

Glynde & Beddingham Parish Council

**MINUTES OF THE ORDINARY MEETING OF GLYNDE & BEDDINGHAM PARISH COUNCIL
HELD ON TUESDAY 10th DECEMBER 2024
AT THE READING ROOM, STATION ROAD, BEDDINGHAM AT 7:00PM.**

Present: Councillors: P De Paolis (Chair*), L Gribble, D Sadler, Cllr Pratley
In Attendance S Carter –Parish Clerk, District Cllr L Agace and 1 resident

GB24-25-48	1. Cllr De Paolis welcomed everyone to the Meeting and thanked the Christmas Tree committee for their work																																																			
GB24-25-49	2. Public Questions and Statements – 15 minutes. There were no questions/statements																																																			
GB24-25-50	3. Acceptance of Apologies for absence – The Clerk advised that apologies have been received from: District/County Cllr J Denis and District Cllr E O’Brien																																																			
GB24-25-51	4. Declarations of Interest: Cllr Pratley – item 12																																																			
GB24-25-52	5. Minutes of the last meeting It was RESOLVED to approve the minutes of the Ordinary Council Meeting held on Wednesday 25th September 2024 with no amendment.																																																			
GB24-25-53	6. District/County Councillor/MP Reports – Cllr Agace (Chair of Planning LDC), also on Local Plan Steering Group. Cllr Agace advises that regulation 18 should be coming out 16 th Jan – early allocation of sites shows nothing in our area. There are significant concerns about infrastructure to support development.																																																			
GB24-25-54	7. Finance 7.1. Payments and Receipts - It was RESOLVED to approve the Payments and Receipts as signed off in the meeting <div style="text-align: center;">Glynde & Beddingham Parish Council - Payments and Receipts for September 2024</div> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Payee</th> <th style="width: 50%;">Product/Service</th> <th style="width: 20%;">Amount</th> </tr> </thead> <tbody> <tr> <td>John O'Conner GM Limited</td> <td>Site- Recreation Ground - Grass cutting at the above site completed 11/09/24 and 27/09/24.</td> <td style="text-align: right;">£400.80</td> </tr> <tr> <td>Streetlights</td> <td>Payment 2 (of 2) 2024/25 Street Lighting Maintenance Contract</td> <td style="text-align: right;">£151.82</td> </tr> <tr> <td>Lewes District Council</td> <td>Period 01/11/2024 to 30/11/2024 Monthly Play Area Inspections Recharge</td> <td style="text-align: right;">£18.60</td> </tr> <tr> <td>ESALC Limited</td> <td>1* Councillor Training - September - J Pratley</td> <td style="text-align: right;">£48.00</td> </tr> <tr> <td>Microsoft Ireland Operations Limited</td> <td>Reimbursement to Steve Carter for MS 365 Licence</td> <td style="text-align: right;">£79.99</td> </tr> <tr> <td>NetNerd - Easy Internet Solutions</td> <td>Reimbursement to Steve Carter for Unlimited Hosting - glyndebeddingham-pc.gov.uk (11/11/2024 - 10/11/2025)</td> <td style="text-align: right;">£59.99</td> </tr> <tr> <td>Glynde Endowment Settlement</td> <td>Recharge Electricity Bricklayers Store - Meter reading 31/10/24 2,662 less previous reading 31/07/24 2,662 = 0 units - Electricity standing charge 01/08/24 to 31/10/24 - 92 days at 52.50p per day</td> <td style="text-align: right;">£48.30</td> </tr> <tr> <td>Steve Carter</td> <td>Clerk Salary - Month 8</td> <td style="text-align: right;">£967.40</td> </tr> <tr> <td>Steve Carter</td> <td>Clerk Salary - Month 9</td> <td style="text-align: right;">£308.25</td> </tr> <tr> <td>Lewes District Council</td> <td>Period 01/12/2024 to 31/12/2024 Monthly Play Area Inspections Recharge</td> <td style="text-align: right;">£18.60</td> </tr> <tr> <td>HMRC</td> <td>Tax on Clerk Salary for Jul- £74.40, Aug - £74.40, Sept - £74.20 = £223</td> <td style="text-align: right;">£223.00</td> </tr> <tr> <td></td> <td style="text-align: right;">Total:</td> <td style="text-align: right;">£2324.75</td> </tr> </tbody> </table> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="3" style="text-align: left;">RECEIPTS</th> </tr> <tr> <th style="width: 30%;">Payee</th> <th style="width: 50%;">Product/Service</th> <th style="width: 20%;">Amount</th> </tr> </thead> <tbody> <tr> <td>Lloyds Bank</td> <td>Deposit Account Interest September 24</td> <td style="text-align: right;">£3.74</td> </tr> <tr> <td>Lloyds Bank</td> <td>Deposit Account Interest October 24</td> <td style="text-align: right;">£3.62</td> </tr> </tbody> </table>	Payee	Product/Service	Amount	John O'Conner GM Limited	Site- Recreation Ground - Grass cutting at the above site completed 11/09/24 and 27/09/24.	