	Income over expenditure			£ 16,875.37		
	Opening balance			£ 9,485.76		
	Closing balance			£ 26,361.13		

Glynde Beddingham Parish Council
2024-2025 Budget

<u>RECEIPTS</u>	2023/2024 Actual Receipts	2024-2025 Budget
Income		
Precept	£ 13,568.00	£17,913.81
Bank Interest	£ 46.15	£30.00
Donations Towards Pool - added back to General Reserves		£0.00
Other Income	£ 30,040.00	£0.00
VAT Claim	£ 4,884.44	£800.00
Receipts Total:	£ 48,538.59	£ 18,743.81
TOTAL RECEIPTS (EXCLUDING VAT REFUND)	£ 48,538.59	£ 17,943.81
<u>PAYMENTS</u>	2023/2024 Actual Receipts	2024-2025 Budget
Staff Costs		
Clerk Salary (net)	£ 3,568.11	£ 3,819.13
PAYE	£ 668.80	£ 954.78
Staff Costs Total:	£ 4,236.91	£ 4,773.91
Office & Admin		
Mileage	£ 118.80	£ 95.00
Clerk's Office	£ 125.00	£ 100.00
Room Hire/Virtual Meetings	£ -	£ 83.00
Stationery, Toner & Postage	£ 29.87	£ 63.00
Information Commissioners Office	£ 35.00	£ 37.00
Website, Anti-Virus and Office 365	£ 209.98	£ 150.00
Parish Mobile Phone	£ 15.00	£ 32.00
Audit (Internal)	£ 195.00	£ 205.00
Audit (external)	£ -	£ -
Advertising	£ -	£ -
Chairman's Allowance	£ -	£ 60.00
Insurance	£ 647.17	£ 680.00
Office & Admin Total:	£ 1,375.82	£ 1,505.00
Maintenance		
Grass Cutting Contract + ESCC Extra cuts	£ 2,480.00	£ 2,995.00
Play equipment maintenance	£ 58.73	£ 189.00
General Repairs	£ 610.00	£ 280.00
Glynde Pool Major Repairs	£ -	
Play Inspections	£ 217.00	£ 365.00
Water & Electric Events - inc Bricklayers Store	£ 234.25	£ 300.00
Business Plan Projects	£ -	£ -
Glynde Rec & Lighting rental	£ 10.10	£ 23.00

Glynde Beddingham Parish Council
2024-2025 Budget

Street Lighting maintenance/repairs contract	£ 253.04	£ 266.00
Street Lights Energy	£ 2,054.84	£ 2,000.00
Maintenance Total:	£ 5,917.96	£ 6,418.00
Memberships		
SALC membership	£ 96.27	£ 102.00
Lewes District Association	£ -	£ 32.00
NALC	£ 25.67	£ 27.00
SLCC	£ 34.00	£ 75.00
Memberships Total:	£ 155.94	£ 236.00
Training		
Clerk	£ 40.00	£ 90.00
Councillors	£ 120.00	£ 180.00
Training Total:	£ 160.00	£ 270.00
Other Payments		
Contribution to election costs - £1000/yr	£ -	
Other Payments Total:	£ -	£ -
Grants		
Grants	£ 360.00	£ 150.00
Grants Total:	£ 360.00	£ 150.00
Purchases		
Equipment	£ -	
Contribution to Play Area Depreciation	£ -	
Purchases Total:	£ -	£ -
Contribution to General / "Ear Marked Reserves" - new 2024-25		
Lap top		
Elections	£ 139.97	
Insurance Excess 3 claims @ £100/claim		
Street Lamp Upgrades		
Play Area Upgrade		
Jubilee Shelter Repairs		
CIL Monies Held		
Pool Legal and other Costs		
General Reserve Use	£ 36,750.00	
Reserves Total:	£ 36,750.00	£ -
TOTAL PAYMENTS/PRECEPT SPEND (excluding VAT)	£ 48,956.63	£ 13,352.91
VAT	£ 8,153.42	£ 800.00
TOTAL PAYMENTS (including VAT)	£ 57,110.05	£ 14,152.91

Glynde & Beddingham Parish Council - Q1 2024/2025 Banking Reconciliation

Glynde & Beddingham Parish Council Financial Regulations (section 2.2) state that:

On a regular basis, at least once in each quarter, and at each financial year end, a member other than the Chairman shall be appointed to verify bank reconciliations (for all accounts) produced by the RFO. The member shall sign the reconciliations and the original bank statements (or similar document) as evidence of verification. This activity shall on conclusion be reported, including any exceptions, to and noted by the council.

This pack is created to enable the formal review and contains the following documents:

- Bank Reconciliation Document
- Live copy of Working Cash Book up to end June
- Bank Statements for Period for Current Account
- A single statement up to July to show the Savings Account transactions
- Detailed Receipts and Payments Account
- The 2024-25 Annual Budget as reviewed in November 2023

Therefore the purpose of this review process is to confirm that our internal accounting documents are aligned to the bank details by signing the "Banking Reconciliation" document, Working Cashbook, Detailed Receipts and Payments Account and Bank Statements to confirm

Narrative - To assist in this review the following description may be useful

We finished the 2023-2024 financial year cleanly with no unpaid cheques/transactions outstanding. This means that there is no requirement to normalise any figures and so the Opening Balances" are straight from the Bank Statements.

The "Banking Reconciliation" document then shows a consolidated view of the starting point, payments and receipts, for Q1 2024/25 and shows how the Council maintained documentation is reflected by the Bank Account.

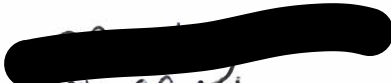
The "Working Cash Book" shows all transactions line by line with full invoice details.


By way of explanation - you will see Cells coloured Blue - this is where we have made payments for the work at The Pool


Bank Statements are provided for verification and cross checking

For further information the "Detailed Receipts and Payments" sheet shows how the transactions are broken down to our various allocations for tracking - this document is maintained for visibility of expenditure against our budget lines.

The copy of the budget is included for information


04.09.24


09/08/24


23/07/2024
STEVE CARTER CLERK and RFO