

4Glynde & Beddingham Parish Council

MINUTES OF THE ORDINARY MEETING OF GLYNDE & BEDDINGHAM PARISH COUNCIL
HELD ON WEDNESDAY 25TH SEPTEMBER 2024
AT THE READING ROOM, STATION ROAD, BEDDINGHAM AT 7:00PM.

Present: Councillors: P De Paolis (Chair*), L Gribble, D Sadler, Cllr Pratley
In Attendance S Carter –Parish Clerk, District Cllr E O'Brien and 2 residents

GB24-25-31	1. Cllr De Paolis welcomed everyone to the Meeting and recorded our thanks to Cllr Phillips for his service to the council.																														
GB24-25-32	2. Public Questions and Statements – 15 minutes. Two residents attended and read a statement concerning the planning application referred to in item 15.1 in the meeting. The residents stated that the intent of the licence application was to provide a bar, then, when refused a café and now a restaurant/bar. The application does not consider the tea rooms or indicate if it will be competition to the tea rooms, without which the village stores and post office would not be viable. The Village Stores has supported the village since 1785. Cllr Prately joined the meeting during this item.																														
GB24-25-33	3. Acceptance of Apologies for absence – The Clerk advised that apologies have been received from: Cllr J Denis. Cllr Prately had advised she would join the meeting approximately 7:15pm																														
GB24-25-34	4. Declarations of Interest – Cllr Sadler for 15.1																														
GB24-25-35	5. Minutes of the last meeting It was RESOLVED to approve the minutes of the Ordinary Council Meeting held on Wednesday 17th July 2024 and the Extraordinary Meeting held Friday 30th August 2024 with no amendment.																														
GB24-25-36	6. District/County Councillor/MP Reports – Cllr Obrien – Finances for Lewes District Council are challenging but no worse than other Councils, we should be re-assured that things are not too bad. Planning is a serious concern, especially regarding Ringmer growth Leading on environmental group, with several successes over the summer period. Planning Framework – the council is asked to support the letter regarding planning from Lewes District Council to the Secretary of State																														
GB24-25-37	7. Finance 7.1. Payments and Receipts - It was RESOLVED to approve the Payments and Receipts as signed off in the meeting Glynde & Beddingham Parish Council - Payments and Receipts for September 2024																														
	<table border="1"> <thead> <tr> <th>Payee</th> <th>Product/Service</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>HMRC</td> <td>Tax on Clerk Salary for Apr - £74.20, May - £74.40, Jun - £74.40 = £223</td> <td>£223.00</td> </tr> <tr> <td>Glynde Endowment Settlement</td> <td>Glynde Swimming Pool: Recharge of works up to 01/08/2024</td> <td>£1,219.62</td> </tr> <tr> <td>EDF Energy</td> <td>EDF Electricity Invoice for Street Lighting - July 2024</td> <td>£202.49</td> </tr> <tr> <td>Glynde Endowment Settlement</td> <td>Costs recharged for power cable in village recreational ground</td> <td>£2,681.30</td> </tr> <tr> <td>Glynde Endowment Settlement</td> <td>Costs recharged - leads for flower show - to be invoiced to Flower Show</td> <td>£89.32</td> </tr> <tr> <td>John O'Conner GM Limited</td> <td>Site- Recreation Ground - Grass cutting:-- July 01/07/2024 £167- July 18/07/2024 £167</td> <td>£400.80</td> </tr> <tr> <td>Glynde Endowment Settlement</td> <td>Recharge EDF energy invoice 15/03/24 (reading 2633) to 29/07/24 (reading 2662) = 29 KWH at 37.81p per KWH Electricity standing charge 135 days at 58.59p per day</td> <td>£90.06</td> </tr> <tr> <td>Steve Carter</td> <td>Reimbursement to Steve Carter for Ink Cartridges for printer</td> <td>£13.50</td> </tr> <tr> <td>Lewes District Council</td> <td>Period 01/09/2024 to 30/09/2024 Monthly Play Area Inspections Recharge</td> <td>£18.60</td> </tr> </tbody> </table>	Payee	Product/Service	Amount	HMRC	Tax on Clerk Salary for Apr - £74.20, May - £74.40, Jun - £74.40 = £223	£223.00	Glynde Endowment Settlement	Glynde Swimming Pool: Recharge of works up to 01/08/2024	£1,219.62	EDF Energy	EDF Electricity Invoice for Street Lighting - July 2024	£202.49	Glynde Endowment Settlement	Costs recharged for power cable in village recreational ground	£2,681.30	Glynde Endowment Settlement	Costs recharged - leads for flower show - to be invoiced to Flower Show	£89.32	John O'Conner GM Limited	Site- Recreation Ground - Grass cutting:-- July 01/07/2024 £167- July 18/07/2024 £167	£400.80	Glynde Endowment Settlement	Recharge EDF energy invoice 15/03/24 (reading 2633) to 29/07/24 (reading 2662) = 29 KWH at 37.81p per KWH Electricity standing charge 135 days at 58.59p per day	£90.06	Steve Carter	Reimbursement to Steve Carter for Ink Cartridges for printer	£13.50	Lewes District Council	Period 01/09/2024 to 30/09/2024 Monthly Play Area Inspections Recharge	£18.60
Payee	Product/Service	Amount																													
HMRC	Tax on Clerk Salary for Apr - £74.20, May - £74.40, Jun - £74.40 = £223	£223.00																													
Glynde Endowment Settlement	Glynde Swimming Pool: Recharge of works up to 01/08/2024	£1,219.62																													
EDF Energy	EDF Electricity Invoice for Street Lighting - July 2024	£202.49																													
Glynde Endowment Settlement	Costs recharged for power cable in village recreational ground	£2,681.30																													
Glynde Endowment Settlement	Costs recharged - leads for flower show - to be invoiced to Flower Show	£89.32																													
John O'Conner GM Limited	Site- Recreation Ground - Grass cutting:-- July 01/07/2024 £167- July 18/07/2024 £167	£400.80																													
Glynde Endowment Settlement	Recharge EDF energy invoice 15/03/24 (reading 2633) to 29/07/24 (reading 2662) = 29 KWH at 37.81p per KWH Electricity standing charge 135 days at 58.59p per day	£90.06																													
Steve Carter	Reimbursement to Steve Carter for Ink Cartridges for printer	£13.50																													
Lewes District Council	Period 01/09/2024 to 30/09/2024 Monthly Play Area Inspections Recharge	£18.60																													