£400.80	Streetlights	Payment 2 (of 2) 2024/25 Street Lighting Maintenance Contract	£151.82	Lewes District Council	Period 01/11/2024 to 30/11/2024 Monthly Play Area Inspections Recharge	£18.60	ESALC Limited	1* Councillor Training - September - J Pratley	£48.00	Microsoft Ireland Operations Limited	Reimbursement to Steve Carter for MS 365 Licence	£79.99	NetNerd - Easy Internet Solutions	Reimbursement to Steve Carter for Unlimited Hosting - glyndebeddingham-pc.gov.uk (11/11/2024 - 10/11/2025)	£59.99	Glynde Endowment Settlement	Recharge Electricity Bricklayers Store - Meter reading 31/10/24 2,662 less previous reading 31/07/24 2,662 = 0 units - Electricity standing charge 01/08/24 to 31/10/24 - 92 days at 52.50p per day	£48.30	Steve Carter	Clerk Salary - Month 8	£967.40	Steve Carter	Clerk Salary - Month 9	£308.25	Lewes District Council	Period 01/12/2024 to 31/12/2024 Monthly Play Area Inspections Recharge	£18.60	HMRC	Tax on Clerk Salary for Jul- £74.40, Aug - £74.40, Sept - £74.20 = £223	£223.00		Total:	£2324.75	RECEIPTS			Payee	Product/Service	Amount	Lloyds Bank	Deposit Account Interest September 24	£3.74	Lloyds Bank	Deposit Account Interest October 24	£3.62
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		Total	£11.35
	<p>7.2. Quarter 2/ Half Year Bank Reconciliation – It was RESOLVED to approve the Bank Reconciliation as countersigned by Cllr Gribble and Cllr Pratley</p> <p>7.3. 2025-2026 budget – The budget for 2024-25 was discussed at length and it was RESOLVED that the budget for 2025-2026 would be £22,101– noting that key drivers for this are: streetlight repair/upgrade to LED, insurance increase as we ensure that our policy reflects current values, an increase in Glynde Estates rent upon signoff of the new lease and audit costs.</p> <p>7.4. Reserves Policy – It was RESOLVED that the General Reserve would be set at £9,970.70 for the financial year 2025-2026, which is 5.64/12ths of precept. The council had previously resolved to maintain a general reserve of 6/12ths of precept, however to do so this year would require an increase to precept of a further £1,200 and Councillors felt this was an unacceptable increase in addition to other required increases in cost. It was felt that we should be able to manage for this year with what is a slightly lower General Reserve. Policy to be updated by Clerk accordingly.</p> <p>7.5. 2025-2026 Precept – Following the budget setting for 2025-26 it was RESOLVED that the precept for 2025-2026 will be £21,196 this is an increase of £15.87 /year per Band D residence. This includes the Bank Charges identified in item 7.7 below.</p> <p>7.6. Clerk April 2024 Pay Review – It was noted that the 2024 increase to the Clerk hourly rate in line with NALC pay scales for Spine Point 24 is increased by 63pence per hour, back dated to 01/04/2024</p> <p>7.7. Lloyds Bank introduction of Charges – The forced Lloyds Bank account type change and associated bank charges were discussed and it was RESOLVED to remain with Lloyds Bank and to pay the monthly charge of £4.25/month with account numbers remaining as existing but migrating to a Community Account from the Treasurers Account. It was further RESOLVED to increase the 2025-2026 Precept to cover these costs.</p>		
GB24-25-55	8. Glynde Estates - Glynde & Beddingham Parish Council Lease —no update –		
GB24-25-56	9. Car Parking – The Street, Glynde – request from resident for discussion concerning poor parking preventing access to shared drive, and, poor parking backing up towards the junction with Ranscombe Lane and the bend, forcing northerly traffic on to the wrong side of the road, risking a head on collision with vehicles/bicycles etc coming south approaching around the bend – to be added to next East Sussex County Council Roads and highways meeting (SLR) to work out a way forward.		
GB24-25-57	<p>10. Street Lighting –</p> <p>10.1. The Contract for Electricity Glynde & Beddingham Parish Council Street Lighting is with ESCC for both electricity supply and for maintenance from 1/11/2024. Clerk to cancel agreement with Streetlights</p> <p>10.2. Lamp Upgrades – The lantern replacements were being processed by the streetlighting team at the end of November– Clerk has (today) requested an update... Clerk to advise Parish News, The Shop, and the noticeboard when information becomes available.</p>		
GB24-25-58	<p>11. Clerk Matters</p> <p>11.1. Clerk Update – The Clerk had no new items outside of the agenda – Cllr Prately advised of a request from the Lewes, Glynde & Beddingham Brass Band for a grant/donation – Clerk to put on agenda for next meeting</p> <p>11.2. Asset Review – Walk through Village to be scheduled for May 25</p> <p>11.3. Clerk Annual Leave</p> <p>11.3.1. Number of Days Annual Leave for Clerks – it is noted that as part of 2023 pay agreement the Clerks Annual Leave was to have been increased by 2 days to 23 days annual leave plus an additional 2 extra statutory days alongside standard public holidays – increase applied for this annual leave year.</p> <p>11.3.2. Clerk Booked Annual Leave: the Clerk’s next Annual Leave will be 24/12/2024-01/01/2025</p>		
GB24-25-59	<p>12. General Pool Update</p> <p>12.1. Glynde Pool – Items for consideration and updates relating to Glynde Pool</p> <p>a) Pool Insurance –See pool Management</p>		

