

# ***Glynde & Beddingham Parish Council***

Notice is hereby given that Members of the Parish Council are required to attend the **Ordinary Meeting** of **Glynde & Beddingham Parish Council**, on **Wednesday 22nd January 2025** at **7pm**, to be held in the **Reading Room, Glynde**, where the following business will be considered and transacted.

*S Carter* Steve Carter, Clerk and Responsible Financial Officer

15<sup>th</sup> January 2025

## **A G E N D A**

- 1. Chairman's Welcome**
- 2. Public Questions and Statements** – 15 minutes.
- 3. Apologies** – To receive apologies for absence.
- 4. Declarations of Interest**
- 5. Minutes of the last meeting** - To approve the minutes of the Ordinary Council Meeting held on Thursday 21st November 2024.
- 6. District/County Councillor/MP Reports** - To receive verbal or written reports.
- 7. Finance**
  - 7.1. Payments and Receipts** - To approve payments and note receipts for January 2025.
  - 7.2. Q3 Bank Reconciliation** – to allocate councillors to review the Q3 Bank Reconciliation
  - 7.3. 2025-2026 budget** – to receive final budget pack for 2025-26
  - 7.4. Grant Request** - Lewes, Glynde & Beddingham Brass Band request for grant
  - 7.5. Councillor Liabilities** – Further discussion and consideration of employing a Solicitor to comment on the risks to Councillors regarding negligence and personal liability
- 8. Glynde Estates - Glynde & Beddingham Parish Council Lease**– update and consideration of any new updates
- 9. Street Lighting** -
  - 9.1. Contract for Electricity -and Maintenance – Update**
  - 9.2. Lamp Upgrades** – Update
- 10. Clerk Matters**
  - 10.1. Clerk Update** – for awareness of any incoming correspondence or things that may be of interest
  - 10.2. Council Documentation** - To review and approve the following Council Documentation:
    - a) **Risk Register** – to note the risk review and any required amendments and approve the risk register.
    - b) **Asset Schedule** – to note any required amendments and approve.
    - c) **Standing Orders** – to note any required amendments and approve.
    - d) **Financial Regulations** – to note any required amendments and approve
  - 10.3. Asset Review** – Walk through Village
  - 10.4. Draft Transport Strategy Consultation & the TfSE Podcast** – to consider and agree Council actions
  - 10.5. Clerk Annual Leave**
    - a) Clerk Annual Leave Card
- 11. General Pool Update**
  - 11.1. Glynde Pool – Items for consideration and updates relating to Glynde Pool**
    - a) **Pool Insurance** – to hear an update regarding insurance requirements for the winter period
    - b) **Pool Management** – to consider update from the Pool CIC (if available)
- 12. Play Area**
  - 12.1. Goal Post** – Update
  - 12.2. Play Area Play Inspection** - To review the latest play inspection report and consider actions from last meeting
    - a) **Wet Pour trip hazard – update**
    - b) **Fence Repairs – update**
    - c) **Swing – Update**
    - d) **Toddler Multi-play Centre- update**
    - e) **Quotation from Glynde Estates for repairs – update**
    - f) **Jubilee Shelter**– to record the results of the consultation held in 2024 regarding the Jubilee Shelter
  - 12.3. Future Plans for playground**
    - a) **Budgeting for repairs and maintenance** – to consider how the Ear Marked Reserves can be used
    - b) **Playground Upgrade Project** – update regarding the establishment of a Playground Committee
- 13. Planning Applications/Updates, including any new applications since agenda issued**
  - 13.1.**None received at time of issue
- 14. Councillor Reports and Items for Future Agendas**
- 15. To agree the date of the next meeting – Wednesday 19th March 2025– Ordinary Meeting of the Parish to be held in the Reading Room - Commencing 19:00**