Steve Carter	Reimbursement to Steve Carter for Paper for printer	£8.58
John O'Conner GM Limited	Site- Recreation Ground - Grass cutting for August 24 - 24 09/08/2024 - £167 and 23/08/2024 - £167 = £334	£400.80
Lewes District Council	Precept - 2nd half payment	£-
Lloyds Bank	Deposit Account Interest August 25	£-
EDF Energy	EDF Electricity Invoice for Street Lighting - August 2024	£223.98
Steve Carter	Clerk Salary - Month 6	£297.60
Steve Carter	Clerk Salary - Month 7	£297.40
Lewes District Council	Period 01/10/2024 to 31/10/2024 Monthly Play Area Inspections Recharge	£18.60
Steve Carter	72 Miles at HMRC approved rates for period 30/08/2024 to 25/09/2024 - £32.40 Clerk Office Payment for Q2 - July to September - £25.00	£57.40
PKF Littlejohn LLP	Professional services rendered in connection with the following: Limited assurance review of Annual Governance & Accountability Return for year ended 31 March 2024	£378.00
Total:		£6,621.05

RECEIPTS

Payee	Product/Service	Amount
Glynde Pool CIC/Community Management Group	Payment from Glynde Pool to cover balance of GBCB-2425-045	£18.00
Glynde Pool CIC/Community Management Group	Payment from Glynde Pool to cover balance of GBCB-2425-041	£2,614.49
Glynde Pool CIC/Community Management Group	Payment from Glynde Pool to cover GBCB-2425-050	£1,219.62
HMRC	Reclaim of VAT for April-July 2024 due to large payments relating to Glynde Pool	£4,340.16
Lewes District Council	Precept - 2nd half payment	£8,957.00
Lloyds Bank	Deposit Account Interest August 25	£4.35
Total:		£17,153.62

7.2. Quarter 1 Bank Reconciliation – It was RESOLVED to approve the Bank Reconciliation as countersigned by Cllr Gribble and Cllr Pratley

7.3. Budget Update and Year End forecast– The Clerk presented an updated forecast and financial status. It was resolved to accept as presented

GB24-25-38	8. Glynde Estates - Glynde & Beddingham Parish Council Lease —no update – Clerk to chase up
GB24-25-39	9. Street Lighting – 9.1. Updated Contract for Electricity – it was RESOLVED to sign the updated East Sussex County Council Memorandum of Agreement for Energy Provision and the Maintenance of 7 named and identified street lamps. The Chairman and Vice Chairman signed the on behalf of the Council – the updated version outlines coverage for both maintenance and energy with new rates for 2025 for full visibility 9.2. Lamp Upgrades – it was RESOLVED to go ahead with the upgrades as proposed by East Sussex County Council. The remaining CIL money will be used as a contribution towards this expenditure
GB24-25-40	10. Clerk Matters 10.1. Clerk Update – The Clerk has been made aware that the Local Government Pay Agreement dated 01/04/2023 stated that for Clerks with up to 5 years' continuous service, the annual leave minimum entitlement is 23 days' annual leave plus 2 extra statutory days plus public holidays. This is an increase of two days compared to the Clerks current contract 10.2. Proposed Reforms to the National Planning Policy Framework and other changes to the Planning system – It was resolved to support the letter from Lewes District Council to the Secretary of State – clerk to write to Secretary of State expressing support for Lewes District Council. 10.3. Asset Review – Walk through Village - move to next meeting