	<p>b) Pool Management – the pool pump has broken down, this will wipe out the remaining budget. The pool is now in a position of being completely dependent upon the lease being signed meaning the CIC is unable to fund the additional insurance required to cover the period of dual running of old lease and new lease. The Parish Council Chairman and the CIC are to write to Glynde estates to explain the situation and for their assistance to move forward. .</p>
GB24-25-60	<p>13. Play Area 13.1. Goal Post – Villagers are repairing and painting the Goal Post - the net is in storage - it is resolved that work to be undertaken in the Spring and to request some new turf is installed 13.2. Play Area Play Inspection – a) Quotation from Glynde Estates for repairs in Play Area – to consider offer for repairs from Glynde Estates - approved but clerk to notify Glynde Estates** of newly found issues. It was resolved to allocate an approved budget of £3,000 to cover repairs and 2 new swings from Wickstead value £138 each excl vat +carriage (£17) – Clerk to respond to email from Wickstead b) Wet Pour trip hazard – update – covered in Glynde Estates** works c) Fence Repairs – update – Completed d) Swing – Update and to consider purchase of replacement swings– order to be placed for new swings as above e) Toddler Multi-play Centre- To consider decayed supports and need for replacement Future Plans for playground - covered in Glynde Estates** works 13.3. Future Plans for playground a) Budgeting for repairs and maintenance – plans are on hold whilst reserves are developing, repairs will be undertaken as risks dictate b) Playground Upgrade Project – no update</p>
GB24-25-61	<p>14. Planning Applications/Updates, including any new applications since agenda issued 14.1. None received</p>
GB24-25-62	<p>15. Request for support from West Meston PC - Proposal to MPH for 40 mph speed limit on all unclassified roads – it was RESOLVED to support in principle</p>
GB24-25-63	<p>16. Councillor Reports and Items for Future Agendas – Cllr De Paolis requested that we re-visit employing a solicitor to give a statement on Councillor Liabilities. Clerk to re-issue email stating where we have currently understood the position to be</p>
GB24-25-64	<p>17. It was resolved that the date of the next Ordinary Meeting of the Parish shall be Wednesday 22nd January for an Ordinary Meeting of the Parish to be held in the Reading Room Commencing 19:00</p>

*The term Chair/Vice Chair refers to the Chairman/Vice Chairman of the Parish Council as defined in the Local Government Act 1972 s. 15(1) and 15(6).
** It has been formally agreed by email, 28 November 2023, that, for all matters in Glynde & Beddingham Parish Council minutes relating or referring to Glynde Estates, that they shall be directly referred to as Glynde Estates

The meeting closed at 21:00

Signed:

Date:

Print Name:

- Chairman