	<p>10.4. Clerk Hours worked – following discussion in the previous meeting the Clerk explained the difficulties associated with taking annual leave and then having to catch up with work when only being employed for 1 hour per day, highlighting how the Clerk ends up giving more free hours to cover this, and other items, effectively never having any annual leave. This was discussed and the Council RESOLVED to pay the Clerk for the 42 hours overtime worked.</p> <p>10.5. Clerk Annual Leave – the future Clerk Annual Leave will be 8th-11th November 2nd – 6th December 2024 24/12/2024-01/01/2025</p>
GB24-25-41	<p>11. General Pool Update</p> <p>11.1. Glynde Pool – Items for consideration and updates relating to Glynde Pool</p> <p>a) Pool Insurance – The Council considered the need for insurance over the winter period and it was RESOLVED that the pool should have public liability insurance all year round.</p> <p>b) Pool Plant repairs – No detail to discuss - item closed</p> <p>c) Pool Financial Relationship – There was discussion concerning how the pool was given to the people of Glynde many years ago and so how it is the Councils pool to operate under the terms of both the 1972 and the soon to be newly signed leases. This being the case the following resolution was passed for clarity. It was RESOLVED that Glynde and Beddingham Parish Council has appointed a Community Interest Company (CIC) to operate and manage the pool and a swimming club on the Councils behalf with no day to day cost to Glynde and Beddingham Parish Council. The CIC will raise funds by membership charges and other fund raising activities to cover the costs of running the pool with any unused income being allocated to operating costs or future works. As the CIC are to be self funding in running the pool on the council’s behalf there is no intention (at this time) for the council to make any charge the to the CIC. The CIC will operate under an Outsourcing Agreement which will reflect any requirements on the council in the Lease between Glynde Estates and Glynde & Beddingham Parish Council (NOTE: In UK company law a CIC is a type of limited company which exists to benefit the community rather than private shareholders).</p> <p>11.2. Pool Management – no update</p>
GB24-25-42	<p>12. Play Area</p> <p>12.1. Goal Post – Villagers are repairing and painting the Goal Post - the net is in storage - it is anticipated that this will cost in the region of £300 – it was Resolved to cover this from the play area/ maintenance line in the budget.</p> <p>12.2. Play Area Play Inspection –</p> <p>a) Wet Pour trip hazard – update – Cllr Sadler continuing to look into a solution</p> <p>b) Fence Repairs – update - Clerk Glynde Estates have said they will look into this but it would appear from the recent report that nothing has been done at this stage</p> <p>c) Swing – Update – Cllr De Paolis – will revisit and report back</p> <p>d) In view of the growing number of medium risks it was agreed to see if Glynde Estates can assist further with some of the repairs.</p> <p>12.3. Future Plans for playground</p> <p>a) Budgeting for repairs and maintenance – plans are on hold whilst reserves are developing, repairs will be undertaken as risks dictate</p> <p>b) Playground Upgrade Project – no update</p>
GB24-25-43	13. Jubilee Shelter – No Update
GB24-25-44	14. Recreation Ground Electricity Supply Point – the cable has been successfully used for the Flower Show - item closed
GB24-25-45	<p>15. Planning Applications/Updates, including any new applications since agenda issued</p> <p>15.1. Glynde Railway Station, Station Road, Glynde, East Sussex, BN8 6SS - Change of use of former paragliding shop/office/classroom with onsite cafe to a licensed Restaurant/bar use Class E(b) and Sui Generis - Concerns raised by Councillors include having a pub either side of a railway line, increase of traffic to the area, car parking, noise, concern of pedestrian traffic, impact on the ability of the local stores and post office. The Council support the need for a Village Shop and Post Office and understand that impact on the tea room is likely to make the Post Office and shop unviable</p>

	15.2. Tree Cutting Application, Various locations in Glynde – It was RESOLVED that the council are neutral regarding this the application.
GB24-25-46	16. Councillor Reports and Items for Future Agendas – there were no additional reports
GB24-25-47	17. It was resolved that the date of the next Ordinary Meeting of the Parish shall be Wednesday 20th November 2024 for an Ordinary Meeting of the Parish to be held in the Reading Room Commencing 19:00

*The term Chair/Vice Chair refers to the Chairman/Vice Chairman of the Parish Council as defined in the Local Government Act 1972 s. 15(1) and 15(6).

** It has been formally agreed by email, 28 November 2023, that, for all matters in Glynde & Beddingham Parish Council minutes relating or referring to Glynde Estates, that they shall be directly referred to as Glynde Estates

The meeting closed at 21:20

Signed:

Date:

Print Name:

- Chairman

DRAFT